

Board Chairman Matt Culligan called the orientation meeting of the Roncalli Board of Trustees to order at 6:02 p.m. on Wednesday, September 27, 2023.

The meeting opened with a prayer led by Matt Culligan.

Present:

Alex Ahola	Matt Culligan
Bill Fricke	Michele Frozena
Sr. Kay Klackner	Cyndi Kraemer
Deacon Mark Le Greve	Adrienne Lundy
Bob Masse	Linda Meyer
Fran Peter	John Stelzer
Steve Thiele	

Absent and Excused:

Fr. Dave Beaudry	Fr. Doug Le Captain
Fr. Dave Pleier	

The minutes from the August 23, 2023 meeting were approved as sent prior to this meeting.

Ministry and Mission

A. The board received a report from Taylor Geiger related to theology and campus ministry.

- The Campus Ministry position is shared by Taylor Geiger and Callie Hynek.
- Taylor Geiger also teaches Theology 9 and Callie Hynek teaches Theology 10.
- Freshman retreat was held today at St. Thomas the Apostle Catholic Church. The sophomore retreat was held in early September.
- Campus Ministry conducts various activities for the students including prayer in the chapel before each lunch period, class masses, service opportunities, and newsletters to the families.
- Taylor Geiger also highlighted the Campus Ministry newsletter and connections with all parents at Roncalli Catholic Schools.

Principals' Reports

A. Adrienne Lundy - Roncalli Elementary School

- The overall initiative for the elementary school this year will be academics, with the main focus being on reading. Ten professionals from the staff have attended a CESA 6 Science of Reading Principles training in Oshkosh that emphasizes phonics in reading. We have adopted the UFLI curriculum from the University of Florida.
- The ACT 20 bill was signed into law this summer. It has a reading component attached to it that says teachers will be required to complete additional training in early literacy instruction. The training that our teachers attended this summer counts toward that requirement. We are ahead of the curve.

B. Steve Thiele - Roncalli Middle School

- The middle school will be working with CESA to focus on math scope and sequence. The first year will mostly be gathering data.
- Our focus with the students this year is to be respectful, responsible, and resourceful.
- The middle school continues to work with St. Francis of Assisi Parish and students on sacramental catch up. Last year, there were seven students at the middle school who received the sacrament of baptism or first communion.
- The students are celebrating homecoming this week with dress up days.

C. Fran Peter - Roncalli High School

- On August 23, all teachers in the Green Bay Diocese attended the Jason Evert presentation on how to accompany our students with gender issues and same sex attraction. A survey of our staff afterward revealed that they want to learn more about how to accompany our students. Fr. Dave Beaudry will be giving further inservice on that in October.
- As part of our Domain A planning from WRISA, we also realized that not all of our teachers have been properly catechized or that there are gaps in their faith formation or they are simply hungry to learn more about their Catholic faith to better support our students. To that end, we are going to survey our teachers on what theology teachings they would like to be taught in the future. We will spend time during each of our inservices this school year working on faith formation of our teachers. We are starting this Friday with Dr. Paul Schweigl. He will be teaching the high school staff, "What is a teacher?".
- We will continue to look at assessment this year, measuring what we are teaching.
- This year during inservice and collaboration/departments meetings, we are beginning to work on the Profile of a Graduate. What does a Roncalli High School graduate look like in terms of discipleship? academic excellence? spirituality? and community? The goal is to refer to this whenever we are working with our students, when we are planning and developing assessments, and it also can be used as a marketing tool for our system.

Succession Planning

A. The Succession Planning Committee had its first meeting in August. We discussed the vision of succession, including what skills would be needed in the individual who will replace John Stelzer. Candidates would need skills in the areas of advancement, personnel, Human Resources, and especially be mission based. A transition approach was discussed. The committee is studying our entire leadership structure to help formulate eventual plans.

- Members of the committee are meeting with the key personnel leaders to get feedback on the transition.
- The committee will begin to create a timeline at the next meeting and report the findings from the interviews with leadership.

Reports

A. Enrollment Management - A written report was provided by Shannon Pritzl

- Shannon Pritzl has begun calling parents who are new to Roncalli Catholic Schools to see how their transition is going and to answer any questions they may have.
- As of September 19, 2023 enrollment is: elementary school 309, middle school 205, and high school 229, for a total of 743 students.

B. Advancement - A written report was provided by Candice Giesen

- Plans are underway for the International Food Fair which will be held on Saturday, November 4, 2023. We have had a very nice response from sponsorships.
- There are about 1/3 of our students involved in the Wisconsin Parental Choice Program.
- Friday, the PIA (Parents In Action) group will be hosting a tailgating party before the Homecoming football game.
- Candice Giesen and John Stelzer are in the process of hosting gatherings to get alumni interested in the capital campaign. There was one held recently in Appleton, and one coming up in Milwaukee.

C. Finance - A written report was provided by Barbara Strawn

- We recently received our first WPCP check for September. This will help to level out our cash flow.
- We continue to raise donations for tuition assistance to enable us to serve families who need assistance.
- We are examining payroll processing software programs.

Other Business:

- A. Congratulations to Sr. Kay Klackner for her 50-year Jubilee as a Franciscan Sister and thanks to her many years of Christian service.
- B. Board members were asked to sign off on the Safety Plan for 2023-24. It states that the board members are aware of the plan that is in place for emergency situations.

The next Board of Trustees meeting will take place on MONDAY, November 20, 2023 at 6:00 p.m.

A closing prayer was given by John Stelzer

The meeting adjourned at 7:09 p.m.

Respectfully submitted,
Carolyn Anhalt
Recording Secretary