

MINUTES OF MEETING
OF
BOARD OF DIRECTORS

THE STATE OF TEXAS

COUNTY OF TRAVIS

LAKESIDE WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2C

The Board of Directors of Lakeside Water Control and Improvement District No. 2C (“District” or “Lakeside WCID No. 2C”) held a regular meeting, by a two-way toll-free telephonic conference call, open to the public, on April 14, 2020, at 5:45 p.m. (in person meetings are typically held at 4421 Rowe Lane, Pflugerville, Texas). A copy of the notice of meeting along with associated certificates of posting are attached as Exhibit “A”.

The roll was called of the members of the Board of Directors, to wit:

David Wang	President
Scott Stratton	Vice President
Larry English	Secretary/Treasurer
Joshua Bridgefamer	Assistant Secretary
Craig Twellmann	Assistant Secretary

All members of the Board participated by telephone, except Director Bridgefamer, thus constituting a quorum of the Board of Directors. All Directors who participated by telephone voted on all matters that came before the Board. Also participating by telephone were Matthew Tiemann of Rowe Lane Development, Ltd.; Jeff Monzingo of Montoya & Monzingo, LLP; Keith Collins of Randall Jones Engineering, Inc.; John Barganski of Specialized Public Finance, Inc.; Ken Heroy of Jones-Heroy & Associates, Inc.; David Klein and Maris Chambers, Attorneys and Fred Castro, Paralegal with Lloyd Gosselink Rochelle & Townsend, P.C.

Mr. Klein stated this meeting was being held under the Governor’s March 16, 2020 proclamation suspending certain Texas Open Meetings Act laws in response to the current COVID-19 pandemic and statewide disaster declaration. He stated this open meeting of the Board of Directors was being recorded and the recoding would be made available to the public. Mr. Klein stated that the conference call line allowed for 2-way communication, and the Board would provide members of the public with the opportunity to speak, as in any normal Lakeside Water Control and Improvement District No. 2C open meeting. Mr. Klein asked that the attendees use the same courtesy as an in-person meeting and try to avoid talking over each other. He stated that the Board would announce the instances where comments from the public would be accepted.

Director Wang called the meeting to order at 5:51 p.m. and announced that a quorum of the Board was in attendance (on the call). Director Wang stated that the Board would next consider the approval of the minutes of the March 10, 2020 regular meeting and March 20, 2020 special meeting. After discussion, upon motion by Director English, and seconded by Director

Twellmann, the Board unanimously approved the minutes of the March 10, 2020 regular meeting and March 20, 2020 special meeting, as presented.

The next item to come before the Board was to receive public comment. No comments from the general public were received by the Board.

Director Wang stated that the Board would next receive a report from the District's Engineer. Mr. Collins provided a brief report on the status of utility construction within the Blackhawk subdivision. Mr. Collins informed the Board that his office had advertised the pedestrian trails project within the greenbelt in Lakeside WCID No. 2D for solicitation of bids with the bid opening scheduled to take place on May 6, 2020. He stated that an on-site non-mandatory pre-bid conference was scheduled for April 22, 2020 to answer prospective bidders' questions about the project. Finally, Mr. Collins noted that at the Board's last meeting he was directed by the Board to coordinate with a structural engineer to come out and take a cursory look at the concrete floor damage sustained within the Reserve at Westcreek Amenity Center to determine whether a structural analysis was warranted before having the floor resurfaced and re-stained, and if so, an estimate for this work. He informed the Board he was been unable to connect with his contact and surmised that the COVID-19 pandemic may be the reason for this. He stated that he would continue to try to make contact with the structural engineer.

The next item to come before the Board was to consider the approval of Pay Estimate No. 3 for Lakeside at Blackhawk III, Phase 4 – Street Excavation and Drainage, Water, Wastewater, and Erosion Control Improvements, submitted by Patin Construction, L.L.C. Mr. Collins presented this item. A copy of the District Engineer's letter of recommendation and Pay Estimate are attached as Exhibit "B". Upon motion by Director English, seconded by Director Twellmann, and unanimously carried, the Board approved Pay Estimate No. 3 for Lakeside at Blackhawk III, Phase 4 – Street Excavation and Drainage, Water, Wastewater, and Erosion Control Improvements, as recommended.

The next item to come before the Board was to consider action regarding the implementation of the District's Stormwater Management Program and enforcement of same, including but not limited to approving the District's Annual Report. Ms. Chambers presented this item. She stated that the District was required to have a Municipal Separate Storm Sewer System Permit that is regulated by the Texas Commission on Environmental Quality (the "TCEQ"), and the District must develop and implement a Stormwater Management Plan. Ms. Chambers stated that the District had complied with this requirement and had submitted a Stormwater Management Plan with the TCEQ, which had not yet been approved, but had been operating under the plan, as drafted. She noted that the District's Stormwater Management Plan regulated discharges from the District's storm drain system and laid out measurable goals over a five-year period of authorization.

Ms. Chambers noted that the District's Annual Report provided to the Board reported on what the District had achieved in year one of the Plan. She confirmed that the District had successfully accomplished the goals it set out to accomplish in year one. Ms. Chambers stated that the District's Stormwater Management Plan Subcommittee, in association with the District's Engineer and her office had reviewed the draft of the District's Annual Report contained in the

meeting materials, a copy of which is attached as Exhibit “C”. She noted that in previous years each of the Lakeside Districts had its own Stormwater Management Plan and submitted its own Annual Report with the TCEQ; however, this year, the Lakeside Districts had combined into a coalition operating under one Stormwater Management Plan with a single Annual Report to streamline the process and reduce expenses. Ms. Chambers recommended that the Board approve the Annual Report and authorize its filing with the TCEQ. Upon motion by Director English, seconded by Director Twellmann, and unanimously carried, the Board approved the Annual Report and authorized its filing with the TCEQ.

The next item to come before the Board was to consider a proposal from Jones-Heroy & Associates, Inc. to prepare an application to the TCEQ for the approval of an engineering project and the District’s Tenth Bond Issue. Mr. Heroy presented his firm’s engagement letter, a copy of which is attached as Exhibit “D”. He noted that his firm’s proposal was similar to engagement letters presented to the Board for previous bond issues with the exception this bond issue would be for the sale of recreational bonds as opposed to utility bonds for water, wastewater and drainage facilities. After discussion, upon motion by Director Twellmann, seconded by Director English, and unanimously carried, the Board approved the proposal from Jones-Heroy & Associates, Inc. to prepare an application to the TCEQ for the approval of an engineering project and the District’s Tenth Bond Issue.

Director Wang stated that the Board would next receive recreational facilities reports and take action concerning the same, including but not limited to, maintenance and/or improvements related to existing recreational facilities. Mr. Monzingo presented recreational facilities reports from the Associations operating the District’s recreational facilities, copies of which are attached as Exhibit “E”. Mr. Monzingo noted that the report provided by the Park at Blackhawk and Lakeside HOA (the “HOA”) provided brief updates on completed projects with final pricing information. He noted that the projects related to the replacement of two ballfield doors was completed with a final price of \$4,421.28 and completion of the Harrier Flight docks came in at \$7,503.28. Mr. Monzingo noted that the water fountain replacement was on hold due to the COVID-19 pandemic. He confirmed that the fountain had been ordered, but it had not yet been installed. He noted that the HOA’s report contained no requests for action by the Board.

Next, Mr. Monzingo informed the Board that the Reserve at Westcreek report indicated that it was awaiting on a decision by the Board concerning the need for engaging the services of a structural engineer to determine whether the buildings foundation had failed before authorizing the repair of cracks and resurfacing the floors. Mr. Monzingo stated that he had nothing further to report and noted that the Reserve at Westcreek’s report contained no requests for action by the Board.

Director Wang stated that the Board would next consider the payment of invoices and Bookkeeper’s report. Mr. Monzingo distributed a list of invoices and money transfers, a copy of which is attached as Exhibit “F”. Mr. Monzingo requested that the Board void Check No. 3434, payable to Director Bridgefarmer, due to his absence from the meeting. After discussion, upon motion by Director English, seconded by Director Twellmann, and unanimously carried, the Board approved the payment of invoices and money transfers, as amended.

The next item to come before the Board was to receive a report regarding compliance with Cybersecurity Awareness Training under House Bill 3834 from the 2019 Legislative Session. Ms. Chambers presented this item. She informed the Board that in the 86th Legislative Session, the Legislature passed House Bill 3834, which contained requirements for local governments regarding cybersecurity training. Ms. Chambers stated that certain individuals, including elected Board members, must participate in a certified cybersecurity training program annually. She noted that the first training must be completed by June 14, 2020 and the District must verify and report on completing the training to the Department of Information Resources. Ms. Chambers stated that her office would review and make recommendations to the Board on the most appropriate cybersecurity training programs certified by the Department of Information Resources. She stated that the Board would be provided with updated information when it became available.

There were no announcements or requests for items at the Board's next meeting.

After discussion, there being no further business and upon motion made by Director English, seconded by Director Twellmann, and unanimously carried, the meeting was adjourned at 6:18 p.m. until further call.

PASSED, APPROVED AND ADOPTED THIS 12th day of May, 2020.



Larry English, Secretary

[DISTRICT SEAL]