



VOLUNTEER OPERATIONAL HOURS

As you know, all families are required to fulfill six of their 15 volunteer hours in operations for the 2021-2022 school year. **Those volunteer hours must be done from March 1, 2022 and continue through February 28, 2022.** In addition to serving on the boards of the Mothers' Club, Dads' Club, Unified School Board, and School Advisory Committee, operational hours consist of volunteering for playground duty, lunchroom duty, and morning safety duty. **Maybe something you didn't know is that you can trade operational and non-operational hours with another family.**

If your schedule doesn't permit you to work in the middle of the day for lunchroom duty (2 hours) or playground duty (1.5 hours), or 15 minutes in the morning for safety duty, but you can volunteer in the evenings or on weekends, you can trade with a family who is able to volunteer for both their own operational hours and some or all of yours during the school day. Here are some ways this could work:

- In addition to her own operational hours, a friend works one day for you on the playground (total of 1.5 hours) or lunchroom (total of 2 hours) and you work 1.5 or 2 hours for her in any non-operational volunteer opportunity. On your Subsidized Tuition Volunteer Hours Log, you record the date worked on the playground and who worked for you. Your friend will record the volunteer opportunity, date, and hours you worked for her on her Log.
- A friend can arrive at school a little early and help with morning safety from 7:45 to 8:00. Every time she does that for you, you earn 15 minutes of operational hours. If she does that 12 times over the school year, she has earned 3 hours of operational hours for you and you can do 3 hours of non-operational volunteer hours for her. You record the dates worked for morning safety and your friend's name on your Log. Your friend records the volunteer opportunity, date, and hours you worked for her on her Log.
- In addition to her own operational hours, a friend can do operational hours for you and not trade non-operational hours in return. You can decide how to return the favor. You record the operational opportunity, the dates worked, the number of hours, and who worked them for you on your Log.

The main goal is to provide our kids with effective and loving supervision. There are many "life skills lessons" learned during operational volunteer opportunities. Who better to guide and nurture them than parents – the primary educators?