

Meeting Minutes
PB School Advisory Board Meeting – 11/19/24

In attendance:

Board members: Jason Westerman, Jason Barnes, Liz Baron, Mindee Barile, Fr. Francis, Rachel Ottenweller,

Strategic Plan Sub Committee members: Jamie Kolasinski (Budget/Finance), Kelsey Spoltman (Catholic Identity), Rachel Ottenweller (Enrollment/Marketing)

Key Topics Discussed:

- Planning religious activities for students, including adoration, Advent meditation, and Epiphany blessing
- Challenges with the Eucharist procession and finding alternative activities
- Costume refurbishment and plans for guided adoration sessions
- Feedback from staff and parent surveys, and enrollment planning
- Promoting the school through social media and community engagement
- Technology and building maintenance updates
- Changes to the principal evaluation process and strategic planning

Action Items:

- Talk to Father about doing an Exposition of the Eucharist on a different day.
- Reach out to pre-K teachers to see if they would like help taking their students to adoration.
- Send out an email to the school community about the upcoming principal evaluation survey.
- Put a call out in the bulletin for volunteers to help repair/remake the Stations of the Cross costumes.
- Follow up with Curriculum committee about the survey results and next steps.
- Reach out to the building and grounds staff member about the open full-time position.
- Send the email with the calendar of enrollment dates to the board.