



February 25, 2021

Dear Parents of Queen of Angels Catholic School Students,

Thank you for your continued trust and confidence in choosing to send your children to Queen of Angels Catholic School. We have been working diligently to prepare for online registration for the 2021-2022 school year through our **new Enrollment provider, PowerSchool**. You will find attached to this letter information about current tuition rates, insurance fees, registration fee, financial aid, etc., to help you move forward with your re-enrollment. Soon, a follow-up email will arrive in your inbox, notifying you that online registration is "LIVE" and giving you the address of the sender to look for. It is extremely important that, after you receive the online registration email, you do the following in this order:

- 1) **Complete each child's online registration** accurately and thoroughly.
- 2) Pay the required **Registration fee** (and if paid by April 15, you will receive a 50% discount)
- 3) Follow the links provided on our website (under Admission & Enrollment) to find out whether you qualify for a Choice Scholarship; **if so, call us for an appointment to apply for this scholarship..**
- 4) Create an account with **FACTS** or login to your existing account (a link will be provided in your registration email and on our website) to complete the **Grant and Aid portion** in order to help us determine whether you qualify for other possible assistance (i.e. SGO Scholarship and/or Parish Aid).
- 5) After this is completed, our office will reach out to you to **schedule a final meeting** to determine your eligibility for the SGO or Parish Aid amount and help you schedule a **preferred Payment Plan in FACTS** to schedule any remaining payments. **(Due August 1, 2021)**

All of these steps must be completed to ensure a spot for your child/ren for next school year. If you need assistance with your online enrollment in PowerSchool or the FACTS Payments and Grant & Aid applications, please call the school office at 260-483-8214 to schedule a time to use our computer lab, and we will help walk you through the process.

#### **Reminders and Age Requirements:**

- For any student who is new to our school, a copy of their birth certificate, shot record, and baptismal record are also necessary.
- A child entering Preschool must be 3 years old (for PK3) and 4 years old (for PK4) before August 1, 2021.
- A child entering Kindergarten must be 5 years old before August 1, 2021. ***All Kindergarten students must be registered and have their health information completed before they are accepted.***

#### **Dates to Remember:**

**February 26:** Online Registration begins for current Q of A students (you will receive an email w/links)

**March 8:** Online Registration begins for New families (placement priority will be given to current families through March 25)

**March 26:** New families who have completed registration will be accepted and added to the classroom counts

**April 15:** Registration fees paid by this date will be discounted 50%

**April 26:** Financial Aid Meetings will begin with our office to determine assistance eligibility (you must bring your 2020 taxes) *NOTE: We may be able to start these earlier with families who have completed their 2020 taxes!*

**August 1:** Receive a 5% discount on the tuition portion of your bill if tuition and all fees are paid by this date. -Also, due at this time is your scheduled payment plan in FACTS (usually calculated in 10 monthly installments)

#### **Options for Paying Your Tuition Bill:**

You may pay your tuition bill in full by August 1, or you may schedule monthly payments through the FACTS Payment program. **NOTE:** There is a small fee for using the FACTS Tuition Payment Program.

We are very blessed to have your support for Queen of Angels School. Your family contributes to making Queen of Angels an outstanding academic and Christ-centered school.

God Bless,  
Mr. Dennis G. Wiegmann, Principal