

Board Chairman Matt Culligan called the orientation meeting of the Roncalli Board of Trustees to order at 6:02 p.m. on Wednesday, August 23, 2023.

The meeting opened with a prayer led by Matt Culligan.

Present:

Fr. Dave Beaudry	Matt Culligan
Michele Frozena	Cyndi Kraemer
Fr. Doug LeCaptain	Bob Masse
Linda Meyer	John Stelzer

Absent and Excused:

Alex Ahola	Bill Fricke
Sr. Kay Klackner	

The minutes from the May 22, 2023 meeting were approved as sent prior to this meeting.

Michele Frozena was welcomed to the meeting as a new board member. Introductions were made.

School Update - John Stelzer

- A. All three school sites have participated in in-service activities highlighted by a presentation from Cassandra Erkens on assessment and grading.
- B. Roncalli Catholic Schools has mission themes developed for the 2023-24 school year including:
  - Quarter 1 - All are Welcome
  - 2 - We are a Community of Prayer
  - 3 - A Community of Celebration
  - 4 - A Community of Action and Service
- C. Capital Campaign Update - On behalf of St. Thomas the Apostle, St. Peter the Fisherman, St. Francis of Assisi Parish, and Roncalli Catholic Schools, we offer our sincere gratitude to those who have supported the *one by One* Campaign. The campaign has raised more than \$13.5 million in documented and verbal commitments from more than 500 donors.

While the amount raised is still a distance away from our total goal of \$22.9 million, we are very thankful for those who have already agreed to financially support our efforts. Our leadership team and volunteers will continue to meet with interested donors as we continue to strive to reach our financial goals.

The next steps for the campaign include additional conversations with individual donors, an effort to include alumni of Roncalli, and the involvement of area businesses and foundations. Thanks to those who have already made a pledge and/or gift. Special thanks to those who have extended their pledge or made an additional gift.

Our thanks for your prayers, interest, and generosity. May God continue to bless our families, parishes, schools, and community!

- D. The school principals provided reports for the board regarding new staff members:

Elementary School

Katie Lindemann - 4K Full Day teacher

Sandy Moore - kindergarten teacher  
Amanda Langman - first grade teacher (AM)  
Emily Jerger - first grade teacher (PM)  
Alyssa Pautz - first grade teacher

#### Middle School

Scott Pelot - seventh grade teacher  
Rebecca McKee - seventh/eighth grade ELA teacher  
Mackenzie Bennett -seventh/eighth grade Social Studies teacher

#### High School

Jacob Durmis - science teacher  
Taylor Geiger - theology teacher and campus minister  
Cassie Kaderabek - advancement assistant  
Lauren (Pritzl) Kristoff - choir director  
Dr. Janine McIlheran - English teacher

- E. The board received updates from Candice Giesen and Shannon Pritzl related to Advancement and Enrollment Management.

- Planning is in full swing for the International Food Fair on Saturday, November 4, 2023 at Roncalli High School
- Parents in Action (PIA) kicked off the school year with an aquatic center event on August 13 for the elementary and middle school families. There were 365 people in attendance. PIA will be providing the Roncalli Catholic Schools faculty and staff lunch on August 18.

#### 2023-24 Roncalli Catholic Schools Enrollment

- As of August 16, 2023: Returning students - 664 enrolled, 2 rejected, 39 withdrawn
- As of August 16, 2023: New students - 94 enrolled, 1 in process
- Shannon Pritzl spoke at in-services at each of the sites on August 17 about enrollment numbers and plans for the school year.

#### Board Orientation - John Stelzer

- A. Materials were reviewed pertaining to the role of board members and the guidelines and structure of the Roncalli Board of Trustees.
- B. John Stelzer highlighted the Mission Covenant and the call to holiness for students, staff, and families. An emphasis on connecting parishes, our school, and families will be at the center of our planning.

#### 4. WRISA Accreditation - Matt Culligan

- A. Matt Culligan summarized the work of a committee which will lead an effort to look at succession planning for Roncalli Catholic Schools. Input will be sought from the board, diocese, and Roncalli personnel.
- B. John Stelzer provided a report on our efforts to live our faith and mission. Thank you to our principals and ministry team for their planning efforts. Samples and summaries of the future were provided.

C. The third area which will be reviewed is in the area of marketing our school. It was agreed that we have several important and effective pieces in place. The board and leadership will be challenged to create a comprehensive plan going forward.

5. The next Board of Trustees meeting will take place on Wednesday, September 27, 2023 at 6:00 p.m.

A closing prayer was given by John Stelzer

The meeting adjourned at 7:20 p.m.

Respectfully submitted,  
Carolyn Anhalt  
Recording Secretary