

Board Chairman, Jerry Paczkowski, called the regular meeting of the Roncalli Board of Trustees to order at 6:00 p.m. on Wednesday, February 23, 2022.

The meeting opened with prayer led by Jerry Paczkowski.

Present:

Alex Ahola  
Dcn. Paul Gleichner  
Susan Koeberl  
Adrienne Lundy  
Jerry Paczkowski  
John Stelzer  
Mandy Zeman

Bill Fricke  
Sr. Kay Klackner  
Cyndi Kraemer  
Linda Meyer  
Fran Peter  
Steve Thiele

Absent and Excused:

Fr. Doug LeCaptain - Deacon Mark Knipp attended for Fr. Doug LeCaptain.

The minutes from the January 26, 2022 meeting were approved as sent.

Open Forum: Kathleen McDaniel was a guest at the meeting to speak to the board regarding her perspective on the Board meetings, the Parental Choice regulations, and Fellowship of Christian Athletes.

REPORTS:

President's Update: Presented by John Stelzer.

John Stelzer expressed his gratitude for the many people who share their faith, provide excellence, and serve our students and the community. It is evident to see that teachers take extra time with students to show care and concern. Staff and administration go above and beyond to be present for the many activities that take place at school on a daily basis. It is very powerful to see the teachers at the elementary school teaching the youngsters about the liturgy and how to pray. These last two years, in our schools, have come with a great degree of difficulty, as many places have. We have had to make many adjustments due to COVID-19. John realizes that there are people who believe we can do things differently. As we prepare the budget, plan in admissions, prepare for accreditation, etc. it is obvious that we are a work in progress but we have done so with two major things going on; COVID-19 and becoming a new entity. He expressed being proud of what we have done, but realizes we have much to do in the future.

We will be having an open Board meeting in April to give parents an opportunity to attend the meeting if they choose.

Principals: Each principal gave an update.

Steve Thiele:

Students at the middle school celebrated Catholic Schools Week by going tubing on Tuesday, and providing service to several different sites on Wednesday.

This weekend there will be 70 middle school students performing “Beauty and the Beast Jr.”

Adrienne Lundy:

Our positive COVID numbers are down; however, the flu cases are up this week. We have an excellent enrollment process in place this year. Something new in the enrollment process is that the principals are conducting a pre-registration meeting with the new families who register. We gave 12 tours at the elementary school last week. 3K is full for next year with a waiting list.

Work continues on the Hispanic outreach. Our first Hispanic outreach gathering was held two weeks ago. We had three Hispanic families attend. We shared a meal and good conversation. They provided us with much information on how we can help our Hispanic learners within our school community.

Catholic Schools Week was a very fun time at the elementary school. Our week was based on the Olympics. Our students collected 553 boxes of cereal for food pantries.

We are going to begin assessing our incoming students using the Brigance System. This screens for social readiness. This will be tied to our guidance and academic curriculum.

ACCESS testing has been completed by the Manitowoc Public School District. This is the assessment of our Hispanic speaking students in our school.

Fran Peter:

Thus far, we have 40 freshmen coming in next year. Shannon Pritzl, director of admissions, has been working very diligently to assist the eighth-grade students at the middle school with their registration for ninth grade here at the high school.

There are about 2/3 of our current students reregistered for next year.

We recently had parent/teacher conferences virtually. Following that, a survey was sent out to the teachers. A survey will be sent out soon to the parents. We want students to be engaged in the conferences as well. One option is to do one virtual and one face-to-face.

We will be giving the ACT test here on March 8. Prior to the test, some of our teachers taught a class to prepare for the test. Last week, Colleen Pisaskowski went to an ACT conference to learn about changes that are coming for next year.

The Bishop has directed us to incorporate “Mission” into our theology curriculum. Tomorrow, the principals, counselors, campus ministers, and one of our theology teachers will be going to the diocese to meet with Jason Ebert to begin discussions on that.

Roncalli High School will be presenting “The Fantasticks” on March 25, 26, and 27.

Fran noted upcoming events such as Solo & Ensemble, band concert, choir concert, and the band and choir trip to Nashville.

Mission: Fr. Dave Beaudry provided a written report.

There is a phenomenal Lenten schedule that will be going out to everyone. It includes things for the whole family.

Admissions: Shannon Pritzl provided a written report.

Education: Linda Meyer provided a written report.

The second reading on the proposed policies can be done this evening. It was decided that anyone having changes should contact Linda Meyer for updating. The third reading will be done at the April Board meeting.

Healthcare Advisory Committee: John Stelzer provided a written report.

The COVID-19 case numbers have shown positive trends. There were no new cases this past week. At this time, there are no changes to the Healthcare Advisory policies.

Development: Candice Giesen provided a written report.

Budget Approval for 2022-23: Budget materials were provided to the board members. The Finance Committee has reviewed all finance and budget information. Mandy Zeman and John Stelzer presented key points to the budget. After Board discussion, a motion was made and seconded to accept the 2022-23 budget as presented. The motion was passed unanimously.

Accreditation Process: Presented by Adrienne Lundy.

Accreditation is a process of looking at how we do everything within our school. We are accredited through WRISA (Wisconsin Council of Religious Independent Schools Association). Every year we submit annual reports to WRISA, and then every seven years we are required to do a self-study. We are in year six, going on year seven. It focuses on the growth of our school; where we have been, where we are going, and how we can make Roncalli Catholic Schools the absolute best we can for our students. Preparing the final report is done by our leadership team, faculty and staff, the community, and parishes. Our on-site visit, by the WRISA visiting team, will be in the fall. Each campus will be visited.

The next Board meeting will be Wednesday, April 27, 2022. The location of the meeting will be announced.

Closing prayer was given by John Stelzer.

Meeting adjourned to executive session at 7:27 p.m.

Respectfully submitted,  
Carolyn Anhalt  
Recording Secretary