PUBLIC NOTICE OF REGULAR MEETING

TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of
Travis County Water Control and Improvement District No. 19
Will be held at the Oak Hill Fire Department
4111 Barton Creek Boulevard, Austin, Texas 78735 **(SEE NOTES BELOW)**
commencing at 12:00 p.m. on March 25, 2021, to consider and act upon the following:

PLEASE NOTE: THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING LOCATION FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS: (877) 853-5247 OR (888) 788-0099 AND ENTERING THE FOLLOWING INFORMATION: MEETING ID: 868 9734 4197 AND PASSWORD: 936452.

PLEASE SEE THE DISTRICT'S WEBSITE AT WWW.TCWCID19.ORG FOR THE MEETING PACKET.

AGENDA

1. Call to order.

2. Roll call of Directors.

3. Public Comments.

   This is an opportunity for members of the public to address the Board of Directors concerning any issue that is not on the agenda. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting. Each speaker shall be limited to 3 minutes, unless more than 10 members of the public wish to speak during this meeting. In such case, speakers offering public comment shall be limited to 1 minute each.

   Note: Members of the public wishing to address the Board of Directors on specific agenda items will be required to indicate the agenda items on which they wish to speak. They will be given an opportunity to speak when the item is called and prior to consideration by the Board. Such comments shall be limited to 3 minutes per speaker for each agenda item. If more than 10 members of the public wish to speak, all speakers shall be limited to 1 minute each per item per person.

4. Minutes of February 25, 2021 Board meeting.

5. Travis County MUD No. 4 Wholesale Water Rate Study.

6. Engineer's Report.
   a. General Items: Oversight activities.
   b. Replacement of streetlights in The Woods subdivision.
   c. M&C Electric, Inc. Panel Replacement.
   d. Repair of intersection and associated brick paver replacements in The Woods subdivision.
   e. Report on Travis County MUD No. 4 Meeting.
   f. Capital Improvements Project list and any new directives.
   g. Maintenance of drainage facilities in The Woods subdivision.

7. Manager's Report.
    a. Deed Restriction Report.
    b. Delinquent accounts.
    c. Billing adjustments.

8. Review and authorize payment of bills.

9. Director Terms; Next Directors Election.

10. Adjourn.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

(SEAL)

Attorney for the District

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The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Allison Nix, Willatt & Flickinger, PLLC, at (512) 476-6604 for information.

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

February 25, 2021

STATE OF TEXAS §
§
COUNTY OF TRAVIS §

A regular meeting of the Board of Directors of Travis County WCID No. 19 was held at 12:00 p.m. on February 25, 2021, by remote access only in accordance with the March 16, 2020 Order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act and as modified by the Governor's Order.

1. CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2. ROLL CALL OF DIRECTORS

A roll call of the Directors was taken. The Directors present were:

Elmer Dangerfield – President
Dick Walker – Vice President
Pres Sheppard – Secretary
Dave Risser – Assistant Secretary
E. Blake Mosher – Assistant Secretary

thus constituting a quorum. All Directors were present.

Also present were Herb Edmonson and Steven Minor of Gray Engineering, Inc., Hal Lanham and Tammy Hargett of AWR Services, Inc., David Berrier of Berrier & Company, P.C., Matt McPhail and Allison Nix of Willatt & Flickinger, PLLC, Rebecca Jones of RealManage, Martin Rochelle of The Woods at Barton Creek Community, Inc. and Brett Lanham of Lanham Consulting, LLC.

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES OF JANUARY 28, 2021 BOARD MEETING

Allison Nix presented the proposed minutes of the January 28, 2021 regular meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Blake Mosher. The motion carried unanimously.

5. TRAVIS COUNTY MUD NO. 4 WHOLESALE WATER RATE STUDY

Attorney Matt McPhail stated rate consultant Marvin Morgan has nothing to report yet, so this item will be tabled until next month. Mr. Morgan has requested additional information from MUD No. 4 to complete his review of the wholesale water rate study.

6. ENGINEER'S REPORT

Steven Minor presented the Engineering Report as included in the agenda package.

Mr. Minor stated that adjustments have been made to the CIP list as discussed at last month's meeting and the updated list is included in the meeting packet. Kuts & Kleans will commence The Woods drainage maintenance next week after weather delays.

Mr. Minor noted that the wastewater tap has been located for the new home construction on Caribou Trail. Hal Lanham with AWR will discuss this in his report, as well as the additional lines discovered which were not on the map.

M & C Electric was also delayed due to weather for additional work needed on the new streetlights. A permit is required for repair to the electrical boxes, so when the permit has been approved, M & C Electric will work on the poles and electrical boxes at the same time. Dave Risser asked what the level of concern is for the cracked pole at the Navidad entry. Mr. Minor said it is a concern, no repair work has been approved yet, and it will be addressed after the other streetlight work has been completed. Herb Edmonson added that the vendor said the pole should not fall or break. The cracking was caused by drilling holes for the security camera, and the pole can be replaced in the future.

Mr. Minor said the solicitation packet for the stamped concrete/brick pavers project is ready and on hold until the home construction at that intersection is closer to completion. Pres Sheppard reported that the house appears to be nearly done. Dick Walker added that the electricity is on and there has been much activity at the property.

7. MANAGER'S REPORT

8. CLEANUP, REPAIR AND MAINTENANCE WITHIN THE DISTRICT AS A RESULT OF THE RECENT WINTER STORMS

Agenda Item Nos. 7 and 8 were discussed together.

Hal Lanham presented the Manager's Report covering the month of January 2021.

Mr. Lanham reported that contractors used a metal detector to find both taps on Caribou Trail which were in an unusual location. No additional construction is necessary.

During the recent winter storms, AWR communicated with Director Risser in The Woods, Director Walker in The Ridge and Director Dangerfield in The Foothills on the status of the respective subdivisions. The District's water comes from the north plant across from the Club, and MUD No. 4 said that plant froze. The south plant providing service to the newer sections of Barton Creek had no power. MUD No. 4 contacted the City of Austin to activate the interconnect, which provided water to the District for several hours before the City had additional breakdowns at their plant and shut down the interconnect. MUD No. 4 worked on the north plant for a couple of days and was able to get it fully operational again, under a boil water notice. Samples were taken and evaluated, and the boil water notice was released when the results came back clear. AWR sent an IRIS notice to customers. When everything began to thaw on Thursday and Friday, AWR received a large number of calls on water leaks and for assistance in locating customer cutoffs or turning off service. The abundance of leaks created a heavy demand on the system. The majority of leaks have been fixed and the system is now operating normally.

Director Sheppard asked if the District has in place a leak adjustment policy. Mr. Lanham stated it does not and that adjustment requests are presented to the Board for authorization. Mr. McPhail asked if customers have contacted AWR to request adjustments, and Mr. Lanham said they have not yet been billed for that time period. Adoption of a leak adjustment policy will not be considered unless a large number of requests are received. Director Risser asked if there were a high volume of leak detection notices through the electronic meters system. AWR found eight high volume leaks and notified those customers, some of which were not yet aware. Director Sheppard added that the rate consultant could explain the District's exposure to pay for repair costs incurred by MUD No. 4. Mr. McPhail will review the District's agreement with MUD No. 4. Director Walker noted that his current contact information was not in the alert system. AWR may want to check all resident contact information to make sure it is up to date. Mr. Lanham said IRIS is voluntary and not all residents submitted that information, but now would be an opportune time to send a notice encouraging residents to sign up for IRIS notifications. There is currently about 70% participation. Directors Walker and Risser agreed that IRIS signup information should be sent to customers.

Hal Lanham added that he is currently unaware of any main line leaks as none have been detected.

9. REPORT ON MUD NO. 4 WATER INTAKE

Attorney Matt McPhail reported the rezoning was on a third reading at the City Council's January 27th meeting and it was approved. There was a discussion to add an overlay which would restrict gasoline sales on the property. Since any gas sales would require further permitting and review anyway, the restriction was removed after a discussion. The Council voted 10 to 1 to approve the rezoning. Mr. McPhail said he understands from discussions that they do not plan to sell gasoline on the property. This item can be taken off the agenda for next month.

10. REVIEW AND AUTHORIZE PAYMENT OF BILLS

Bookkeeper David Berrier explained the District expenses for January as provided electronically to the Directors. Mr. Berrier noted requests for two fund transfers were also

submitted for Board consideration. More money is needed in the general operation account, so a $200,000 transfer from TexPool to the operating account is included, which is normal this time of year. Mr. Berrier said a $15,300 transfer to the customer deposit account is needed to true-up the account so that the liability and assets match. After discussion, motion was made by Blake Mosher and seconded by Elmer Dangerfield to authorize payment of the invoices and two fund transfers as presented. The motion carried unanimously.

11. ADJOURN

President Elmer Dangerfield adjourned the meeting.

_____
Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:

_____
Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]

GRAY ENGINEERING

O 512.452.0371 : **F** 512.454.9933
8834 North Capital of Texas Highway, Suite 140
Austin, Texas 78759 : **www.grayengineeringinc.com**

TBPE 2946

MEMORANDUM

TO: **Board of Directors - Travis County WCID No. 19**

FROM: **Herb Edmonson, Jr./Steven Minor, P.E.**

DATE: **March 18, 2021**

Re: **Engineering Report Update**
GEI No. 1317-7686-54

General Information *(GEI No. 1317-7686-54)*
Preparation of engineering report and general District over-sight activities.

District Street Lighting Project *(GEI No. 1317-11370-54)*
M&C Electric has completed all the light replacements in The Woods subdivision and the installation of the new pole and light to the entry of The Ridge. M&C currently have numerous repairs to complete within the Woods. M&C has requested a permit from City of Austin Electric. The permit is required to replace the panel boxes that are showing evidence of corrosion. The streetlight between the addresses 8200 and 8112 Navidad has been added to the list of repairs. It was determined that the lighting driver needed to be replaced under warranty by the manufacturer. The parts are ordered and pending delivery.

The Woods Brick Paver Repairs *(GEI No. 1317-11424.35)*
The project estimated contract cost is anticipated to not exceed $75,000 in costs for either the brick pavers or stamped concrete options as previously discussed with the Board. GEI has completed the solicitation package for either Option 1 or Option 2 for Board approval. The package will be presented for consideration at the March Board meeting.

Drainage Maintenance *(GEI No. 1317-11424.35)*
The Board had previously approved The Woods Drainage Maintenance proposal from Kuts & Kleans, Inc. for $5,952.00. GEI has reviewed the completed work and noted the final work was reduced due to previous emergency work by the District. Our office has processed the invoice as submitted by Kuts & Kleans, Inc. in the reduced amount of $4,390.16 for consideration of payment by the Board.

Representatives from GEI are scheduled to attend the March meeting to address any engineering-related questions or comments via teleconference.

HE:SM:ad
Attachments

- 5-year CIP List
- Travis County MUD 4 Agenda, March 2, 2021 Board Meeting
- Travis County MUD 4 February 2, 2021 Board Minutes
- Travis County MUD 4 Engineer's Report
- The Woods Brick Paver Repair Contractor Solicitation Package
- Kuts and Kleans, Inc. Invoice

cc: Bill Flickinger; Willatt & Flickinger, PLLC (w/attachments)
Matt McPhail; Willatt & Flickinger, PLLC (w/attachments)
Tammy Hargett; AWR Services, Inc. (w/attachments)
Hal Lanham; AWR Services, Inc. (w/attachments)
David W. Gray, P.E.; Gray Engineering, Inc. (w/attachments)

ENGINEERS OPINION OF PROBABLE CONSTRUCTION COSTS **DRAFT**

PROJECT: TRAVIS COUNTY WCID No. 19 CAPITAL IMPROVEMENT PROGRAM
BASED ON: LIST OF MAINTENANCE ITEMS AND CIP PROJECTS
PREPARED BY: GRAY ENGINEERING, INC.

Project No.: 1317-7686
Date: 1/28/2021

ITEM	DESCRIPTION	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	GENERAL DISTRICT CIP PROJECTS					
1	TELEVISE ALL WASTEWATER LINES (TCEQ 5YR REQ.)					$50,000
	THE FOOTHILLS CIP PROJECTS					
2	STREET LIGHT CONVERSION TO LED (11 LIGHT STANDARDS)			$30,000		
	THE WOODS CIP PROJECTS					
3	STREET LIGHT LED CONVERSION (19 LIGHT STANDARDS)		$60,000			
4	RECONSTRUCT BRICK ENTRY (Mendocino & Maravillas)		$95,000			
5	1" MILLING AND OVERLAY			$170,000		
	THE RIDGE CIP PROJECTS					
6	STREET LIGHTS LED ENTRY		$16,100			
7	1" MILLING AND OVERLAY					$65,000
	SUB-TOTAL GENERAL AND SUBDIVISION CIP PROJECTS	**$0**	**$171,100**	**$200,000**	**$0**	**$115,000**
	GENERAL DISTRICT MAINTENANCE ITEMS					
8	FIRE HYDRANT MAINTENANCE	$10,000			$15,000	
9	CLEANOUT ALL STORM WATER LINES, INLETS, MANHOLES, ETC.	$10,000		$20,000		
10	POWER WASH ALL SIDEWALKS		$15,000		$15,000	
11	POWER WASH ALL CURBS, GUTTER, AND CONCRETE		$10,000		$10,000	
12	SIDEWALK MAINTENANCE	$10,000				$10,000
	SUB-TOTAL GENERAL DISTRICT MAINTENANCE ITEMS	**$30,000**	**$25,000**	**$20,000**	**$40,000**	**$10,000**
	THE FOOTHILLS MAINTENANCE PROJECTS					
13	ENTRY MAINTENANCE					
14	SEAL COATING			$15,000		
15	STORM WATER LINE AND OUTFALL MAINTENANCE		$2,500			$7,500
	SUB-TOTAL THE FOOTHILLS MAINTENANCE ITEMS	**$0**	**$2,500**	**$15,000**	**$0**	**$7,500**
	THE WOODS MAINTENANCE PROJECTS					
16	ENTRY MAINTENANCE	$5,000				$5,000
17	SEAL COATING					
18	CLEAN VEGETATION AT BRIDGE ON NAVIDAD	$5,000		$5,000		$5,000
19	BRIDGE HANDRAIL REPAINT AND COATING			$3,500		
20	STORM WATER LINE AND OUTFALL MAINTENANCE		$6,000			$10,000
	SUB-TOTAL THE WOODS MAINTENANCE ITEMS	**$10,000**	**$6,000**	**$8,500**	**$0**	**$20,000**
	THE RIDGE CIP PROJECTS					
21	ENTRY MAINTENANCE			$5,000		
22	SEAL COATING			$8,000		
23	STORM WATER LINE AND OUTFALL MAINTENANCE	$12,500				$15,000
	SUB-TOTAL THE RIDGE MAINTENANCE ITEMS	**$12,500**	**$0**	**$13,000**	**$0**	**$15,000**
	CAPITAL IMPROVEMENT PROJECTS SUBTOTAL	**$0**	**$171,100**	**$200,000**	**$0**	**$115,000**
	MAINTENANCE PROJECTS SUBTOTAL	**$52,500**	**$33,500**	**$56,500**	**$40,000**	**$52,500**
	SUB-TOTAL MAINTENANCE ITEMS AND CIP PROJECTS	**$52,500**	**$204,600**	**$256,500**	**$40,000**	**$167,500**
	ESTIMATED ENGINEERING FEES	**$7,875**	**$30,690**	**$38,475**	**$6,000**	**$25,125**
	TOTAL ESTIMATED COSTS	**$60,375**	**$235,290**	**$294,975**	**$46,000**	**$192,625**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
CIP RESERVE $567,602		$567,602	$332,312	$37,337	-$8,663
TOTAL ESTIMATED CIP COSTS	-$60,375	-$235,290	-$294,975	-$46,000	-$192,625
		$332,312	**$37,337**	**-$8,663**	**-$201,288**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
EMERGENCY RESERVE $264,817		$264,817.00	$26,307.00	-$73,168.00	-$314,668.00
TOTAL ESTIMATED CIP COSTS	-$60,375.00	-$238,510.00	-$99,475.00	-$241,500.00	-$192,625.00
		$26,307.00	**-$73,168.00**	**-$314,668.00**	**-$507,293.00**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
TOTAL AVAILABLE FUNDS $832,419		$832,419	$593,909	$494,434	$252,934
TOTAL ESTIMATED CIP COSTS	-$60,375	-$238,510	-$99,475	-$241,500	-$192,625
		$593,909	$494,434	$252,934	$60,309

TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

March 2, 2021

TO: THE BOARD OF DIRECTORS OF TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Travis County Municipal Utility District No. 4 will hold a regular meeting on **Tuesday, March 2, 2021, at 10:00 a.m.**

THIS MEETING WILL BE HELD VIA TELEPHONE CONFERENCE CALL PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE TOLL-FREE DIAL IN NUMBER FOR THE MEETING IS 1-888-510-5505, AND THE PARTICIPANT CODE IS 797300. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo15e2c2-e402-42b9-90dd-9f0cbbb213f3

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.

The following matters may be considered and acted upon at the meeting:

CITIZEN COMMUNICATIONS/CONSENT ITEMS

1. Citizen communications;

2. Minutes of the February 2, 2021 Board meeting;

CORONAVIRUS PREPAREDNESS ITEMS

3. Emergency coronavirus preparedness and protocols, including matters regarding termination of service due to delinquent accounts;

BOND ITEMS

4. Proposed $8,930,000 Unlimited Contract Tax Refunding Bonds, Series 2021, including:
   (a) Financial Advisor's report and recommendations regarding bond refinancing opportunity, including refunding analysis, preliminary cost of issuance, and evaluation of present value savings;
   (b) Preliminary schedule of events;
   (c) Delegated pricing procedures, including designation of pricing officer and alternate pricing officer;
   (d) Designation of underwriter;
   (e) Application(s) for credit rating(s) and/or insurance;
   (f) Consideration and action with respect to Resolution Authorizing the Issuance of Travis County Municipal Utility District No. 4 Unlimited Contract Tax Refunding Bonds; Levying an Ad Valorem Tax in Support of the Bonds; Approving an Official Statement; Authorizing the Execution of a Bond Purchase Agreement, a Paying Agent/Registrar Agreement and an Escrow Agreement; Establishing Procedures for Selling and Delivering the Bonds; and Authorizing Other Related Matters Related to the Issuance of the Bonds;
   (g) Authorizing payment of Attorney General bond review fee;
   (h) Any other matters related to the bonds;

DISCUSSION/ACTION ITEMS

5. 2021 Winter Storm; Summary of Impacts and Plan of Action;

6. Report from the District's general manager regarding operations, including system maintenance repairs, upgrades to facilities and intake modifications, maintenance of ponds, and related proposals;

7. Report from the District's bookkeeper, including:
   (a) Approval of bills, invoices, transfers, and investments;
   (b) Wholesale Water Rate Study;

8. Report from the District's engineer, including award(s) of contracts, pay estimate(s) and change order(s) for the following:
   (a) South Wastewater Treatment Plant, including:
      (1) Permit renewal and amendment application, including effluent disposal equipment;
      (2) Effluent storage delivery and management system;
   (b) Water meter replacements and upgrades project;
   (c) Raw Water Intake operation and maintenance, including:
      (1) Zebra mussel issues;
      (2) Raw Water Intake Pump 3 Replacement;

(3) Intermediate pump station;

(d) America's Water Infrastructure Act of 2018 (AWIA) requirements and compliance status and update;

(e) Barton Springs Zone Operating Permits, including renewals;

(f) Pier property rezoning application – raw water intake;

(g) North Wastewater Treatment Plant Headworks and Screening Device;

9. Report from the District's developer;

10. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4
TRAVIS COUNTY
TEXAS
TEXAS

Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and access to communications will be provided upon request. For questions, please call (512) 435-2300. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program (800) 735-2988. All other questions should be directed to Crossroads Utility Services (512) 246-1400.

MINUTES OF MEETING OF BOARD OF DIRECTORS OF TRAVIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

February 2, 2021

THE STATE OF TEXAS §
§
COUNTY OF TRAVIS §

The Board of Directors of Travis County Municipal Utility District No. 4 met in regular session, open to the public, February 2, 2021, via telephone conference, pursuant to notice duly given in accordance with law. A copy of the Certificate of Posting of said Notice is attached hereto as **Exhibit "A"**.

The roll was called of the members of the Board, to-wit:

Doug Connolly	-	President
Bill F. Schneider	-	Vice President
Wayne Basden	-	Secretary
H. Edward Padgett, Jr.	-	Treasurer
Daniel M. Dukes	-	Assistant Secretary/Treasurer

and all of said Directors were present, thus constituting a quorum. Also present on the call for the meeting were Ashlee Martin of McCall Gibson Swedlund Barfoot PLLC; Allen Douthitt of Bott & Douthitt, P.L.L.C.; Mike Morin of Crossroads Utility Services, LLC; Dave Ruehlman of Stratus Properties Inc.; and Gregg Krumme of Armbrust & Brown, PLLC.

Director Connolly called the meeting to order at 10:00 a.m. and stated the Board would first consider citizen communications. With there being no citizens on the call to address the Board, Director Connolly stated that the Board would next consider the minutes of the January 5, 2021 Board meeting. After discussion, Director Basden moved that the Board approve the minutes as presented. Director Schneider seconded the motion, which passed unanimously.

Director Connolly stated that the Board would next discuss and consider emergency coronavirus preparedness and protocols, including matters regarding termination of service due to delinquent accounts. Mike Morin of Crossroads Utility Services, LLC addressed the Board and reviewed with the Board the current status of the emergency coronavirus protocols. Mr. Morin stated that he did not recommend any changes to the protocols at this time.

Director Connolly stated that the Board would next discuss and consider the audit of District financial statements for fiscal year ended September 30, 2020, including report from McCall Gibson Swedlund Barfoot PLLC, approval of client representation letter and audit report, and authorizing filing of audit report. Ashlee Martin of McCall Gibson Swedlund Barfoot PLLC addressed the Board and directed the Board's attention to the audit which was provided to the Board, a copy of which is attached hereto as **Exhibit "B"**. Ms. Martin reviewed the audit with the Board and first stated that her firm was issuing an unmodified or clean opinion, which is the best opinion they can provide for the District's audit. Ms. Martin noted that the management analysis section started on page 14, but directed the Board's attention to the financial statements beginning with the balance sheet on page FS-1. Ms. Martin reviewed the balance sheet with the Board and also reviewed the statement of activities report on FS-2 with the Board. Ms. Martin then reviewed select notes, including notes 3 and 8, the budget to actual comparison and certain Texas Commission on Environmental Quality supplemental schedules

of the audit. After discussion, Director Dukes moved that the Board approve the client representation letter and audit report and authorize filing of the audit report. Director Basden seconded the motion, which passed unanimously.

Director Connolly stated that the Board would next receive a report from the District's general manager regarding operations, including system maintenance repairs, upgrades to facilities and intake modifications, maintenance of ponds, and related proposals. Mike Morin of Crossroads Utility Services, LLC addressed the Board and directed the Board's attention to the report behind tab 5 of the Board's packet, a copy of which is attached hereto as **Exhibit "C"**. Mr. Morin first directed the Board's attention to the water loss report and noted that it is higher than he would like. Mr. Morin stated that he continues to monitor the situation and is considering if it might have something to do with the electronic meter change out. Mr. Morin stated that the electronic meter change out project was almost complete, with only six more meters left to install. Mr. Morin next directed the Board's attention to the Crossroads Utility Services, LLC invoice included in the report. Mr. Morin generally reviewed the invoice with the Board. He also reviewed account adjustments and write-offs. Mr. Morin reported that the District has a customer that had significant irrigation water loss issue that has been going on for approximately five months. Mr. Morin stated that the District's policy allows for up to two months of relief on a water bill by only charging the wholesale rate to the customer for the excess water. Mr. Morin stated that the customer has paid what is owed, but is now asking the Board to extend the District's policy from two months to five months for charging the wholesale rate for the excess water. After discussion, Director Basden moved that the Board approve the five month wholesale rate relief. Director Schneider seconded the motion, which passed unanimously. Mr. Morin reported to the Board that the District would replace the pond liner at the North Wastewater Treatment Plant this summer and had the reserves to pay for it.

Director Connolly stated that the Board would next receive a report from the District's bookkeeper, including approval of bills and invoices, transfers and investments and Wholesale Water Rate Study. Allen Douthitt of Bott and Douthitt, P.L.L.C. addressed the Board and directed the Board's attention to the updated Cash Activity Report that had been provided to the Board, a copy of which is attached hereto as **Exhibit "D"**. Mr. Douthitt reviewed with the Board the bills and invoices and fund transfers as set forth in the Cash Activity Report. Mr. Douthitt also noted that the wholesale rate study had been sent out to the wholesale districts since the last meeting. Director Basden moved that the Board approve the fund transfers and payment of the bills and invoices as set forth in the Cash Activity Report. Director Padgett seconded the motion, which passed unanimously.

Director Connolly stated that the Board would next receive a report from the District's financial advisor regarding the MSRB G-42 disclosure statement. Mr. Krumme stated that Cheryl Allen with Public Finance Group was unable to attend the meeting, but directed the Board's attention to the disclosure statement behind tab 7 of the Board's packet, a copy of which is attached hereto as **Exhibit "E"**. Mr. Krumme stated that this did not require any action from the Board.

Director Connolly stated that the Board would next receive a report from the District's engineer, including award(s) of contracts, pay estimate(s) and change order(s) for the following:

(a) South Wastewater Treatment Plant, including:

(1) Permit renewal and amendment application, including effluent disposal equipment;

(2) Effluent storage delivery and management system;

(b) Water meter replacements and upgrades project;

(c) Raw Water Intake operation and maintenance, including:

(1) Zebra mussel issues;

(2) Raw Water Intake Pump 3 Replacement;

(3) Intermediate pump station;

(d) America's Water Infrastructure Act of 2018 (AWIA) requirements and compliance status and update;

(e) Barton Springs Zone Operating Permits, including renewals;

(f) Pier property rezoning application – raw water intake; and

(g) North Wastewater Treatment Plant Headworks and Screening Device.

Robert Ferguson of Murfee Engineering Company, Inc. addressed the Board and directed the Board's attention to the memorandum report behind tab 8 of the Board's packet, a copy of which is attached hereto as **Exhibit "F"**. Mr. Ferguson reviewed the memorandum report with the Board. Mr. Ferguson also directed the Board's attention to the Application For Payment No. 1 from RTS Water Solutions, LLC for the Water Meter Replacement project, a copy of which is attached hereto as **Exhibit "G"**, Change Order No. 3 from RTS Water Solutions, LLC for the Water Meter Replacement project, which was an adjustment due to some existing conditions, a copy of which is attached hereto as **Exhibit "H"**, and Application For Payment No. 1 from Keystone Construction Services, LP for the North Wastewater Treatment Plant Headworks and Screening Device, a copy of which is attached hereto as **Exhibit "I"**. Mr. Ferguson stated that he had reviewed both Applications For Payment and Change Order No. 3 and recommended approval of all three by the Board. Director Padgett moved that the Board approve both Applications For Payment and Change Order No. 3. Director Basden seconded the motion, which passed unanimously.

Director Connolly stated that the Board would next receive a report from the District's attorney including; cybersecurity training program requirements for local government employees, including June 14 deadline to complete training. Gregg Krumme of Armbrust & Brown, PLLC addressed the Board and stated that he would like to first discuss the Pier property rezoning project. Mr. Krumme reminded the Board that the City of Austin City Council approved the rezoning on second reading with a conditional overlay that prohibited gas service last December. Mr. Krumme stated that unfortunately at the recent council meeting in January, Council Member Alter moved that the Board approve the rezoning project on the third and final reading, without the conditional overlay, and that motion passed. Mr. Krumme stated that in order to have gas service at the property the owner will still have to get approval by the environmental board and that he and Mr. Ferguson would try to monitor any such application. Mr. Krumme next reported to the Board that the cybersecurity training program requirements for local government employees were due by June 14, 2021 and that Denise Motal would be sending the Board an email with a link with a suggested online training course.

Director Connolly stated that the Board would next receive a report from the District's developer. Dave Ruehlman of Stratus Properties Inc. addressed the Board and stated that the permitting for Sections K, L, and O is ongoing and they hoped to break ground in September or October of this year. Mr. Ruehlman also noted that they would be breaking ground at a new multi-family project at the southwest corner of Southwest Parkway and Barton Creek Blvd.

Director Connolly stated that the Board would next consider future meeting schedule and agenda items. The Board directed that the next meeting be scheduled for March 2, 2021 at 10:00 a.m.

There being no further business to come before the Board, upon motion by Director Basden and second by Director Padgett, the meeting was adjourned at 10:42 a.m.

* * *

[SIGNATURE PAGE TO FEBRUARY 2, 2021 MINUTES]

(SEAL)

Wayne Basden, Secretary
Board of Directors

Date: _____

MURFEE ENGINEERING COMPANY, INC.
Texas Registered Firm No. F-353
1101 Capital of Texas Hwy., South
Building D, Suite 110
Austin, Texas 78746
(512) 327-9204

M E M O R A N D U M

DATE: February 24, 2021

TO: Travis County MUD No. 4 Board of Directors

FROM: Robert Ferguson, P.E.

RE: Engineer's Report for March 02, 2021

MEC Project No. 98084.417

Projects and Status:

(a) South Wastewater Treatment Plant: (1) We inquired again at the TCEQ in regards to the status of the draft permit. Still have not received a reply. Once drafted, the proposed permit would be distributed for review and we would cause publication of the required notice. (2) Merrigan Electric is underway with the **effluent transfer and management system** project and is making limited progress in the installations after starting at the Caribou Trail Effluent Pond. This project puts the controls in place so that the operators may send effluent between storage ponds and golf course irrigation systems, both north and south.

(b) Water Meter Replacements and Upgrades Project: RTS is finished with the meter replacements and is presenting the pay applications and subsequent change orders reflecting actual installed quantities. We understand the meter installation and remote activation has gone as anticipated with little or no issues to speak of. The system is currently utilized by Crossroads.

(c) Raw Water Intake O&M –

(1) Zebra Mussels and Asian Clams: It is recommended that the intake structure inspections continue periodically to assess its condition between now and next summer.

We are preparing a submittal in response to the comments received from the TCEQ on the chemical injection location change in the raw water system.

(2) Raw Water Intake Lake Pump #3 Replacement: Excel Construction has ordered the pump. Installation will occur later in the spring due to the long lead time to receive the pump. Status remains as waiting on pump delivery.

(3) Intermediate Pump Station: Status remains the same; The contractor and Crossroads ordered the remaining 3 replacement discharge heads to facilitate the replacement for the rest of the pumps. This has about a 20 week lead time on the discharge head manufacturing making the install date likely in the spring of 2021.

(d) Risk and Resiliency Assessment and Emergency Response Plan: We are setting up to perform the risk assessment phase of this project and will be coordinating the initial meeting(s) with Crossroads.

(e) Barton Springs Zone Operating Permits: The renewal application for the Tecoma Circle Wet Pond is due.

(f) Pier Property Re-Zoning Application: The re-zoning application was approved at the third reading at the city council meeting. This puts the site permit application back in a processing mode.

(g) North Wastewater Treatment Plant - Headworks and Screening Device and In-Plant Water System: Keystone Construction has started the project and is working thru the ordering of the screening device from the supplier. In making initial potholing for precise locations of the forcemain piping and in reviewing shop drawings and submittals, it was identified that the physical connection elements were not all accounted for between what the vendor was supplying and what Keystone used in planning. We are working with them to resolve the disparity.

(h) Raw Water Intake In the Lake Pump #1; The #1 pump, one of the oldest pumps, has been off line due to a power delivery issue (we think). The current project with the installation of the new and replacement VFD's will provide a means of further diagnosis whether the issue is the power delivery or with the motor.

GRAY ENGINEERING
O 512.452.0371 : F 512.454.9933
8834 North Capital of Texas Highway, Suite 140
Austin, Texas 78759 : www.grayengineeringinc.com
TBPE 2946

March 18, 2021

Via Email

WCID19 Brick Paver Repair
Board of Directors
Board Meeting Packet

RE: Request for Proposals
WCID19
Brick Paver Repairs
GEI No. 1317-11424-54

The Travis County Water Control and Improvements District No. 19 ('Owner') is soliciting proposals from qualified contractors for a Brick Paver Repair Contract. The project is located at the intersection of Maravillas Loop and Mendocino Drive. A detail of the intersection, as well as location and current photos, have been provided for your reference. If awarded, the Contractor is required to provide a sealed Traffic Control Plan as a part of the material submittal package. Contractor will be required to maintain through traffic of all vehicles. This will require the Project to be constructed in phases. Phasing of work shall be determined by the Contractor. The project scope is outlined below in two options. At time of bid solicitation, please provide costs for both options for Board review. If proposal is accepted by the Owner, the specific option as described below will be noted in the Notice of Award letter to be issued by the District Engineer.

Option 1 – Replace with Stamped Concrete:

The scope of option 1 is for the Contractor to remove all existing brick pavers, including the concrete slab. Compact existing Crushed Limestone Base Material (CLBM) and add additional CLBM material to match design grades. Costs shall be inclusive to bid item. Stamped, jointed, reinforced, portland cement concrete paving shall be constructed with monolithic curb edging per the geotechnical report attached. Prior to commencement of work, the contractor will be required to provide a physical 3' x 3' sample of the stamped concrete per the geotechnical requirements. Owner to confirm the specified color during material submittal process. Additionally, the concrete must be Type 5 cement with high range water reducers (plasticizers). The requirement for concrete type is to facilitate a quick set concrete construction as to allow for minimal downtime.

Option 2 - Replace with Brick Pavers:

The scope of option 2 is to remove all existing brick pavers and concrete slab. Compact existing base material, compact existing base material, construct new concrete slab with monolithic curb edging per the geotechnical report. Existing brick pavers are to be utilized and additional new brick pavers shall be used as needed. All brick pavers shall match color as specified by the Owner. Additional brick pavers and levelling sand are to be inclusive to the bid item.

Questions regarding the plans or specifications or any component of the work anticipated under this contract should be submitted by email to the office of the engineer, Gray Engineering, Inc. Attn: Richard Grayum, P.E. at rgrayum@grayengineeringinc.com.

You are requested to provide your proposal for Brick Paver Repairs based on the enclosed specifications and overall map of Travis Co. WCID No. 19, addressed to the Owner, The Travis Co WCID No. 19, c/o Gray Engineering, Inc., Attn: Richard Grayum, P.E., no later than noon on April 13th, 2021. Once all bids have been collected, the bids will be presented to the Board for review and consideration.

At this time, due to COVID-19 Precautions, we will be accepting responses by email to rgrayum@grayengineeringinc.com.

Should you have any questions regarding this request for proposals or need additional clarification, please contact me at 512-452-0371.

Sincerely,

GRAY ENGINEERING, INC.

Richard Grayum P.E.
Project Manager

RG:SM

Attachments:

Location Map
Stamped Concrete Detail
Brick Paver Detail
Existing Plan Sheet

TRAVIS COUNTY DISTRICT NO. 19
OVERALL DRAINAGE SYSTEM MAP

SCALE: 1"=400'
GRAPHIC SCALE IN FEET
0 200 400 600 800

ST. MICHAEL'S ACADEMY
(51.83 AC.)

THE RIDGE AT
BARTON CREEK
(38.550 AC.)

PROJECT
LOCATION

THE WOODS OF BARTON CREEK
SECTION G, PHASE 1
(122.701 AC.)

THE FOOTHILLS OF
BARTON CREEK
(92.216 AC.)

BARTON CREEK BOULEVARD
LOST CREEK BLVD.
MARAVILLAS LOOP
MARAVILLAS COVE
MARAVILLAS DRIVE
MACCHIATO DRIVE
NAVIDAD DRIVE
NAVIDAD COVE
SCENIC RIDGE COVE
CLUB RIDGE COVE
CLUB RIDGE DRIVE
RIDGE LANE
MESA
BLOCK 'A'
BLOCK 'B'
BLOCK 'E'
BLOCK 'F'
BLOCK 'G'
CARIBOU TRAIL
SANDIA LOOP
POINT O' WOODS
LOASA COVE
LOT 1
30
31
AMENDED PLAT OF LOT 30, BLOCK B
BARTON CREEK SECTION G, PHASE 1
BARTON CREEK SECTION G, PHASE 1
3-42" RCP
DRAINAGE
EASEMENT

PROJECT NO.	1317-11366	DRAWN BY:	IH
DATE:	12/11/2019	CHECKED BY:	HE

GRAY ENGINEERING
8834 N. Capital of Texas Hwy.
Suite 140
Austin, Texas 78759
(512)452-0371
FAX(512)454-9933
TBPE FIRM #2946

H:\PROJECTS\1317 WCID 19\11366 DISTRICT DRAINAGE OUTFALL MAINTENANCE\CAD\EXHIBITS\OVERALL DRAINAGE SYSTEM MAP.DWG DATE: 12/11/2019 10:14:30 AM BY: IHULL

NOTES AND DETAILS

NOTES:

GENERAL NOTES:

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF AUSTIN SPECIFICATIONS.
2. PRIOR TO BEGINNING CONSTRUCTION, THE OWNER OR HIS/HER AUTHORIZED REPRESENTATIVE SHALL CONVENE A PRECONSTRUCTION CONFERENCE BETWEEN THE WCID NO. 19, CONSULTING ENGINEER, CONTRACTOR(S), COUNTY ENGINEER (IF APPROPRIATE) AND ANY OTHER AFFECTED PARTIES. NOTIFY ALL SUCH PARTIES AT LEAST 48 HOURS PRIOR TO THE TIME OF THE CONFERENCE AND 48 HOURS PRIOR TO THE BEGINNING OF CONSTRUCTION.
3. THE CONTRACTOR SHALL GIVE THE WCID NO. 19 REPRESENTATIVE A MINIMUM OF 48 HOURS NOTICE BEFORE BEGINNING EACH PHASE OF CONSTRUCTION. TELEPHONE (512) 452-0371 GRAY ENGINEERING, INC. (GEI).
4. IT IS THE CONTRACTOR'S RESPONSIBILITY TO LOCATE AND PROTECT ALL EXISTING UTILITIES SUCH AS GAS LINES, ELECTRICAL LINES, PHONE LINES, WATERLINES, VALVE BOXES, FIRE HYDRANTS, STRUCTURES, AND OTHER APPURTENANCES THAT LIE WITHIN THE PROJECT SITE OR EASEMENTS.
5. ANY EXISTING UTILITIES, PAVEMENT, CURBS AND/OR SIDEWALKS, TREES, ETC. DAMAGED OR TO BE REMOVED WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR BEFORE ACCEPTANCE.
6. CONTRACTOR SHALL VERIFY EXACT DEPTH AND LOCATION OF ALL UTILITIES PRIOR TO BEGINNING CONSTRUCTION. ANY DAMAGE TO EXISTING UTILITIES, DRIVEWAYS, PAVEMENT, CURB & GUTTER, SIDEWALKS, ETC. SHALL BE REPAIRED BY THE CONTRACTOR.
7. TREE DAMAGES AND CLEARING OUTSIDE THE PROJECT SITE OR EASEMENTS ARE EXPRESSLY PROHIBITED.

WATER AND WASTEWATER NOTES:

1. THE CONTRACTOR SHALL ARRANGE TO HAVE A CONSTRUCTION METER SET ONSITE FOR ALL WATER USAGE. CONTRACTOR SHOULD CONTACT AWR SERVICES ((512) 402-1990 TO HAVE THE METER SET. WCID NO. 19 SHALL BE RESPONSIBLE FOR ALL REASONABLE CONSTRUCTION WATER COSTS.
2. ALL MANHOLES ARE TO BE CONCRETE WITH CAST IRON RING AND COVER.
3. ALL FILL AREAS UNDER PROPOSED ROAD AND OVER ALL UTILITIES, SHALL BE COMPACTED TO 95% STANDARD PROCTOR DENSITY IN ACCORDANCE WITH TEX 113-E METHOD AND COMPLY WITH THE STANDARDS OF TRAVIS COUNTY.
4. WCID NO. 19 REPRESENTATIVE SHALL BE GIVEN 48 HOURS NOTICE PRIOR TO ANY TESTING PHASE (DENSITY, PRESSURE, LEAKAGE, ETC.)

EROSION AND SEDIMENTATION CONTROL:

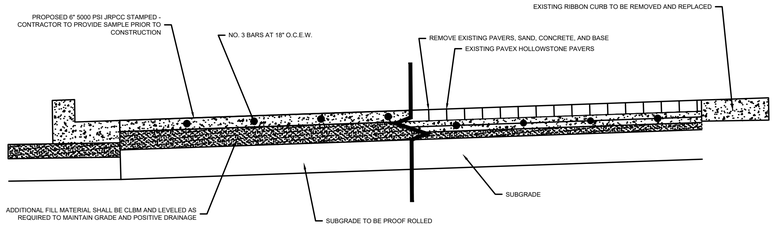
1. A PRE-CONSTRUCTION CONFERENCE SHALL BE HELD ON-SITE WITH THE CONTRACTOR, DESIGN ENGINEER AND THE WCID NO. 19 REPRESENTATIVE AFTER THE INSTALLATION OF THE EROSION/SEDIMENTATION CONTROLS AND THE TREE/NATURAL AREA PROTECTION MEASURES AND PRIOR TO BEGINNING ANY SITE PREPARATION WORK.
2. THE CONTRACTOR SHALL NOTIFY WCID NO. 19 ((512) 452-0371) AND AWR SERVICES ((512) 402-1990) AT LEAST TWO DAYS (48 HOURS) PRIOR TO SCHEDULING THE PRE-CONSTRUCTION MEETING.
3. MINOR CHANGES TO BE MADE AS FIELD CORRECTIONS TO THE EROSION AND SEDIMENTATION CONTROL PLAN MAY BE REQUIRED BY WCID NO. 19 DURING THE COURSE OF CONSTRUCTION TO CORRECT CONTROL INADEQUACIES. MAJOR REVISIONS MUST BE APPROVED BY WCID NO. 19.
4. THE CONTRACTOR IS REQUIRED TO INSPECT THE CONTROLS AND FENCES AT WEEKLY INTERVALS AND AFTER SIGNIFICANT RAINFALL EVENTS TO ENSURE THAT THEY ARE FUNCTIONING PROPERLY. THE PERSON(S) RESPONSIBLE FOR MAINTENANCE OF CONTROLS AND FENCES SHALL IMMEDIATELY MAKE ANY NECESSARY REPAIRS TO DAMAGED AREAS. SILT ACCUMULATION AT CONTROLS MUST BE REMOVED WHEN THE DEPTH REACHES SIX (6) INCHES.
5. PRIOR TO FINAL ACCEPTANCE BY WCID NO. 19, CONSTRUCTION ENTRANCES FOR TEMPORARY SITE ACCESS MUST BE REMOVED, ACCUMULATED SEDIMENT REMOVED FROM THE EROSION CONTROLS AND THE AREA RESTORED TO THE DESIGN GRADE AND REVEGETATED. ALL LAND CLEARING DEBRIS SHALL BE DISPOSED OF IN APPROVED SPOIL DISPOSAL SITES.

PROJECT COMPLETION:

1. CONTRACTOR SHALL PROVIDE A MINIMUM OF 48 HOURS NOTICE TO THE DESIGN ENGINEER AND TRAVIS COUNTY WCID NO. 19 REPRESENTATIVES TO SCHEDULE A FINAL PUNCHLIST INSPECTION.
2. DESIGN ENGINEER WILL ISSUE THE FINAL PUNCHLIST OF ITEMS NOTED TO BE ADDRESSED.
3. CONTRACTOR SHALL CORRECT ALL ITEMS NOTED ON THE DESIGN ENGINEER'S FINAL PUNCHLIST.
4. CONTRACTOR SHALL CONTACT THE DESIGN ENGINEER AND TRAVIS COUNTY WCID NO. 19 REPRESENTATIVES TO VERIFY THE COMPLETION OF THE PUNCHLIST ITEMS.
5. THE DESIGN ENGINEER SHALL PROVIDE THE FOLLOWING AT A MINIMUM TO TRAVIS COUNTY WCID NO. 19;
   A. TEST REPORTS FOR ALL TRENCH, SUBGRADE, HMAC DENSITING AND CONCRETE TESTING REPORTS FOR THE IMPROVEMENTS.
   B. ONE SET OF "AS-BUILT" PLANS (PDF OR FLASH DRIVE FORMAT) REFLECTING ALL CHANGES MADE IN THE FIELD, AND TWO MEASUREMENTS TO ALL VALVES AND VAULTS INSTALLED FROM PERMANENT OBJECTS.
   C. SEALED ENGINEERING'S CERTIFICATION THAT THE IMPROVEMENTS WERE CONSTRUCTED IN ACCORDANCE WITH THE APPROVED PLANS AND SPECIFICATIONS.
   D. FINAL COST AND QUANTITIES OF THE IMPROVEMENTS INSTALLED WITHIN THE RIGHT-OF-WAY AND EASMENTS TO BE MAINTAINED BY TRAVIS COUNTY WCID NO. 19.
   E. NOTORIZED ALL BILLS PAID AFFIDVAIT
   F. CONSENT OF SURETY TO RELEASE FINAL PAYMENT
   G. TWO (2) YEAR MAINTENANCE BOND FOR 10% OF THE FINAL COST FOR ALL IMPROVEMENTS TO BE MAINTAINED BY TRAVIS COUNTY WCID NO. 19.
   H. WRITTEN REQUEST BY THE DESIGN ENGINEER THAT TRAVIS COUNTY WCID NO. 19 ACCEPT THE COMPLETED IMPROVEMENTS FOR MAINTENANCE AND OPERATION.

PROJECT NOTES:

1. CONCRETE MUST BE TYPE 5 CEMENT WITH HIGH RANGE WATER REDUCERS (PLASTICIZERS). THE ACCELERATORS ARE NEEDED IN ORDER TO REDUCE CONSTRUCTION TIME AND TRAFFIC COORDINATION AT THE INTERSECTION.
2. CONTRACTOR TO PROVIDE A SEALED TRAFFIC CONTROL PLAN FOR THE MUD ENGINEER TO REVIEW. REFER TO ADDITIONAL ATTACHED SHEET TO BID PACKAGE, HIGHLIGHTING THE SEPARATE SECTIONS FOR CONSTRUCTION. THIS IS TO ENSURE CONSTANT TRAFFIC FLOW DURING CONSTRUCTION.
3. PRIOR TO COMMENCEMENT OF WORK, THE CONTRACTOR IS TO PROVIDE A PHYSICAL 3' X 3' SAMPLE OF STAMPED CONCRETE PER THE GEOTECHNICAL REQUIREMENTS AT A SPECIFIED COLOR TO BE REVIEWED BY THE DISTRICT ENGINEER.
4. WORK IS TO BEGIN AFTER THE PRIVATE HOME CONSTRUCTION IS FINISHED NEAR THE INTERSECTION, APPROXIMATELY IN JANUARY 2021.
5. EXISTING BRICK PAVERS TO BE HAULED TO OWNER'S STORAGE FACILITY.
6. FLEXIBLE BASE COMPACTION SHALL BE 100 PERCENT OF TXDOT TEX-113-E USING 13.26 FT. LBS./CU.IN. COMPACTION EFFORT. THE MOISTURE CONTENT DURING COMPACTION SHALL BE MAINTAINED WITHIN 3 PERCENT OF OPTIMUM MOISTURE CONTENT.
7. CONTRACTION (SAW CUT) JOINT SPACING SHOULD NOT EXCEED 15 FEET ON CENTER WITHOUT ENGINEERING CONSULTATION.



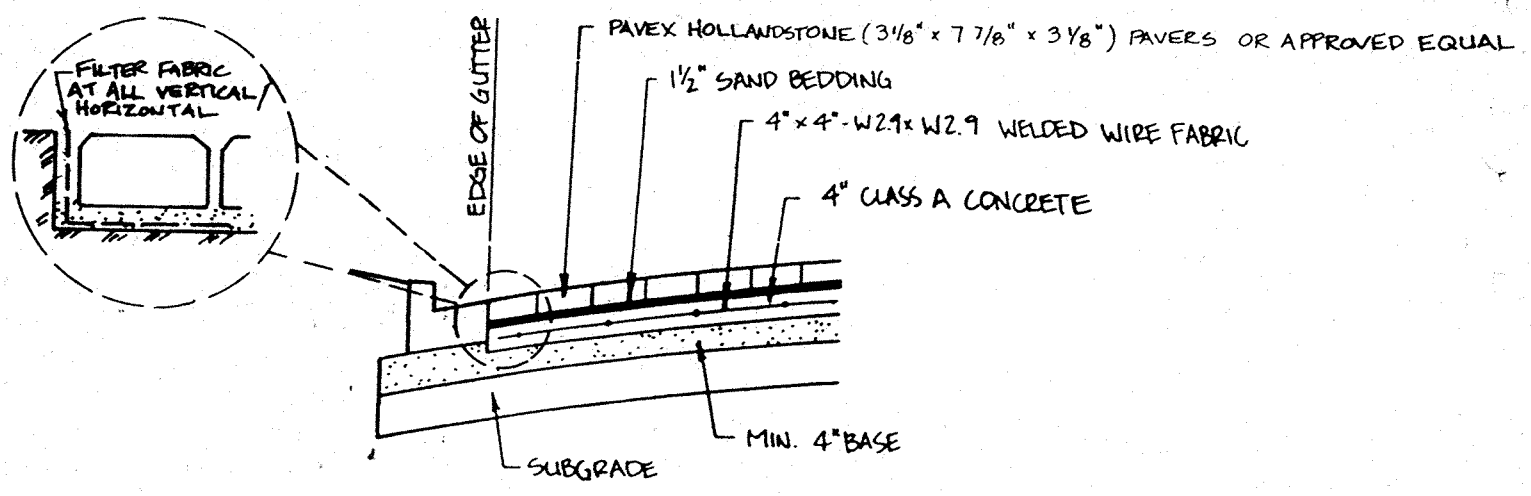
PROJECT NO.	1317-11424	DRAWN BY:	SM
DATE:	12/11/2020	CHECKED BY:	HE

GRAY ENGINEERING
8834 N. Capital of Texas Hwy.
Suite 140
Austin, Texas 78759
(512)452-0371
FAX(512)454-9933
TBPE FIRM #2946

H:\PROJECTS\1317 WCID 19\1424 THE WOODS BRICK PAVER REPAIR\CAD\EXHIBITS\TAMPED CONCRETE DETAIL 11-23-20.DWG, DATE: 12/17/2020 6:54:45 PM, BY: SMINOR

LOCAL STREET SECTION

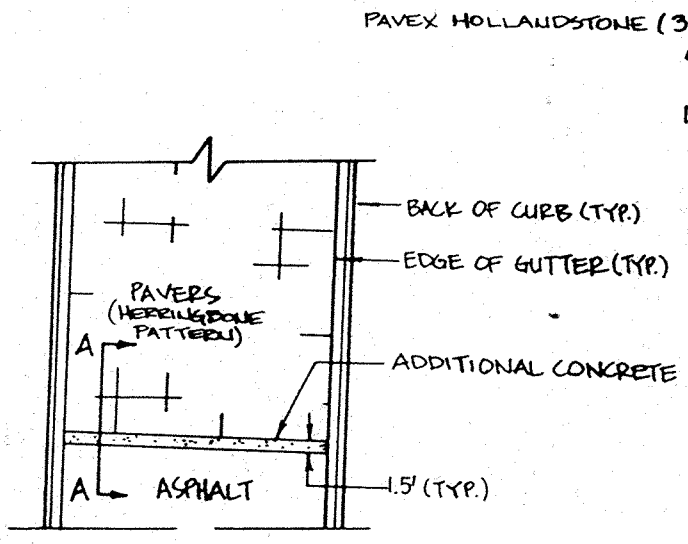
* SEE CHART



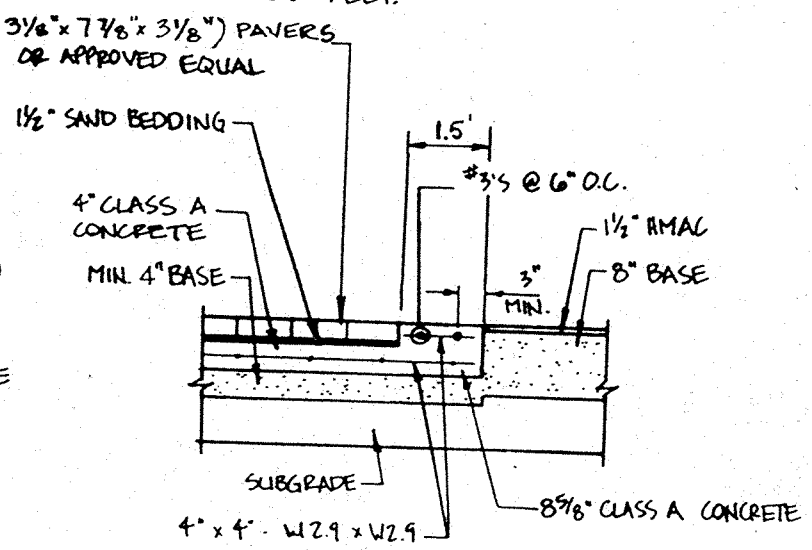
TYPICAL ROADWAY SECTION FOR AREAS WITH PAVERS

N.T.S.

NOTE: CONTRACTOR SHALL PROVIDE EXPANSION JOINTS AT SPACINGS NOT TO EXCEED 100 FEET AND CONTROL JOINTS AT SPACINGS NOT TO EXCEED 25 FEET.



PLAN



SECTION A-A

TYPICAL ROADWAY SECTION FOR PAVER TO ASPHALT TRANSITION

N.T.S.

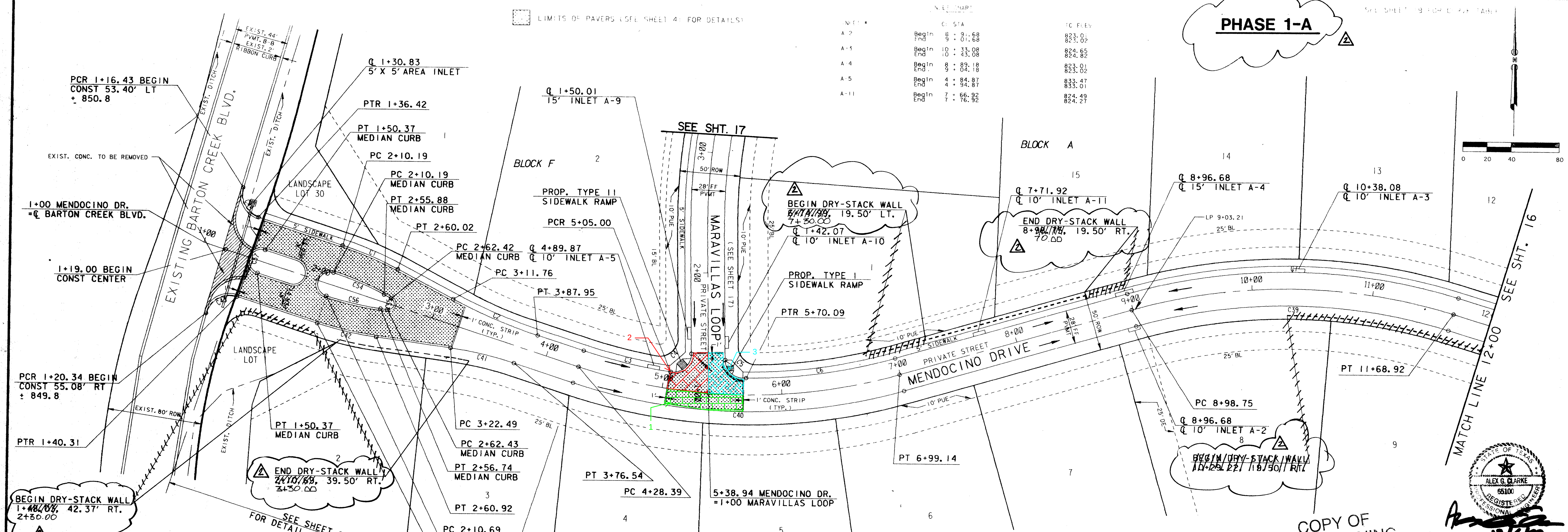
PHASE 1-A

LIMITS OF PAVERS (SEE SHEET 4) FOR DETAILS)

SEE SHEET 19 FOR CURVE TABLE

INLET CHART

INLET #		CL STA	TC ELEV
A-2	Begin	8 + 91.68	823.01
	End	9 + 01.68	823.02
A-3	Begin	10 + 33.08	824.65
	End	10 + 43.08	824.82
A-4	Begin	8 + 89.18	823.01
	End	9 + 04.18	823.02
A-5	Begin	4 + 84.87	833.47
	End	4 + 94.87	833.01
A-11	Begin	7 + 66.92	824.49
	End	7 + 76.92	824.27



ALL RESPONSIBILITY FOR THE ADEQUACY OF THESE PLANS REMAINS WITH THE ENGINEER WHO PREPARED THEM. IN APPROVING THESE PLANS, THE CITY OF AUSTIN MUST RELY ON THE ADEQUACY OF THE WORK OF THE DESIGN ENGINEER.

REVIEWED BY: Charles Kanitz 1-31-94

For Director of the Department of Planning and Development Date

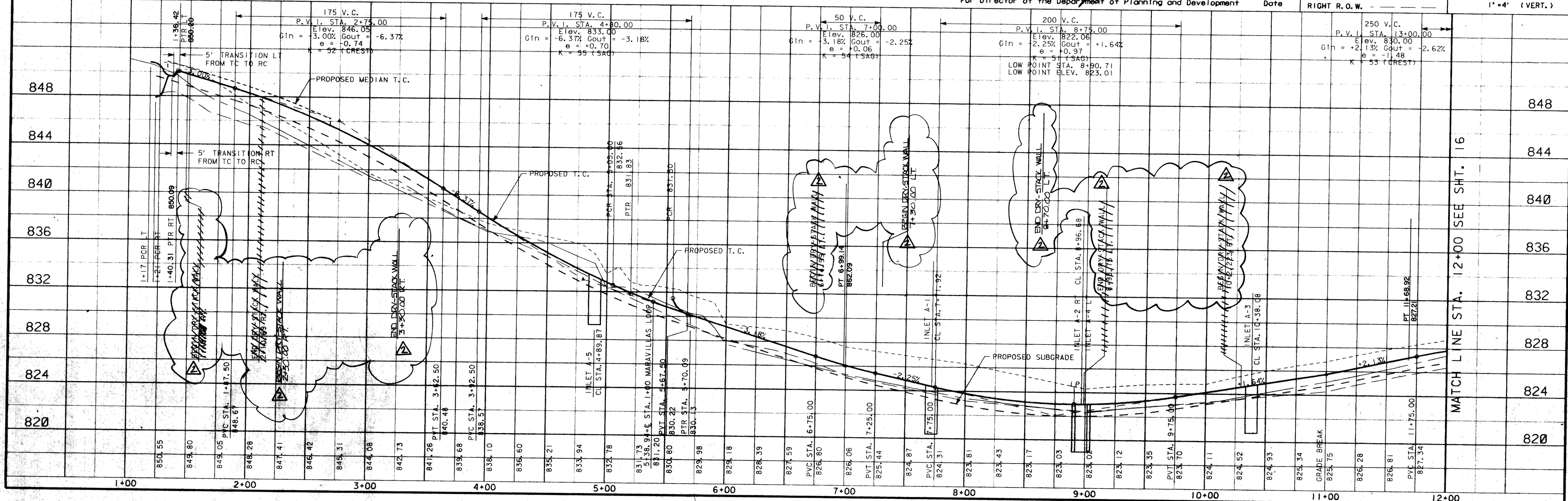
COPY OF CITY PLANNING ORIGINALS

NOTE: PRIOR TO CONSTRUCTION THE CONTRACTOR IS TO VERIFY THE LOCATION OF ALL EXISTING UTILITIES AND APPURTENANCES SUBJECT TO DAMAGE/INCONVENIENCE BY THE CONSTRUCTION OPERATIONS.

PROFILE LEGEND

LEFT R.O.W. - - - - -
CENTERLINE ———
RIGHT R.O.W. — — —

SCALE: 1" = 40' (HORIZ.) 1" = 4' (VERT.)



REVISION BLOCK

	DATE	DESCRIPTION	BY
2	6/21/94	ADD PHASING ; REVISE DRY-STACK WALLS	

DRWN. SD
CHECKED JY
SCALE: H: 1" = 40' V: 1" = 4'
DATE 5/93

BARTON CREEK-SECTION G - PHASE I
STREET AND DRAINAGE
MENDOCINO DRIVE
STA. 1+00 TO STA. 12+00

STATE OF TEXAS
ALEX G. CLARKE
65100
REGISTERED PROFESSIONAL ENGINEER
12/6/93

LJA

Lichliter/Jameson & Associates, Inc.
CONSULTING ENGINEERS AND PLANNERS
811 BARTON SPRINGS ROAD, SUITE 400, AUSTIN, TEXAS 78704-1164, 512/474-6500

15

2108820300-07

PROJECT/BARTONES/SEDPPALDGN

GRAY ENGINEERING

O 512.452.0371 : **F** 512.454.9933
8834 North Capital of Texas Highway, Suite 140
Austin, Texas 78759 : **www.grayengineeringinc.com**

TBPE 2946

March 5, 2021

Mr. Elmer Dangerfield
Travis Co. WCID 19, President
c/o Bill Flickinger
Willatt & Flickinger, PLLC
12912 Hill Country Blvd., Suite F-232
Austin, TX 78738

Re: Travis County WCID No. 19
Outfall Maintenance
The Woods at Barton Creek
Kuts & Kleans, Inc. Invoice No. 50714
GEI No.: 1317-11468-34

Dear Mr. Dangerfield:

Please find the attached Invoice No. 50714 in the amount of $4,390.16 submitted by Kuts & Kleans, Inc. for the above-referenced project. The invoice reflects the cost associated with the cleaning of inlets and outfalls The Woods at Barton Creek.

The enclosed invoice is being forwarded to you for your approval and processing for payment to Kuts & Kleans, Inc.

If after reviewing the enclosed documents you have any questions or concerns regarding this recommendation, please contact me.

Sincerely,

GRAY ENGINEERING, INC.

Herb Edmonson, Jr.
Project Manager

HE:MW:ad

Attachment
cc: Board of Directors; Travis Co. WCID 19 (w/attachment)
Mr. Reeves Hamm; Kuts & Kleans, Inc. (w/attachment)
Mr. Steven Minor, P.E.; Gray Engineering, Inc. (w/attachment)

Kuts & Kleans, Inc

P. O. Box 1217
Burnet, Texas 78611

Invoice

Date	Invoice #
3/4/2021	50714

Bill To
Travis County WCID No. 19 c/o: Gray Engineering, Inc. attn: Mike Williams

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	The Woods of Barton Creek Project: Kuts & Kleans, Inc., performed the following projects: 1. Inlet W-I-8 Clear trees and brush Haul out brush Total - $1760.04 2. Inlets W-I-25; W-I-26; W-I-31; W-I -34 Flush Inlet Haul out debris Total – $710.04 3. Outlet W-O-8 Clear Flowline Haul out brush Total - $910.04 4. Outlet W-O-9 Clear Flowline Haul out brush Total - $1010.04	4,390.16	4,390.16

	Total	$4,390.16

AWR Services, Inc.

Utility Management & Operations

Manager's Report

Travis County WCID No. 19

Board Meeting – March 25, 2021

TC WCID 19 Operations Report – February 2021

Utility Billing:

200 customers billed
2 finals/transfers

Customer Calls:

1. Responded to 10 customer calls either in person, or remotely, assisting with their water shut off, due to leaks.

Post Freeze:

1. Winter averaging for wastewater utilizes the months of December, January, and February. The average sets the wastewater gallons billed for the next 12 months. Since customers were dripping faucets and leaks occurred, only two of the normal months are representative. Options are to use only two months to calculate the average, or to continue using the current, (last year's) wastewater average.

2. We will be sending letters to customers asking those who have not yet signed up to receive emergency communications from the District to please do so. In addition, we will be asking those who have signed up to verify their contact information.

3. We will be purchasing chains for our vehicles and windshield covers and scrapers. Never thought we would need this in Austin, Texas!

1. ## Covid19 Response Plan:

We continue to monitor the status of the virus. Most importantly we want to ensure our clients know AWR is committed to providing continuous professional essential operations and maintenance of your facilities, and response to water and wastewater system and customer emergencies as needed. We are currently in Stage I of AWR's Coronavirus (COVID-19) Response Plan. A summary of Stage I Precautions is below:

1. AWR's offices are temporarily closed to the public
2. Disinfection procedures are in effect.
3. All persons are required to wash their hands with soap and water for at least 20 seconds as recommended by the Centers for Disease Control prior to engaging with persons in the office.
4. We ask customers to pay online, and should they decline to pay online (credit card or ACH), to please place their payment in the mail or simply call and we can process their payment over the phone.
5. AWR Personnel are observing CDC guidelines and have masks and gloves.

Travis County WCID No 19
Operations Report
February 2021

Water/Wastewater Gallons	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL
Water Gallons Sold (billed)	8,805,000	9,883,000	6,423,000	3,950,000	3,958,000	33,019,000
Water Gallons + 10%	9,685,500	10,871,300	7,065,300	4,345,000	4,353,800	36,320,900
Wastewater Gallons Sold	2,860,000	3,013,000	2,749,000	2,080,000	2,186,000	12,888,000

Water/Wastewater Revenue	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL
Water Receivables	$ 57,615.18	$ 44,776.53	$ 48,395.16	$ 30,317.68	$ 27,858.71	$ 208,963.26
Wastewater Receivables	$12,216.11	$12,010.67	$12,410.27	$11,223.17	$10,561.24	$ 58,421.46
Total	$ 69,831.29	$ 56,787.20	$ 60,805.43	$ 41,540.85	$ 38,419.95	$ 267,384.72

Water/Wastewater Purchase	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL
Water Purchase	$ 21,239.16	$ 23,680.26	$ 15,839.90	$ 10,236.70	$ 10,255.24	$ 81,251.26
Wastewater Purchase	$ 9,849.40	$ 10,023.82	$ 9,722.86	$ 8,960.20	$ 9,081.04	$ 47,637.32
St. Michael's Surcharge	$ 149.38	$ 242.18	$ 242.18	$ 242.18	$ 242.18	$ 1,118.10
Total	$ 31,237.94	$ 33,946.26	$ 25,804.94	$ 19,439.08	$ 19,578.46	$ 130,006.68

Profit/Loss	$ 38,593.35	$ 22,840.94	$ 35,000.49	$ 22,101.77	$ 18,841.49

Active/New Accounts	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
Water	199	199	199	199	199
Sewer	138	138	138	138	138

Aged Accts. Received	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
31-60 Days Delinquent	$ 2,119.70	$ 1,873.37	$ 208.33	$ 1,994.89	$ 5,558.06
90+ Days Delinquent	$ 84.45	$ 356.35	$ 558.54	$ 251.33	$ 1,081.74

Customer Deposits Total $ 76,450.00
2/28/2021

Travis County WCID No 19
Tax Report

CURRENT TAXES

2020-2021 Approved Budget	Beginning Tax Balance	Adjustments	Feb-21 Base Tax Collected	Base Tax Reversal	Year to Date Collected	Tax Balance	Percent Collected
$580,855	$590,271	$0	$38,527	$0	$553,976	$32,004	93.85%

DELINQUENT TAXES

2019 - 2020 Approved	Delinquent Beginning Balance	Adjusments	Feb-20 Del. Taxes Collected	Base Tax Reversal	P & I Collected	Delinquent Tax Balance
$560,025	$3,268	$0	$0	$0	$0	$3,268

Travis County WCID #19

Financial Statements

February 28, 2021

Berrier & Company, P.C.

Certified Public Accountants
4601 Spicewood Springs Rd., Suite 1-200
Austin, Texas 78759
(512) 343-1040 (512) 343-1050 fax

Board of Directors
Travis County WCID #19

Management is responsible for the accompanying financial statements of the Travis County WCID #19 (the District) which comprise the statements of net position as of February 28, 2021 and 2020, the statement of revenues and expenses-budget and actual for the five months ended February 28, 2021, and the statement of revenues and expenses-budget overview for the period October 01, 2020 through September 30, 2021, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any for or assurance on the statements.

The supplementary budget information is presented for purposes of additional analysis and is not a required part of the financial statement. The supplementary budget information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary budget information and, accordingly, do not express an opinion or provide any assurance on such supplementary budget information.

The accompanying budget overview for the period October 2020 through September 2021 has not been compiled or examined by us, and, accordingly, we do not express an opinion or any other form of assurance on it. Management has elected to omit the summaries of significant assumptions and accounting policies required under established guidelines for presentation of prospective financial statements. If the omitted summaries were included in the budget information, they might influence the user's conclusions about the District's budgeted information. Accordingly, this budgeted information is not designed for those who are not informed about such matters.

The accompanying statements are intended for management oversight and budget monitoring purposes and do not include all disclosures, footnotes, management discussion and analysis, and schedules as well as statements of cash flows and changes in net position ordinarily included in financial statements presented in accordance with accounting principles generally accepted in the United States of America. Therefore, these statements do not necessarily include all information necessary to allow a user to make comprehensive conclusions about the financial position and results of operations of the District. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Travis County WCID #19.

Berrier & Company, P.C.
Certified Public Accountants
March 18, 2021

Travis County WCID No19
Statement of Net Position

	Feb 28, 21	Feb 29, 20
ASSETS		
Current Assets		
Checking/Savings		
ABC Bank - Operating Fund	77,562.81	-5,285.05
Investment - 1 Texpool-Gen Fund	2,217,679.05	1,942,286.58
Texpool - 2 Winter Reserve	255,846.92	255,215.38
Texpool - 3 Customer Deposits	60,998.46	60,848.83
Texpool - 4 Cap Project Reserve	567,658.75	566,257.41
Texpool - 5 Emerg Reserve Acct	264,843.38	264,189.46
Total Checking/Savings	3,444,589.37	3,083,512.61
Other Current Assets		
Accrued Service Revenue	29,669.62	37,630.70
Current Taxes Receivable	32,004.32	20,251.18
Customer Receivables		
Less Customer Overpayments	-6,815.49	-3,987.70
Service Receivables	48,468.03	41,455.25
Customer Receivables - Other	194.71	194.71
Total Customer Receivables	41,847.25	37,662.26
Prior Year Taxes Receivable	3,267.60	48.45
Total Other Current Assets	106,788.79	95,592.59
Total Current Assets	3,551,378.16	3,179,105.20
Fixed Assets		
Accumulated Depreciation	-3,253,830.00	-3,013,466.00
Infrastructure	2,076,915.47	2,076,915.47
Street Lights	66,305.00	0.00
Water Facilities	1,645,394.20	1,645,394.20
Total Fixed Assets	534,784.67	708,843.67
TOTAL ASSETS	**4,086,162.83**	**3,887,948.87**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	128,751.73	107,728.25
Total Accounts Payable	128,751.73	107,728.25
Other Current Liabilities		
Customer Deposits	76,450.00	68,700.00
Deferred Revenue	35,271.92	20,299.63
Payroll Taxes Payable	201.36	0.00
Total Other Current Liabilities	111,923.28	88,999.63
Total Current Liabilities	240,675.01	196,727.88
Total Liabilities	240,675.01	196,727.88
Equity		
Net Investment in Capital Asset	495,160.00	734,870.00
Net Position - Unrestricted	2,933,370.60	2,299,979.09
Retained Earnings	0.00	288,565.28
Net Income	416,957.22	367,806.62
Total Equity	3,845,487.82	3,691,220.99
TOTAL LIABILITIES & EQUITY	**4,086,162.83**	**3,887,948.87**

Travis County WCID No19
Statement of Revenues & Expenses-Budget and Actual
October 2020 through February 2021

	Oct '20 - Feb 21	Budget	$ Over Budget
Income			
Investment Interest	1,230.60	11,454.00	-10,223.40
Property Taxes-Income	555,090.36	242,020.00	313,070.36
Service Penalties	0.00	1,839.00	-1,839.00
TCEQ Assessment	1,192.94	1,344.00	-151.06
Transfer From CIP Reserve	0.00	0.00	0.00
Wastewater Revenue	45,456.43	43,174.00	2,282.43
Wastewater Sys Purchase	11,900.00	17,409.00	-5,509.00
Water Service (Revenue) Fees	181,625.67	187,500.00	-5,874.33
Water Tap Fees	1,500.00		
Total Income	797,996.00	504,740.00	293,256.00
Gross Profit	797,996.00	504,740.00	293,256.00
Expense			
Accounting Fees	8,700.00	7,500.00	1,200.00
Audit	14,250.00	7,500.00	6,750.00
Bank Charges	5,228.26	4,691.00	537.26
Deed Restrictions	0.00	0.00	0.00
Depreciation Expense	26,681.00	23,131.00	3,550.00
Directors Fees	2,700.00	3,250.00	-550.00
Engineering Fees -			
Eng. Fees-Special			
Design	0.00	0.00	0.00
General	11,911.32	0.00	11,911.32
Inspection Construction	0.00	0.00	0.00
Total Eng. Fees-Special	11,911.32	0.00	11,911.32
Engineering Fees - - Other	0.00	20,831.00	-20,831.00
Total Engineering Fees -	11,911.32	20,831.00	-8,919.68
Fire Station Expense	0.00	0.00	0.00
Garbage Collections	27,796.25	30,321.00	-2,524.75
Inspection/Enforcment/ Patrol	0.00	0.00	0.00
Insurance	3,479.88	1,044.00	2,435.88
Lab Fees	1,136.10	625.00	511.10
Legal Fees - General	32,856.00	30,000.00	2,856.00
Management Fees			
Management Fees - CIP	0.00	0.00	0.00
Management Fees - Other	47,204.81	52,282.00	-5,077.19
Total Management Fees	47,204.81	52,282.00	-5,077.19
Meeting Expense	0.00	934.00	-934.00
Miscellaneous Expense			
Bonus	1,000.00	919.00	81.00
Donations	3,000.00	1,456.00	1,544.00
Miscellaneous Expense - Other	5,502.06	4,169.00	1,333.06
Total Miscellaneous Expense	9,502.06	6,544.00	2,958.06
Newsletter/Mailings	0.00	375.00	-375.00
Payroll Expenses	10.60	1,250.00	-1,239.40
Payroll Tax Expense	204.50	103.00	101.50
Permits/Member Dues	1,075.00	669.00	406.00
Professional Services			
Rate Study	0.00	2,081.00	-2,081.00
Total Professional Services	0.00	2,081.00	-2,081.00
Public Notices	0.00	419.00	-419.00
Special Projects-			
Street Cleaning	0.00	0.00	0.00
Woods	22,429.34		
Total Special Projects-	22,429.34	0.00	22,429.34

Travis County WCID No19
Statement of Revenues & Expenses-Budget and Actual
October 2020 through February 2021

	Oct '20 - Feb 21	Budget	$ Over Budget
Storage Facility	1,129.02	1,508.00	-378.98
Street Light Repairs	6,600.70	2,081.00	4,519.70
Supplies/Postage/Printing	1,626.22	2,294.00	-667.78
Tax Collector Fees	585.53	1,125.00	-539.47
TCEQ Assessment Fee	3,118.80	1,669.00	1,449.80
Wastewater Maint. & Repairs	3,950.25	10,419.00	-6,468.75
Wastewater Purchase(Mud#4)	48,755.42	46,905.00	1,850.42
Wastewater System Purchase	0.00	17,409.00	-17,409.00
Water Electric Meter Fees	0.00	1,879.00	-1,879.00
Water Purchases (Mud #4)	81,251.26	113,452.00	-32,200.74
Water Sys. Maint. & Repair	16,918.96	16,669.00	249.96
Website Support	1,937.50	2,497.00	-559.50
Total Expense	381,038.78	411,457.00	-30,418.22
Net Income	**416,957.22**	**93,283.00**	**323,674.22**

Travis County WCID No19
Statement of Revenues and Expenses - Budget Overview
October 2020 through September 2021

	Oct '20 - Sep 21
Income	
Investment Interest	27,491.00
Property Taxes-Income	580,855.00
Service Penalties	4,422.00
TCEQ Assessment	3,234.00
Transfer From CIP Reserve	0.00
Wastewater Revenue	103,619.00
Wastewater Sys Purchase	41,790.00
Water Service (Revenue) Fees	450,000.00
Total Income	1,211,411.00
Gross Profit	1,211,411.00
Expense	
Accounting Fees	18,000.00
Audit	18,000.00
Bank Charges	11,257.00
Deed Restrictions	0.00
Depreciation Expense	55,520.00
Directors Fees	7,800.00
Engineering Fees -	
Eng. Fees-Special	
Design	0.00
General	0.00
Inspection Construction	0.00
Total Eng. Fees-Special	0.00
Engineering Fees - - Other	50,000.00
Total Engineering Fees -	50,000.00
Fire Station Expense	0.00
Garbage Collections	72,776.00
Inspection/Enforcment/ Patrol	0.00
Insurance	2,500.00
Lab Fees	1,500.00
Legal Fees - General	72,000.00
Management Fees	
Management Fees - CIP	0.00
Management Fees - Other	125,474.00
Total Management Fees	125,474.00
Meeting Expense	2,250.00
Miscellaneous Expense	
Bonus	2,200.00
Donations	3,500.00
Miscellaneous Expense - Other	10,000.00
Total Miscellaneous Expense	15,700.00
Newsletter/Mailings	900.00
Payroll Expenses	3,000.00
Payroll Tax Expense	250.00
Permits/Member Dues	1,600.00
Professional Services	
Rate Study	5,000.00
Total Professional Services	5,000.00
Public Notices	1,000.00
Special Projects-	
Street Cleaning	0.00
Total Special Projects-	0.00

Travis County WCID No19
Statement of Revenues and Expenses - Budget Overview
October 2020 through September 2021

	Oct '20 - Sep 21
Storage Facility	3,615.00
Street Light Repairs	5,000.00
Supplies/Postage/Printing	5,500.00
Tax Collector Fees	2,700.00
TCEQ Assessment Fee	4,000.00
Wastewater Maint. & Repairs	25,000.00
Wastewater Purchase(Mud#4)	112,565.00
Wastewater System Purchase	41,790.00
Water Electric Meter Fees	4,511.00
Water Purchases (Mud #4)	272,289.00
Water Sys. Maint. & Repair	40,000.00
Website Support	5,997.00
Total Expense	987,494.00
Net Income	**223,917.00**