

Diocese of Kalamazoo Volunteer Driver Checklist Form

Date of Event: _____ Location: _____

Number of Youth: _____

Number of Drivers: _____

Note: there cannot be one adult driver and one youth alone in a car

Names of Drivers and number of kids: **Volunteer Driver form**

_____	_____	Y N

Have route guides been made and distributed: Y N

Will tracking App be used (not required): Y N

All drivers have been given cell numbers of all other drivers: Y N

All stops have been approved and verified: Y N

All drivers understand they are to be part of the carpool: Y N

Group Leader has developed safety plan for travel: Y N

Attach to this sheet

Drivers have been informed of safety plan: Y N

Safe Environment Coordinator has signed off: _____

Pastor has signed off: _____

Attach copies of Volunteer Driver form. Must be stored until: _____
(reference policies)