

St. Joseph Catholic Church
Finance Council Meeting
March 16, 2021

Draft until approved by Finance Council

Present: Fr. Marc Gawronski – Pastoral Administrator, Sue Biedlingmaier – Business Manager, Teri Thomas – School Principal, Greg Ballan, George Chirillo, Cliff Ditzhazy, Jason Plackowski, Rick Wykle

Absent: Mike Bollo, Steven Cappellino, Mike Ritchie

- **Roof Repairs** – Members reviewed three bids received from Holbrook, Wm. Molnar and WTI for replacing/repairing the roofs on the church and school. Members had a few follow up questions around the bids, including the quality of the different materials being used and life span of each, as well as an estimated contingency budget should any costs exceed the original bid. Overall, the consensus was that the Holbrook bid was the most favorable quote, which has a 20 year warranty. Holbrook, a local business, has been helping us over the years make roof repairs as needed and has been very responsive to our calls with leaks in the church and school building. Bids to complete various areas of the church and school (excluding additional costs not yet identified) were as follows:
 - Holbrook - \$174,780
 - Wm. Molnar - \$200,382
 - WTI - \$256,949
- **Updates from Fr. Marc** – Fr. Marc went through all of the staffing changes in the past few months, as well as announced a few new hires starting in April. Amber will be the new Maintenance Director, who is currently being trained by Jim before he leaves in April. Amber will be in charge of contacting Holbrook and will oversee the roof project. The Parish office will be open Monday-Friday starting after Easter. Fr. Marc mentioned that we could hear an announcement from the Archdiocese on the permanent pastor soon, although nothing is known yet.
- **School Enrollment Update** – Teri provided an update on the school. Including the preschool enrollment, there are 215 registrations for the next school year, which is very high for this time of year. There are currently 25 on the waiting list for next year. Classes are full through 3rd grade. Teri and Fr. Marc discussed the possibility of leasing the former Animal Crackers building across from St. Joe's to accommodate the growing preschool. Members were asked to check around on who owns that building and if it is for lease.
- **Other School News** – The school has raised \$17,500 for the new playground so far of the estimated \$150,000 needed for both playgrounds. Teri requested new laptops for the school staff, since the old laptops are over 5 years old now and were refurbished ones when received. She will be receiving 16 laptops for approximately \$14,000. Teri and Fr. Marc will be working on a Technology Plan by fall of next school year, which will include a move to more cloud-based operations. Teri will be looking for a few parishioners to create a Technology Committee to assist with the plan.
- **Financial Review** – Sue provided the financials through February 28, 2021 with comparisons to budget. For the eight months through February 28, the Parish had a surplus of approximately \$197,000 with total receipts of approximately \$1,234,000 to date. Sue submitted the PPP forgiveness application and is prepared to make the next loan payment of \$102,000 in April. Sue is looking into a few budget changes that Sally completed and will make any necessary additional changes to the remainder of the fiscal year. Members discussed the cost of the roof and whether we would have any financial issues with completing both the church and school. A large percentage of the cost of the roof would be covered with the current surplus, and additional needs could be drawn from our savings.

**St. Joseph Catholic Church
Finance Council Meeting
March 16, 2021**

Draft until approved by Finance Council

Next meeting scheduled for Tuesday, April 27, 2021 at 5:30pm at the Parish Office