



ROMAN CATHOLIC DIOCESE of PORTLAND

510 Ocean Avenue
Portland Maine 04103-4936

Telephone: 207.773.6471
Facsimile: 207.773.0182
Website: www.portlanddiocese.org

HOW TO MAKE GIFTS OF STOCK/SECURITIES TO THE DIOCESE OF PORTLAND OR ITS ENTITIES

All gifts of securities should be made to the official name of the Diocese:

The Roman Catholic Bishop of Portland, a corporation sole

If the gift is for a parish, add: **"for the benefit of (Parish Name), (parish city)."**

If the gift is to the Catholic Appeal, add: **"for the benefit of the Catholic Appeal."**

If the gift is to a school, add: **"for the benefit of (school name), (location)."**

If no specific beneficiary is stated, we will use the gift for the general needs of the Diocese.

PLEASE complete the SECURITIES DONATION NOTIFICATION FORM and send it to the Chancery as soon as possible (the address is on the Form). *This helps the Diocese identify gifts as they arrive. We cannot process a securities transfer until we know who made it and who the beneficiary is. It also is a check against the possibility of an error somewhere in the transfer process.*

The procedure for completing the gift depends on how they are held:

A. DTC Eligible Securities (Stock)

- Full legal name of the charity: *Roman Catholic Bishop of Portland*
- Contact information for charity: *510 Ocean Avenue, Portland ME 04103 (207) 773-6471*
- Receiving Investment Firm Name: *Bangor Savings Wealth Management*
- Receiving investment firm contact information: *Judith Lizotte, Bangor Savings Wealth Management, 99 Franklin Street, Bangor ME 04401 (207) 248-4203 judith.lizotte@bangor.com*
- Bangor Savings Bank AC#: *78914*
- Receiving Account Registration: *Roman Catholic Bishop of Portland*
- Receiving Account Number: *720645019*
- Receiving Firm DTC#: *2663*

B. Federal Reserve Bank Book Entry

ABA:	042000013
FRB Name:	U.S. Bank N.A. Trust
Third Party:	1050/Trust
For SEI Account:	001050985491
For Further Credit:	Bangor Savings Bank 90440F
FFC:	Roman Catholic Bishop of Portland 720645019

C. Mutual Funds

If you have a broker, please give this form to your broker. They can contact SEI at 1-610-676-4415 for delivery instructions. If you do not have a broker, please contact Beverly Veilleux at Bangor Savings Wealth Management at (207) 934-4184.

D. Stock Certificates Held by You

Please contact the Diocesan Controller at (207) 773-6471

Please note: processing certificates may take considerable time and could cause a lengthy gap between the time the gift is given and the time the securities are sold.

If your gift is being made to a parish or another institution, the Finance Office will issue a check to the parish as soon as the proceeds from sale of the securities have been received.