SAINT MARY OF THE HILLS PRESCHOOL

Building Faith and Minds for the Future

FOUR-YEAR-OLD PRESCHOOL REGISTRATION FORM 2022/2023

Child's Name_____ Date of Birth_____

Mother's Name_____ Father's Name_____

Address_____ City_____ Zip Code_____

Home Phone_____ Cell Phone Mother _____ Cell Phone Father_____

Email Address Mother_____

Email Address Father_____

Are you currently a registered parishioner of St. Mary of the Hills? Yes___ No ___

AVAILABLE CLASSES (check box for class you are registering for)

- ☐ Monday, Wednesday, Thursday, Friday 9am-Noon $3635.00
- ☐ 3 full days (Monday, Wednesday, Friday) from 9am-3pm $4160.00
- ☐ 5 full days (Monday-Friday) from 9am-3pm $5775.00

If you have a second class choice that you are willing to accept placement in, please list the class below:

_____

Previous group experiences your child has been involved in_____

_____

Siblings and their ages_____

Special needs your child has_____

Allergies your child has_____

An **$85.00 non-refundable registration fee per student or $150.00 per family** must accompany this registration form.

Parent Signature_____ Date_____

****Please complete Registration Agreement on back page****

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2022/2023 REGISTRATION AGREEMENT

1. A Non-Refundable Registration Fee of $85.00 per student or $150.00 per family must be submitted with the Registration Form (cash or check only- if paying in cash, change will not be available so please provide exact amount).

2. Registrations will not be accepted by any family with an outstanding balance.

3. Registrations will be accepted on the following dates/time:
   - During our Open House on 1/27/22 from 6-8pm
   - In the Church office on 2/1/22, 2/3/22, 2/8/22 from 9am-11am (enter thru main Church doors)
   - To hand in a registration after 2/8/22 please email preschooldirector@smoth.org to arrange a time
   - Online registration is not available

4. All families will receive an email confirming class placement by the end of February. In the event that a desired class is not available, your child will be placed on a waitlist for the class and the registration fee will be refunded.

5. Priority class placement is given to:
   a. Returning preschool families
   b. St. Mary of the Hills parishioners
   c. Families with children enrolled at Holy Family Regional School

   *Class placement is not determined by order in which registration forms are received. All registrations received by February 8, 2022 will receive priority placement based on the above criteria.

6. All families must enroll or re-enroll online in the Smart Tuition tuition management system by May 13, 2022 (see payment options below). Enrollment instructions will be emailed in April, 2022.

7. Tuition will not be adjusted for vacations, absences due to illness, required quarantines, or other unexpected school closures.

Child's Name_____ Date_____

Parent Signature_____

Tuition Payment Options

1. A **2% discount** will be given if one payment is made in full (cash or check) at the St. Mary's Business Office by July 1, 2022. Payments made in full through Smart Tuition do not receive the discount.
2. Tuition paid in full (one payment) through Smart Tuition due July 10, 2022
3. Nine equal monthly payments paid through Smart Tuition due July 10, 2022 – March 10, 2023
4. July and August tuition payments are non-refundable