

Board Chairman Matt Culligan called the orientation meeting of the Roncalli Board of Trustees to order at 6:00 p.m. on Monday, November 20, 2023.

The meeting opened with a prayer led by Matt Culligan.

Present:

Alex Ahola	Fr. Dave Beaudry
Matt Culligan	Bill Fricke
Michele Frozena	Sr. Kay Klackner
Cyndi Kraemer	Adrienne Lundy
Bob Masse	Fran Peter
John Stelzer	Deacon Bob Summers
Steve Thiele	

Absent and Excused:

Fr. Doug Le Captain	Linda Meyer
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The minutes from the September 27, 2023 meeting were approved as sent prior to this meeting.

Open Forum:

Three parents were present at the meeting for the open forum meeting. They shared their opinions and thoughts on our present fundraising and offered to be part of discussions regarding future events.

Ministry and Mission:

- A. The monthly Campus Ministry newsletter was distributed to board members.
- B. The Learning on the Journey series is being planned for early 2024. This program is co- sponsored by the Catholic Foundation.

Principals' Reports:

- A. A report was provided by Adrienne Lundy, principal of Roncalli Elementary School.
  - a. The elementary school is partnering with the middle school to increase reading with an emphasis on phonics.
  - b. This quarter, the elementary school is looking at being a community of prayer. This ties in with the initiatives from our recent accreditation visit.
  - c. A Veterans Day celebration was held to honor veterans. Forty veterans from Manitowoc County attended this celebration of readings, music and the opportunity to thank the veterans for their service.
- B. A report was provided by Steve Thiele, principal of Roncalli Middle School.
  - a. CESA 6 representatives will be coming to the middle school in spring to assess our math mastery.
  - b. The fall Star Testing is complete. Testing will be done again in winter and next spring to provide comparison data.
  - c. The 6th-grade class was on retreat today at Mt. Tabor, the 7th grade students will have their retreat next Friday at Mt. Tabor, and the 8th grade retreat will be later in the year hosted by the high school.
  - d. October was the month of the rosary. Elizabeth Gruenke came in and taught all the students how to make a rosary.

- C. A report was provided by Fran Peter, principal of Roncalli High School.
- a. The Robotics class is a prime example of academic excellence at the high school. Mr. Shimon teaches the students to be creative and work collaboratively.
  - b. Students at the high school are very involved in service projects. Some of the recent events were leaf raking, assisting with pie making at Divine Savior in Kiel, assisting with the Knights of Columbus breakfast, and the St. Francis of Assisi Parish picnic. Upcoming events are adopt-a family and 7th/8th Grade Day.

Finance:

Barbara Strawn was at the meeting to present the results of the Roncalli Catholic Schools audited financial statements ending June 30, 2023. The school received an unqualified opinion. A motion was made by Bob Masse to accept the financial audit as presented. The motion was seconded by Matt Culligan and passed unanimously.

Succession Planning: A report was given by Matt Culligan.

Transition vs. succession was discussed at the last meeting. The committee will be looking at job descriptions and distribution of work loads. A human resource group will be put together with people who have expertise in human resources and transitions in the workplace.

Reports:

- A. Enrollment Management - A written report was provided by Shannon Pritzl. John Stelzer noted that we hosted a successful 7th/8th Grade Day on November 14.

We continue to work to improve outreach to Hispanic families.

Kudos to Amy Hanson, Shannon Pritzl, and Candice Giesen for all the work and effort on our new videos for Roncalli Catholic Schools. Those were shared with students, faculty, staff, families, and board members in November.

- B. Advancement - A written report was provided by Candice Giesen. More than 700 people attended the Food Fair on November 4. The final profit results are not yet completely compiled.

There will be a weight room dedication in memory of Ron Klestinski in February.

Parents in Action is hosting a breakfast for families on December 10.

Other Business: Combined Board Agreement

Barbara Strawn informed the board that she was contacted by St. Ambrose School, Madison to ask if Roncalli Catholic Schools would enter into a 2-year combined board agreement with them. St. Ambrose is entering into the Wisconsin Parental School Choice Program. The Combined Board Agreement would allow them to allow students from all levels instead of being limited to certain grades. After a board discussion, it was decided that Barbara would provide the board members with more information and then the board members would submit a vote via email to Matt Culligan.

The next Board of Trustees meeting will take place on Wednesday, January 24, 2024 at 6:00 p.m.

A closing prayer was given by John Stelzer

The meeting adjourned at 7:16 p.m.

Respectfully submitted,

Carolyn Anhalt

Recording Secretary