

LAKESIDE WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2B
NOTICE OF MEETING
(BY TELECONFERENCE)

TO: THE BOARD OF DIRECTORS OF LAKESIDE WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2B AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to V.T.C.A., Government Code § 551, that the Board of Directors of Lakeside Water Control and Improvement District No. 2B will hold a regular meeting, by teleconference, open to the public, on April 13, 2020 at 6:00 p.m. (in person meetings are typically held at 4421 Rowe Lane, Pflugerville, Texas).

In accordance with the Office of the Governor's March 16, 2020 proclamation suspending certain Texas Open Meetings laws in response to the current COVID-19 pandemic and statewide disaster declaration, Lakeside WCID No. 2B will hold this meeting accessible only by telephonic conference call. No physical meeting space will be available.

In lieu of physical attendance at this April 13, 2020 Board meeting, the public may dial into the teleconference by calling (346) 248-7799 and entering the following code: 896740640#. The toll-free teleconference line will offer two-way communication, affording members of the public the opportunity to participate in the meeting. The meeting will be recorded, and the audio recording will be available after the meeting. The following matters will be considered and may be acted upon at the meeting:

1. Call meeting to order and establish quorum;
2. Consider approval of minutes of March 9, 2020 regular meeting and March 20, 2020 special meeting;
3. Receive public comment (*3 minutes per speaker; but any person providing public comment through a translator is limited to six (6) minutes, unless the District uses simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously with the speaker*);
4. Receive report from District's Engineer;
5. Discuss, consider, and take action as necessary regarding implementation of the District's Stormwater Management Program and enforcement of same, including but not limited to approval of Annual Report;
6. Receive recreational facilities report and take action as necessary concerning same, including but not limited to maintenance and/or improvements related to existing recreational facilities;
7. Discuss, consider, and take action on approval of the payment of invoices and Bookkeeper's report;
8. Provide report to Board regarding compliance with Cybersecurity Awareness Training pursuant to House Bill 3834 from the 2019 Legislative Session;
9. Directors items for next agenda and announcements from Board members; and
10. Adjournment.

EXECUTED this the 10th day of April, 2020.

A handwritten signature in blue ink, appearing to be "D. J. K.", written in a cursive style.

(District Seal)

Attorney for the District

Agenda Item No. 2
Minutes of March 9, 2020
Minutes of March 20, 2020

MINUTES OF MEETING
OF
BOARD OF DIRECTORS

THE STATE OF TEXAS

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COUNTY OF TRAVIS

LAKESIDE WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2B

The Board of Directors of Lakeside Water Control and Improvement District No. 2B (“District” or “Lakeside WCID No. 2B”) met in regular session, open to the public, outside the boundaries of the District, at 4421 Rowe Lane, Pflugerville, Texas, at 6:00 p.m. on March 9, 2020. A copy of the notice of meeting along with associated certificates of posting are attached as Exhibit “A”.

The roll was called of the members of the Board of Directors, to-wit:

Marilyn Horndt	President
Eddie Garcia	Vice President
Kenneth Whittier	Secretary/Treasurer
Jim Walker	Assistant Secretary
Terry Tuttle	Assistant Secretary

All members of the Board were present, thus constituting a quorum of the Board of Directors. Except as otherwise noted, all directors present voted on all matters that came before the Board. Also in attendance were Robert Tiemann and Matthew Tiemann of Rowe Lane Development, Ltd.; Jeff Monzingo of Montoya & Monzingo, LLP; Keith Collins of Randall Jones Engineering, Inc.; John Barganski of Specialized Public Finance, Inc.; Ken Heroy of Jones-Heroy & Associates, Inc.; Clayton Chandler of McCall Parkhurst & Horton LLP; David Klein, Attorney and Fred Castro, Paralegal, of Lloyd Gosselink Rochelle & Townsend, P.C.

Director Horndt called the meeting to order and announced that a quorum of the Board was in attendance. Next, Director Horndt stated that the Board would first consider the approval of the minutes of the February 10, 2020 regular meeting. Upon motion by Director Garcia, seconded by Director Tuttle, and unanimously carried, the minutes of the February 10, 2020 regular meeting were approved, as presented.

The next item to come before the Board was to receive public comment. There were no public comments received by the Board.

Director Horndt stated that the Board would next receive a report from the District’s Engineer. Mr. Collins provided the Board with a brief status report of utility construction within the Blackhawk subdivision.

The next item to come before the Board was to consider action regarding the implementation of the District's Stormwater Management Program and enforcement of same. Mr. Klein presented this item. He noted that the District's Stormwater Management Program Subcommittee met to review a list of goals to accomplish in the coming year, including working with the Texas Commission on Environmental Quality with the completion of the District's Annual Report.

Direct Horndt stated that the Board would next receive a report from the District's Financial Advisor and consider action concerning the District's not to exceed \$1,500,000 Unlimited Tax Refunding Bonds, Series 2020. Mr. Barganski reported that the District's Refunding Bonds had been successfully priced. He distributed a Refunding Summary for the Board's review, a copy of which is attached as Exhibit "B". He noted that the refunding of the District's Combination Unlimited Tax and Revenue Bonds, Series 2007 had resulted in an annual cost savings of approximately \$11,000 at a net interest cost of 1.883% with a total estimated interest cost of \$144,221, net of all costs of issuance. After discussion, Mr. Barganski stated that the expected closing date for the transaction is scheduled for March 9, 2020.

Next, Mr. Barganski stated that a cash contribution of approximately \$90,000 was necessary to account for debt service payments that would have been applied to the Series 2007 Bonds as they will now be applied to the District's Refunding Bonds, under direction from the District's Special Tax Counsel. He noted that since the District levied and collected a tax to cover debt service on the Series 2007 Bonds just refunded, the District must now spend that money. He then added that the District may spend this money to offset costs associated with the Bond Refunding, allowing the District to save money on the entire transaction. Mr. Barganski noted that Mr. Monzingo would wire these funds before closing to fund the escrow account for the transaction. Mr. Monzingo stated that a wire transfer for this amount would be added to the District's list of invoices to be acted upon later in the meeting.

The next item to come before the Board was to consider the adoption of an order declaring the results of the District's uncontested May 2, 2020 Directors Election, a copy of which is attached as Exhibit "C". Mr. Klein noted that three (3) positions for the office of director were scheduled to be voted on at the District's May 2, 2020 Directors Election; however only three (3) people filed an application to have his/her name placed on the ballot. The people that filed applications were Marilyn Horndt, Kenneth Whittier, and Jim Walker; therefore, only three (3) candidate's names were to be placed on the ballot representing three (3) candidates for three (3) positions available. In addition, Mr. Klein noted that no people filed a declaration of write-in candidacy for the May 2, 2020 election; therefore, there were no names to be placed on a list of write-in candidates for the office of director. Mr. Klein noted that the proposed order certifies that Marilyn Horndt, Kenneth Whittier, and Jim Walker are unopposed for election to the office of director in accordance with law, and that Marilyn Horndt, Kenneth Whittier, and Jim Walker are declared elected to serve four-year terms on the Board of Directors. After discussion, upon motion by Director Whittier, seconded by Director Garcia, and unanimously carried, the Board adopted the above-referenced order.

Director Horndt stated that the Board would next receive recreational facilities reports and take action concerning the same, including but not limited to, maintenance and/or

improvements related to existing recreational facilities. Mr. Monzingo presented recreational facilities reports from the Associations operating the District's recreational facilities, copies of which are attached as Exhibit "D". Mr. Monzingo noted that the reports provided brief updates on the status of current projects. He noted that the Park at Blackhawk and Lakeside HOA report contained no requests for action by the Board.

Next, Mr. Monzingo informed the Board that the Reserve at Westcreek provided three (3) proposals for the repair and refurbishing of the concrete floor of Reserve at Westcreek Amenity Center. Mr. Klein drew the Board's attention to pictures attached to the recreational facilities report provided by the Reserve at Westcreek which depicted cracks sustained by the cement floors within the Reserve at Westcreek Amenity Center. Mr. Klein stated that according to Reserve at Westcreek Association members, the cracks had been present for several years without signs of widening. He stated it was his understanding there did not appear to be any additional signs of foundation failure such as cracks on walls, columns, windows or door openings. After discussion, Mr. Klein suggested that the Board might want to consider engaging the services of a structural engineer to determine whether the buildings foundation has failed before spending several thousands of dollars to repair cracks and resurface the floors. After discussion, Mr. Collins stated that he could have a structural engineer he is familiar with come out and take a cursory look at the floor damage to determine whether a structural analysis is warranted and if so, an estimate for this work. Mr. Klein stated that he understood that representatives of the Reserve at Westcreek had expressed no opposition to the District requesting further investigation into this matter. After discussion, it was the consensus of the Board that Mr. Collins be directed to take steps necessary to determine if structural analysis of the Reserve at Westcreek Amenity Center foundation is warranted.

Director Horndt stated that the Board would next consider the payment of invoices and Bookkeeper's report. Mr. Monzingo distributed a list of invoices and money transfers, a copy of which is attached as Exhibit "E". Mr. Monzingo requested that the Board add Check No. 3753, payable to Director Garcia, and Check No. 3754, payable to Director Whittier, each for \$138.52 for attendance at the District's Stormwater Management Program Subcommittee meeting. After discussion, upon motion by Director Tuttle, seconded by Director Whittier, and unanimously carried, the Board approved the payment of invoices and money transfers, as amended.

At 6:30 p.m., Director Horndt announced that the Board would next convene in Executive Session to receive legal advice from its attorney regarding water right matters, pursuant to the Open Meetings Act, Texas Government Code §551.071. At 6:38 p.m., the Board reconvened in open meeting. Director Horndt stated that no action had been taken by the Board during the Executive Session.

Director Horndt stated that the Board would next consider the engagement of a consultant regarding water rights matters. The Board recognized Mr. Heroy, who presented his firm's engagement letter to assess the District's ponds to determine whether the District should obtain water rights permits for such ponds, a copy of which is attached as Exhibit "F". After discussion, upon motion by Director Whittier, seconded by Director Garcia, and unanimously carried, the Board approved the engagement Jones-Heroy & Associates, Inc. to assess the

District's ponds and provide a report as to whether the District should obtain water rights permits for such ponds.

There were no announcements or requests for items at the Board's next meeting.

After discussion, there being no further business, and upon motion made by Director Walker, seconded by Director Whittier, and unanimously carried, the meeting was adjourned at 6:45 p.m. until further call.

PASSED, APPROVED AND ADOPTED THIS 13th day of April, 2020.

Kenneth Whittier, Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
BOARD OF DIRECTORS

THE STATE OF TEXAS

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COUNTY OF TRAVIS

LAKESIDE WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2B

A special meeting of the Board of Directors of Lakeside Water Control and Improvement District No. 2B (“District” or “Lakeside WCID No. 2B”), open to the public, was held outside the boundaries of the District, at 4421 Rowe Lane, Pflugerville, Texas, at 12:32 p.m. on March 20, 2020. A copy of the notice of meeting along with associated certificates of posting are attached hereto as Exhibit “A”.

The roll was called of the members of the Board of Directors, to-wit:

Marilyn Horndt	President
Eddie Garcia	Vice President
Kenneth Whittier	Secretary/Treasurer
Jim Walker	Assistant Secretary
Terry Tuttle	Assistant Secretary

All members of the Board were present, except Directors Walker and Tuttle, thus constituting a quorum of the Board of Directors. Except as otherwise noted herein, all directors present voted on all matters that came before the Board. Also in attendance was David Klein, Attorney of Lloyd Gosselink Rochelle & Townsend, P.C.

Director Horndt called the meeting to order and announced that a quorum of the Board was in attendance. Director Horndt stated that the Board would first discuss, consider, and take action as necessary to concerning authorizing the District’s Bookkeeper to make payments of typical District expenses. Mr. Klein presented this item. He started by stating that the District’s Bookkeeper asked that this item be added to the agenda. He noted that with the COVID-19 pandemic, the ability of the District’s Board of Directors to meet in person or at all is uncertain. Accordingly, Mr. Klein stated that the District’s Bookkeeper was requesting that the Board authorize him to pay the District’s expenses each month that are incurred in the ordinary course of business, subject to the prior approval of the Board President, in the event that the District is unable to conduct its regular meeting that month. The Board agreed that this request was reasonable and that it be approved so that the District can meet its obligations and avoid breaching a contract or bond covenants, while minimizing the risk of spreading the Coronavirus. Upon motion by Director Garcia, seconded by Director Whittier, and unanimously carried, the Board authorized the District’s Bookkeeper to pay the District’s expenses each month that are incurred in the ordinary course of business, subject to the prior approval of the Board President, in the event that the District is unable to conduct its regular meeting that month.

Director Horndt stated that the Board would next discuss, consider, and take action on the approval of the payment of invoices. Mr. Klein stated that this item was to belt and suspenders the previous item, authorizing the payment of such invoices that were contemplated by the previous agenda item. After discussion, upon motion by Director Whittier, seconded by Director Garcia, and unanimously carried, the Board approved the payment of invoices that may come due in accordance with the prior agenda item.

Director Whittier recommended that the Board add an item to the Board's next agenda, that in the event the COVID-19 pandemic does not subside, the Board may take action to authorize the District's General Counsel to take any and all actions to legally protect the District during this pandemic, in the event that the Board cannot meet.

After discussion, there being no further business, and upon motion made by Director Garcia, seconded by Director Whittier, and unanimously carried, the meeting was adjourned at 12:36 p.m. until further call.

PASSED, APPROVED AND ADOPTED THIS 13th day of April, 2020.

Kenneth Whittier, Secretary

(SEAL)

Agenda Item No. 5
Stormwater Management Program
Annual Report

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number **TXR040000**

A. General Information

Authorization Numbers: TXR040458, TXR040459, TXR040452, and TXR04060

Reporting Year (year will be either 1, 2, 3, 4, or 5): 1

Annual Reporting Year Option Selected by MS4s:

Calendar Year: X

Permit Year: _____

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) 12/12/2018

Reporting period end date: (month/date/year) 12/31/2019

MS4 Operator Level: Level 2, Phase II

Name of MS4s: Lakeside WCID Nos. 1, 2B, 2C, and 2D (the "Districts")

Contact Name: David J. Klein Telephone Number: (512) 322-5818

Mailing Address: 816 Congress Avenue, Suite 1900, Austin, Texas 78701

E-mail Address: dklein@lglawfirm.com

A copy of the annual report was submitted to the TCEQ Region: YES X NO

Region the annual report was submitted to: TCEQ Region 11

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		

Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		
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2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1	Stormwater Committee: Conduct quarterly Stormwater Committee meetings to provide updates on the SWMP and receive comments from citizens regarding local stormwater issues.	Yes. Such meetings provide an opportunity for the Districts to identify areas and/or facilities that need attention and provide for the clean-up and maintenance of any such areas and/or facilities as well as address the prevention of discharges. Minutes of the Districts' Stormwater Committee meetings are attached here as Exhibit A _[MMC1] .
1, 2	Stormwater Reporting: Advertise (and review and update, as needed) appropriate phone numbers and websites for citizens to participate in the implementation of MCMs by reporting illicit discharges, illegal dumping, spills, and construction site discharge issues.	Yes. The links and contact information made available on the Districts' website allows citizens to report stormwater concerns directly to neighboring traditional MS4s with greater enforcement authority than the Districts. A copy of the Districts' "Stormwater Management & Conservation" webpage is attached here as Exhibit B _[MMC2] .
1	Development and Utilization of Educational Materials: Develop and distribute materials to educate the public on stormwater impacts and ways to minimize stormwater pollution.	Yes. Web pages provide an especially effective means of disseminating information. The Districts' existing website provides important information on stormwater management as well as links and contact information for citizens to report illicit discharges and other stormwater issues. See Exhibit B . Further, the Districts are currently in the process of developing their own individual websites, all of which are expected to better facilitate the public's access to stormwater-related information and resources.

1	SWMP Review: Conduct an annual review of the Districts' shared SWMP and perform any necessary updates.	Yes. Annually reviewing the Districts' SWMP allows for the adoption and implementation of any updates necessary to ensure, to the maximum extent practicable, that pollutants of concern are prevented from entering the Districts' MS4s.
2	MS4 Outfall Map: Maintain an updated map of the Districts' collective MS4s, indicating the location of stormwater outfalls operated by the Districts and that discharge into waters of the U.S., and the location(s) and name(s) of all surface waters receiving discharges from the Districts.	Yes. An up-to-date outfall map is essential for the Districts and their contractors to conduct effective drainage maintenance and inspections. See Exhibit C [MMC3].
2, 5	MS4 Outfall Inspections: Conduct inspections of all outfalls in the Districts' MS4s (once per permit term) to identify and reduce illicit discharges.	Yes. The Districts' landscape maintenance contracts, included here as Exhibit D [MMC4], require ongoing outfall screening and cleaning in order to detect and prevent pollutants of concern from entering the stormwater system.
3, 4	Regulatory Mechanisms: Coordinate with neighboring MS4s and/or the TCEQ for construction site stormwater runoff control enforcement assistance.	Yes. Close coordination between the Districts and neighboring traditional MS4s prevents pollution by ensuring that the entity best suited to enforce stormwater protections may easily do so.
5	Waste/Debris Collection: Conduct waste/debris collection to reduce floatable material discharges to the Districts' collective MS4 area.	Yes. The Districts' landscape maintenance contracts require contractors to conduct regular screening and cleaning of outfalls to identify and prevent pollutants of concern from entering the stormwater system. See Exhibit D .

5	Pesticide and Herbicide Application: Maintain the proper use of pesticide and herbicide products, and develop and/or provide public education regarding the use of pesticides, insecticides, herbicides, fungicides, and/or rodenticides.	Yes. The Districts' land maintenance contracts require contractors to attempt in all circumstances to avoid the use of pesticides, insecticides, herbicides, fungicides and/or rodenticides. See Exhibit D . Contractors are also required to report any such use, providing an opportunity for the Districts to better safeguard the MS4 in the event pesticides or herbicides have been or will be applied. Such reports are attached here as Exhibit E [MCMC5].
5	Park and Open Space Maintenance: Reduce the discharge of landscaping and lawn care waste from District-owned facilities through contractor oversight.	Yes. The Districts' landscape maintenance contracts require contractors to remove landscape debris and trash after each service visit, thereby preventing such debris from entering the stormwater system. See Exhibit D .

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	Stormwater Committee	Recorded attendance, minutes, and agenda records	4	Meetings	No, but such meetings provide an opportunity for the Districts to identify areas and/or facilities that need attention and provide for the clean-up and maintenance of any such areas and/or facilities as well as address the prevention of discharges. See Exhibit A .

1, 2	Stormwater Reporting	Phone numbers and websites for citizens to report illicit discharges, illegal dumping, spills, and/or construction site discharge issues	1	Webpage	No, but the Districts' practice of providing such information facilitates greater enforcement of the SWMP. See e.g., Exhibit B.
1	Development and Utilization of Educational Materials	Materials to educate the public on stormwater impacts and ways to minimize stormwater pollution	1	Webpage	No, but this practice educates the general public and may prevent future illicit discharges. See e.g., Exhibit B.
1	SWMP Review	SWMP	1	Review	No, but SWMP review allows the Districts to assess existing program elements, modify them as necessary, and develop and implement new elements, as necessary, to reduce to the maximum extent practicable.
2	MS4 Outfall Map	Map	1	Review	No, but it is important that the outfall map remain current as it is essential for the Districts and their contractors to conduct effective maintenance and inspections. See Exhibit C.
2, 5	MS4 Outfall Inspections	Monitoring	Year-round	Inspections	Yes, because the Districts require their land maintenance contractors to screen and clean outfalls during each service visit overflows are prevented and trash, silt, and other pollutants that could otherwise be introduced into the MS4 are removed. See Exhibit D.

3, 4	Regulatory Mechanisms	Collaboration with neighboring MS4s	As-needed	Enforcement	No, but coordinating with neighboring MS4s and the TCEQ allows for otherwise unachievable enforcement assistance within the Districts' non-traditional MS4s.
5	Waste/Debris Collection	Lakeside Stormwater Pollution Prevention Reports	Year-round	Collection	Yes. The Districts require their land maintenance contractors to screen and clean outfalls during each service visit, which reduces floatable material discharges to the Districts' MS4s. See Exhibit D.
5	Pesticide and Herbicide Application	Lakeside Stormwater Pollution Prevention Reports	Year-round	Reporting	Yes. Ensuring that the Districts' contractors and staff maintain the proper use of pesticide and herbicide products prevents such pollutants from being released into the MS4. See Exhibit D.
5	Park and Open Space Maintenance	Lakeside Stormwater Pollution Prevention Reports	Year-round	Reporting	Yes. Contractor oversight reduces the discharge of landscaping and lawn care waste from the Districts' facilities by requiring that contractors remove landscape debris and trash following each service visit. See Exhibit D.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1	Conduct regular Stormwater Committee meetings in accordance with the developed schedule.	Met goal. Minutes of the quarterly Stormwater Committee meetings, which are attached here as Exhibit A , reflect the Districts' ongoing collaboration as a coalition, and with other neighboring MS4s, to meet all applicable SWMP requirements within their respective MS4s.
1	Record attendance, take minutes, and maintain records of agenda, attendance, and minutes.	Met goal. See Exhibit A .
1	Report on the number of meetings held and subjects presented.	Met goal. See Exhibit A .
1, 2	Advertise appropriate phone numbers and websites for citizens to report illicit discharges, illegal dumping, spills, and construction site discharge issues.	Met goal. See Exhibit B .
1, 2	Conduct review of reporting hotlines and websites currently made available by the Districts, and make any necessary updates.	Met goal. Reporting information on the Districts' website was reviewed prior to submitting this annual report. Further, the Districts are currently in the process of developing their own individual websites, all of which are expected to better facilitate the public's access to stormwater-related information and resources. See Exhibit B .

1	Develop and/or provide educational materials to the Districts' Boards of Directors and consultants concerning stormwater-related issues.	Met goal. See Exhibit B . Additionally, as demonstrated by minutes of Stormwater Committee meetings, additional stormwater educational materials were reviewed and considered by the Stormwater Committee in preparing its shared SWMP. See Exhibit A .
1	Conduct review of SWMP and perform any necessary updates.	Met goal. The Districts' SWMP was reviewed and updated prior to submitting notice, on July 23, 2019, of the Districts' intent to obtain renewal authorizations under TPDES General Permit No. TXR040000 for Phase II Small MS4s.
2	Maintain an updated map of the Districts' collective MS4s, showing name(s) of all surface waters receiving discharge from the MS4s' outfalls.	Goal met. Map is maintained, and updated as needed, by the Districts' engineer. See Exhibit C .
2, 5	Complete inspections of 20% of outfalls that discharge to the Districts' MS4s.	Goal met. At least 20% of the Districts' outfalls were visually inspected by the Districts' Engineer. In addition, the Districts require their land maintenance contractors to screen and clean outfalls during each service visit. See Exhibit C .
3, 4	Coordinate with neighboring MS4s and/or the TCEQ for construction site enforcement assistance.	Goal met. The Districts report illicit discharges to Travis County and/or the City of Pflugerville as needed. The City also corresponds with the Districts on a monthly basis because it operates their water and wastewater facilities. Further, Stormwater Committee meetings between the Districts, their landscaping services contractors, and their engineer are conducted quarterly.
5	Conduct waste/debris collection to reduce floatable material discharges to the Districts' collective MS4 area.	Goal met. The Districts require their land maintenance contractors to screen and clean outfalls during each service visit. See Exhibit D .

5	Ensure District contractors and their staff maintain the proper use of pesticide and herbicide products.	Goal met. The Districts' land maintenance contracts require contractors to attempt in all circumstances to avoid the use of pesticides, insecticides, herbicides, fungicides and/or rodenticides. Contractors are also required to report any such use to the Districts. See Exhibits D and E .
5	Reduce the discharge of landscaping and lawn care waste from District-owned facilities through contractor oversight.	Goal met. The Districts' landscape maintenance contracts require contractors to remove landscape debris and trash after each service visit. See Exhibit D .

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

The Districts have not yet conducted analytical monitoring of stormwater quality, but the Districts' engineer and landscape maintenance contractors conduct visual observations of all outfalls within the MS4s. No illicit discharges have been discovered during these dry-weather screenings. The Districts' land maintenance contractors also provide reports to the Districts regarding litter collection, illegal dumping activities, pollutants of concerns, and whether pesticides, insecticides, herbicides, fungicides, and/or rodenticides were used in the performance of their services. See Exhibit E, Lakeside Stormwater Pollution Prevention Reports completed during Year 1.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

No impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d).^[MMC6]

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A	N/A	N/A	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
N/A	N/A

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
N/A	N/A

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	Stormwater Website	Develop and maintain a stormwater website and/or webpage(s) to ensure that the public can easily find information about the SWMP, and to inform citizens about steps that can be taken to improve water quality and prevent stormwater pollution.	Review and update Districts' existing stormwater website(s).
1	Development and Utilization of Educational Materials	Develop and distribute materials to educate the public on stormwater impacts and ways to minimize stormwater pollution.	Conduct review of Districts' existing educational materials and update as necessary.

2	MS4 Outfall Map	Maintain an updated map of the Coalition members' collective MS4s, indicating the location of stormwater outfalls operated by the Coalition and that discharge into waters of the U.S., and the location(s) and name(s) of all surface waters receiving discharges from the Coalition.	Review and update Districts' existing outfall map(s) as necessary.
2, 5	Outfall Maintenance Plan	Develop and implement an outfall maintenance plan requiring the annual screening of 20% of outfalls so that 100% of Coalition outfalls are screened by the end of the permit term.	Develop outfall maintenance plan requiring the annual screening of 20% of outfalls so that 100% of outfalls are screened by the end of the permit term.
2, 5	MS4 Outfall Inspections	Conduct inspections of all outfalls in the Coalition's MS4s (once per permit term) to identify and reduce illicit discharges.	Complete inspections of 40% of outfalls that discharge to the Coalition's MS4s.
3, 4	Rules for Construction Activity	: Develop and implement rules and/or standard operating procedures ("SOPs") for construction activities completed within the Coalition's collective MS4 boundaries.	Develop rules and/or SOPs for construction activity to be completed within the Coalition's collective MS4 boundaries.
5	Waste Disposal Procedures	Develop and/or provide information on procedures for the appropriate disposal of various waste materials.	Review Districts' existing website(s) and/or educational materials regarding waste disposal procedures and update as necessary.

5	Landscaping and Lawn Care	Reduce the discharge of landscaping and lawn care waste from third party facilities through public education.	Review Districts' existing website(s) and/or educational materials regarding landscaping and lawn care and update as necessary.
5	Illegal Dumping Mitigation	Identify and investigate illegal dumping locations to bring about remediation and/or encourage reporting of illegal dumping activities.	Review Districts' existing illegal dumping reporting mechanisms and update as necessary.

F. SWMP Modifications [MMC7]

- The SWMP and MCM implementation procedures are reviewed each year.
 Yes No
- Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.
 Yes No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

- Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

All Districts listed below participated in the development of a shared SWMP and have agreed to contribute to its implementation. Each District is responsible for meeting all applicable SWMP requirements within the boundaries of its MS4. Each District's Board of Directors is responsible for the overall implementation of the SWMP. As non-traditional MS4s, the Districts will implement the program to the Maximum Extent Practicable, but will rely on neighboring MS4 operators and the Texas Commission on Environmental Quality for additional enforcement assistance as allowed by Part III Section A.3(b)(2) of TPDES General Permit No. TXR040000.

Entity	Unique TXR04 No.	Customer No.	Regulated Entity No.
Lakeside WCID No. 1	TXR040458	600665491	105489058
Lakeside WCID No. 2B	TXR040459	601528755	105489090
Lakeside WCID No. 2C	TXR040452	601521271	105489793
Lakeside WCID No. 2D	TXR040460	601499692	107530933

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

See H.1., above.

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

_____ [MMC8]

2a. Does the permittee utilize the optional seventh MCM related to construction?

Yes No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4: Lakeside Water Control and Improvement District No. 1

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4: Lakeside Water Control and Improvement District No. 2B

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

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Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4: Lakeside Water Control and Improvement District No. 2C

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

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Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4: Lakeside Water Control and Improvement District No. 2D

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

Agenda Item No. 6
Recreation Facilities Reports

RECREATIONAL FACILITIES REPORT
FOR PARK AT BLACKHAWK RECREATIONAL FACILITIES

April 9, 2020

- I. BUDGETED MAINTENANCE AND REPAIR PROJECTS IN REMAINDER OF DISTRICTS' FISCAL YEAR (AND ESTIMATED COSTS)**
- II. OTHER ISSUES FOR DISTRICTS' ATTENTION AND/OR APPROVAL (CONDITIONS OF BUILDINGS, EQUIPMENT, IRRIGATION SYSTEM, BUDGET VARIANCES, OUTCOME OF BIDDING OF WORK, ETC.)**
- III. UNBUDGETED ITEMS THAT NEEDED ATTENTION/WORK COMPLETION**
 - a) We are waiting on a quote to replace the two ballfield doors. These doors are original to the building. I have advised our vendor to please get a solid quote as soon as possible so we can get this project started and finished UPDATE: 4/08/2020 Project is complete. And total cost for replacement was \$4,421.28.
 - b) Harrier Flight docks- I am currently getting quotes to repair/replace the docks at harrier flight. We will have pricing on next month's report but wanted to make you aware this is something we are looking at. UPDATE 4/08/2020: Project is Complete. The total cost became a bit higher than what we planned originally. After the project started JE Services realized they needed to do a little more repair work on the actual structure that they couldn't see with all boards still intact. He also spoke to me about the idea of not drilling screws into the face of the new composite boards. This was recommended to go with to prevent rust and rot around nail heads that would be on the face of the new composite boards. Although I would have preferred, he suggest this at the beginning, looking at the alternative which was best described as a tough-n-groove board that would not show nail screws, I decided to go with that. Not only would it prevent water damage in a new nice dock, but aesthetically it looks a lot better. Total cost for both docks to be replaced was \$7,503.28.
 - c) Water Fountain Replacement- I have attached a quote to replace the water fountain at the playground located at the Amenity Center. The one we currently have has continued to have issues. I am suggesting we upgrade to a fountain that is ADA compliant, as well as offers a dog bowl at the bottom for residents who walk their dogs on the trails. We have had an influx of residents bringing their dogs in the facility during UPDATE: 4/08/2020 Project pending completion. Fountain has been ordered, but project has been stalled due to COVID and vendor being low on staff and supplies. Will update in May.

**Recreational Facilities Report for Reserve at Westcreek
Reporting Period February 2- 29, 2020**

1. List maintenance and repair projects identified or started during the reporting period, current status, costs, and budget

- 1.
- 2.
- 3.
- 4.
- 5.

2. Planned maintenance and repair projects in remainder of RWC fiscal year, estimated costs and budget

The clubhouse floors are in need of repair. Bids have been submitted awaiting to hear from WCID engineer.

3. Other issues for Districts' attention and/or approval (conditions of buildings, equipment, irrigation system, budget variances, outcome of bidding work, etc.)

- 1.
- 2.
- 3.
- 4.
- 5.

Budget trending/issues identified for January 2020 (see detail on "WCID" tab):

No budget issues in January. Expenses are 5% of total budget with 17% of the budget year elapsed (Calendar Year Budget Cycle). Only one line items have exceeded the 25% trend (discussed below) but overall the budget spending is being managed closely and overspending in some line items will be offset by savings in others.

GL 5075 January purchase of computer and office supplies

Upcoming Projects:

- 1.
- 2.

Agenda Item No. 8
Cybersecurity Awareness Training

Texas Department of Information Resources

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you're looking for?



[Home](#) / [About DIR](#) / [Information Security](#) / [Security Awareness Training Certification \(HB 3834\)](#)

Information Security

Security Awareness Training Certification (HB 3834)

Overview

[House Bill \(HB\) 3834 \(86R\)](#) requires DIR in consultation with the Texas Cybersecurity Council to certify at least five cybersecurity training programs for state and local government employees and also requires state and local government employees to complete a certified training program. The sections that follow explain the annual timeline for certification of trainings, the training and reporting requirements for state agencies, local governments, and contractors, the certification requirements for cybersecurity training programs, and a listing of certified programs.

[Annual Timeline](#)

[Annual Training Requirements](#)

[Reporting Requirements](#)

- [State Agencies](#)
- [Local Governments](#)

[Texas Cybersecurity Training Certification Requirements](#)

- [Certified Training Programs](#)
- [Course Content Requirements](#)
- [Course Certification Checklist](#)
- [Application Guide for Security Awareness Training Program Certification](#)
- [Certification Exception](#)

[FAQs](#)

- [AssistanceProgram Certification](#)
- [State Agency and Contractor Training Requirements](#)
- [Local Government Training Requirements](#)

- Training Completion and Reporting Requirements

Annual Timeline

The timeline below outlines the annual certification and requirements for compliance with HB 3834.

Date	Entity	Description
Annually	All governmental organizations	Train employees on certified training programs.
March 15 - April 30	DIR	DIR with consultation of the Texas Cybersecurity Council reviews requirements of the certified training programs.
April 2020	DIR	Publishes web form for local governments to report completion of training.
April 30, 2020	Training providers	Submission of training programs for 2019-2020 closes. After April 30, 2020, all training program applications will be processed annually from June 1 - July 31.
May 15	DIR	Updated list of certification requirements published.
June 1	Training providers and local governments	Submission of training programs begins.
June 1	State agencies	Complete training of all employees and elected/appointed officers. Biennially report on completion of training to DIR via your agency's security plan.

June 14	Local governments	Complete training of all employees and elected officials.
June 15	Local governments	Report completion of training to DIR via the web form.
July 31	Training providers	Submission of training program ends.
August 31	DIR	New list of certified training providers published.

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Annual Training Requirements

State and local governments are required to train their employees annually on a certified training program. Employees required to complete the training are outlined in the table below.

Entity Type	Training Required For	Training Due Date
State Agencies	<ul style="list-style-type: none"> Employees who use a computer at least 25 percent of the employee's required duties. Elected or appointed officers of the agency. 	June 1
State Agency Contractors	<ul style="list-style-type: none"> Contractors who have access to a state computer system or database. 	During the term of the contract and during any renewal period.
Local Governments	<ul style="list-style-type: none"> Employees who have access to a local government computer. 	June 14, 2020

- **Elected officials.**