

Board Chairman Matt Culligan called the regular meeting of the Roncalli Board of Trustees to order at 6:00 p.m. on Wednesday, February 28, 2024.

The meeting opened with a prayer led by Matt Culligan.

Present:

Alex Ahola	Matt Culligan
Michele Frozena	Sr. Kay Klackner
Fr. Doug LeCaptain	Adrienne Lundy
Bob Masse	Linda Meyer
Fran Peter	John Stelzer
Deacon Bob Summers	Steve Thiele

Absent and Excused:

Fr. Dave Beaudry	Bill Fricke
Cyndi Kraemer	Deacon Bob Summers

The minutes from the January 24, 2024 meeting were approved as sent prior to this meeting.

Finance: Barbara Strawn was in attendance to present the 2024-25 Roncalli Catholic Schools budget for approval. After a board discussion, Bob Masse made a motion to accept the 2024-25 Roncalli Catholic Schools budget as presented. The motion was seconded by Linda Meyer and passed unanimously.

President's Update: Report given by John Stelzer.

A. Personnel:

Letters of Intent have gone out to all Roncalli Catholic Schools' employees. They are due on Friday, March 15, 2024. Administrators' contracts will be issued March 15. The faculty will be issued contracts and the staff will receive an at-will employment agreement on April 15. There is no information regarding resignations and retirements at this time.

The presidents and principals have been a part of meetings with the Green Bay Diocese. One of the major topics that has been discussed at these meetings is faculty and staff recruitment and retention. Roncalli will be participating in a job fair for teachers on Saturday, April 20, 2024 that the Green Bay Diocese will be sponsoring.

B. Major Gifts/Endowment:

During the month of February, tuition aid has received \$58,000 from seven new gifts.

The Endowment Board has agreed to a \$330,000 distribution for next year that will be used for senior scholarships and tuition assistance.

Thus far, we have received \$110,000 in sponsorships for the auction. We hope to get \$100,000 in sponsorships. The generosity of individuals and businesses is greatly appreciated!

Our transportation program has received a \$10,000 gift from the Brotz Foundation toward the purchase of a new vehicle.

C. Capital Campaign:

During the last half of January and the month of February, we have raised \$426,000 in new gifts and pledges for the school capital campaign. We are beginning to work with area businesses. The total campaign amount raised is \$13.5 million.

D. Calendar:

A copy of the 2024-25 Roncalli Catholic Schools calendar was distributed to the board members. The calendar will be sent to the parents with the Friday school communication.

Principals' Reports:

A. Fran Peter - High School: A written report was provided by Fran Peter.

Fran Peter highlighted classes taught by Michelle Bishop: chemistry, physics, engineering, and Introduction to Leadership.

We have many different activities planned during our Lenten season. We have Stations of the Cross planned for the whole school on March 15 and school-wide Reconciliation Service on March 21.

This past weekend, we had a dedication for our newly remodeled Ron Klestinski weight room.

B. Steve Thiele - Middle School: A written report was provided by Steve Thiele.

This past weekend, the middle school students performed "Footloose." More than 60 students were involved and there were 700-plus tickets sold for the production.

The winter sports are finishing up and students are preparing for the spring sports, which are track, tennis, and golf.

The seventh and eighth grade students will be traveling to Washington, D.C., March 22-26. They will be attending Palm Sunday Mass at the basilica in Washington, D.C. It will be televised over EWTN at 11:00 a.m. central time.

C. Adrienne Lundy - Elementary School: A written report was provided by Adrienne Lundy.

Kudos to all the faculty and staff. Not a day goes by that they are not helping students, families, colleagues, etc. I am very thankful to be their leader.

Enrollment is in full swing at the elementary school. We meet with all new students and parents when they enroll. This helps to determine foundational skills. Julie Neuser, Melissa Hofmeyer, and Allison Bushman, our supportive consultants, have been very helpful with this process.

Taylor Kulow, third grade teacher, raised more than \$600 for our classroom libraries. She participated in Dash for Cash on the ice at the Green Bay Gamblers game.

The focus for Lent at the elementary school is Prayer, Fasting, and Almsgiving.

Succession Planning: Matt Culligan noted that he, the principals, and John Stelzer would be meeting after this meeting to further discuss succession planning.

Reports:

Mission and Ministry: A written report was provided by Taylor Geiger.

The Learning on the Journey series had more than 400 people attend this year. Planning has already begun for next year.

Enrollment Management: A written report was provided by Shannon Pritzl. The enrollment process, visits and school tours continue.

Advancement: A written report was provided by Candice Giesen.

The Pierside Auction will celebrate its 40th anniversary on Saturday, April 27.

Kudos to the Parents in Action group for all the activities and special events they plan for the students and families.

A closing prayer was given by John Stelzer.

The meeting adjourned at 6:55 p.m.

The next Board of Trustees meeting will take place on Wednesday, April 24, 2024 at 6:00 p.m.

Respectfully submitted,

Carolyn Anhalt
Recording Secretary