

St. Mary of the Immaculate Conception

Parish Pastoral Council Minutes

March 21, 2017

The meeting started at 6:40 pm.

**Present:** Father David Burgard, Father Louis Lapeyre, Donna Banker, Lorie Bronson, Gay Criscio (Chair), Fred Fedorowicz, Lorie Holden, Doug Kuras, Anne Zochowski

**Absent:** Hugh Acosta, Tim Anteau, Heather Hall, Richard Janssens, Frank McAuliffe, Jim Peltier, Bernie Smith

A discussion ensued as to whether the council was a quorum, if the meeting shall continue, and if so, how it shall be recorded. After consulting the diocesan by-laws, it was decided to continue with the meeting and record the minutes.

**Mission Statement:** St. Mary of the Immaculate Conception, a Catholic community of faith, proclaims Jesus Christ through prayer, worship, celebration of the sacraments, ongoing care for those in need, lifelong faith formation and stewardship of our time, talents and treasures.

**Vision Statement:** To Welcome. To Inspire. To Transform. To Serve.

**Opening Prayer:** Anne Zochowski

**Opening Prayer for April Meeting:** Bernie Smith

**Minutes:** The February 2017 minutes were approved via email on March 10, 2017

**Formation/Enrichment:**

Father David distributed a booklet called, "My Sacrifice and Yours" and discussed how growing closer and more educated about the mass, and the more meaningful mass becomes the deeper you will experience the Eucharist. He also spoke of the Thursday evening reviews of the mass that he and Lorie Bronson are conducting.

**Vicariate or Archdiocesan Report:**

**Vicariate:** Fred reported that the evangelization committee has stated that many of the parishes are not sending a representative to the Vicariate evangelization committee meetings. Catholic Charities distributed a pamphlet to be made available to parishes and gave a presentation on the services that they have to offer the community. Fred also reported on the Spanish community, and informed the council on the Vicariate vocation mass, which will be held on Tuesday, April 25<sup>th</sup> at St. John the Baptist Church at 7:00 pm. Bishop Battersby attended the meeting and told the group of his future activity in the vicariate. He said that he would be presiding over all three confirmation services in the Monroe churches and stated that the Arch-Bishop wants the bishops to increase their connectivity and support in their dioceses.

Father David reported that at St. Mary's, Father Louis' time here is up and he will be leaving June 30<sup>th</sup>. A replacement is being sought through the diocesan process. Father David will keep everyone updated on this.

Synod Update: Father David reported that he and Dione Oerther will be attending a

synod follow-up meeting/dinner on Wednesday, April 29<sup>th</sup>. He said that the Arch-Bishop is planning on having a presentation during the first weekend in June to speak of the plan for proceeding with the New Evangelization.

**\*Action Item-Date and responsible committee for reception for Father Louis and the new priest reception.**

### **Commission Reports:**

**Christian Service:** The Mrs. Clause program served 50 families with supplies. The habitat build will be on Saturday, May 20<sup>th</sup>, and the meal team and help teams will be contacted. God Works has had an issue with the fire inspection during the Friday meal service time for God Works, which was very invasive to the cooking and serving process, and it is hoped that this can be resolved. NARCAN training was suggested by Fred for the church.

**\*Action Items-Check on NARCAN training**

**Check with Fire Marshall on timing of fire inspections**

**Worship:** None

**Stewardship:** Hugh is continuing to check on details for the memory garden. The finance council has some question about the property and it's use, and have suggested that there needs to be further research. It was stated that the blueprint of the property is not clear on what the available space truly is. The property usage needs to be addressed and then decided what/where clearance is necessary. A discussion also took place about the best way to help facilitate our handicap worshipers, and is going to be a part of future conversations. The council is also looking at ways to welcome our new parishioners, such as a welcome packet, home visit, and other options.

**Finance:** Lorie reported that the council is looking for approval to spend \$15,000 on an air handling unit for the roof of the school. It was explained that the parish is responsible for the maintenance of the school building and that this is the third of six units to be replaced. The council present did not object to this expenditure. The finance director resigned last week and has added some difficult obstacles to the process. The finance council has also had a member resign recently causing things to move a bit slower. In the interim the previous director has stepped in for the short term. She is assessing the situation and is in communication with Father David and all members of the finance council. The council is continuing speaker research, and a third quote is being sought. If a change to the speaker system does happen, the council will be ready with quotes and information to assist in making a very informed decision.

**\*Action Item; future meeting on speaker system.**

### **Old Business:**

**Speaker/Demo Feedback:** The speaker demonstration was an overall success as far as clarity of sound and positive satisfaction with the results.

**Social Hall Plumbing-**At this time, the plumbing in the social hall will be monitored and future research will be pursued.

Order of the Mass/Mass Aids-There was not a strong consensus to have the booklets in church. Discussion to explore other ways to bring similar concept to the people is continuing. A Sunday missalette was discussed and Father David suggested that we could order some of these and have them available for use.

**\*Action Item-Order Missalettes**

**Church Doors-Renderings and Lock on Doors**-Hugh will continue the study of the door rendering.

**Children's Offertory Envelopes**-50 envelopes were ordered and Father David has added information in the bulletin explaining the use of these envelopes. They will be made available in the parish office for those who would like them.

**Vision Statement**-The rollout plan will continue. The skit was a success and a video of the skit will be put on the website. It was stated that the vision was also presented very well in the recording angel. It was shared that the appreciation dinner was a success and all enjoyed it. Lorie Holden suggested that each of the committees incorporate the Vision Statement into their plans and projects. The original plan of the vision is that the committees will take part in implementing it. Each committee now needs to be addressed by members of the parish council to promote implementation, excitement and involvement in the vision, the vision committee will take on this task. Father David explained that each commission needs to look at their role in implementing the vision and look closely at how they need to set their budget to aid them in addressing their plans.

**\*Action Item-Address each committee on their roll in promoting the vision.**

**New Business:**

**Process for identifying new PPC members**-The guidelines in the council handbook recommends doing this Sunday, June 4th and do the name draw at the masses as a blind selection of names of interested members. Father David will provide any information and any council member can provide information as well. The selection is set to be a 3 year term process.

**Member comments/concerns:**

Father David spoke of the stations of the cross presentation last Friday. He spoke of the emotional and educational value of it. Father David also told of the other offerings available from the same ministry, and that he would like to bring these to St. Mary's as well.

**Next PPC Meeting**-May 2, 2017

**Closing Prayer**- Father David

Respectfully submitted by: Donna Banker, Recording Secretary