



Our Lady of Perpetual Help
Catholic Academy of Brooklyn

2022-2023 Registration Information for Pre-K4 – 8th Grade

Our Lady of Perpetual Help Catholic Academy of Brooklyn is a Catholic elementary school. OLPH admits students of any race, color, national, religion, or ethnic origin to all rights, privileges, programs, and activities made available to students at the school. Our Lady of Perpetual Help Catholic Academy of Brooklyn does not discriminate based on race, color, national, or ethnic origin in the administration of educational policies, loan programs, or other school administered programs.

School Hours:

Pre-K4: Monday through Friday 8:00 am – 2:45 pm

Kindergarten – 8th: Monday through Friday 8:00 am – 3:00 pm

After School Program: Monday through Friday 3:00 pm – 6:00 pm

Registration Requirements:

Your child **MUST** be present during registration, and you must bring the following:

- A completed registration form with the required signatures
- A non-refundable registration fee of \$250.00 per family. There is an early registration discount of \$50.00 for students registered before March 1st.
- Your child's Birth Certificate – Age requirements for September are:
 - Pre-K4 must be 4 years of age by December 31st
 - Kindergarten must be 5 years of age by December 31st
- Your child's Birth Certificate. If child is not a US Citizen, please provide documentation of legal status, if available, such as an I20 or F1 visa
- Your child's Baptismal Certificate, if Catholic
- Written proof of your child's vaccinations (Immunization booklet or doctor's report)
- Proof of residence (i.e., utility bill, bank statement)

For grades 1-7:

- Your child's most recent report cards – the last available full year report card and current report interim cards for transfer requests
- Your child's most recent standardized Math and Reading scores
- Copies of Communion, Penance, Confirmation Certificates (if sacrament was received)

Tuition & Fees

	OLPH Parish & Affiliated Parishes		Non-Parish	
	Tuition	10 Payment Plan	Tuition	10 Payment Plan
Child 1	\$5,250	\$525	\$5600	\$560
Child 2	\$7,850	\$785	\$8300	\$830
Each Additional Child	\$1984	\$198.40	\$2000	\$200

There is a \$300 fee for any student that leaves school before the last tuition payment is made, along with that month's tuition payment. School records may not be released if your child(ren) leave the school before the last tuition payment is made.

The schedule of monthly tuition payments is:

July 5th	August 5th	September 5th	October 5th	November 5th
December 5th	January 5th	February 5th	March 5th	April 5th

A \$20 late fee will be charged for any payments received after the 5th of the month. A \$30 fee will be charged for returned checks. Fees will be added to tuition balances.

** Tuition paid in full by July 5th will receive a \$200.00 discount.

Tuition Assistance

The Diocese of Brooklyn offers tuition assistance for qualified families. Visit www.futuresineducation.org for more information and to apply.

Our Lady of Perpetual Help Catholic Academy of Brooklyn offers a tuition assistance raffle through the generosity of the Catherine P. Molly and Curran Sisters Memorial Tuition Scholarship program. Additional information about this and other sources of financial assistance may be found on our website: www.olphcab.org.



Our Lady of Perpetual Help
Catholic Academy of Brooklyn

2022-2023
Registration Information for Pre-K4 – 8th Grade

Registration Form

Please print and complete. Missing information may delay acceptance.

Student Information:

1. Last Name: _____ First Name _____ Middle _____
Date of Birth _____ Grade in September _____ Catholic? (please circle) YES NO
Does Student have an IEP or require special services? (please circle) YES NO
If Yes, please provide a copy of IEP/IESP or other documentation.
2. Last Name: _____ First Name _____ Middle _____
Date of Birth _____ Grade in September _____ Catholic? (please circle) YES NO
Does Student have an IEP or require special services? (please circle) YES NO
If Yes, please provide a copy of IEP/IESP or other documentation.
3. Last Name: _____ First Name _____ Middle _____
Date of Birth _____ Grade in September _____ Catholic? (please circle) YES NO
Does Student have an IEP or require special services? (please circle) YES NO
If Yes, please provide a copy of IEP/IESP or other documentation.
4. Last Name: _____ First Name _____ Middle _____
Date of Birth _____ Grade in September _____ Catholic? (please circle) YES NO
Does Student have an IEP or require special services? (please circle) YES NO
If Yes, please provide a copy of IEP/IESP or other documentation.

For Transfer Students:

Current School _____

Address _____

Current Grade _____ Contact at School: _____

Reason for Transfer _____

Family Information

Address: _____ Apt. # ____ City _____

State: _____ Zip Code _____ Home Phone # _____

Are parents separated or divorced? (please circle) YES NO

If Yes, with whom does the child(ren) live? _____

Parent Information:**Father:**

OLPH CAB Alumni? (please circle) YES NO

Full Name _____

Address (If different from above) _____

Home Phone # _____ Cell Phone # _____ Work Phone # _____

Employer Name _____

Occupation _____ Address _____

Email: _____

Mother:

OLPH CAB Alumni? (please circle) YES NO

Full Name _____

Address (If different from above) _____

Home Phone # _____ Cell Phone # _____ Work Phone # _____

Employer Name _____

Occupation _____ Address _____

Email: _____

Please complete if family and/or students are Catholic:

Parish Name: _____



Our Lady of Perpetual Help
Catholic Academy of Brooklyn

2022-2023
Registration Information for Pre-K4 – 8th Grade

Registration Agreement

Please review and sign.

1. I/We acknowledge that the Registration Fee is payable with this agreement and is non-refundable.
2. I/We acknowledge that tuition payments are due on the 1st of each month. A \$20 late fee will be charged for any payments received after the 5th of the month. A \$30 fee will be charged for returned checks. Fees will be added to tuition balances.
3. I/We acknowledge that I/We, as parent/guardian commit to pay Service Fee of \$300.00 per family per school year as required by May 31st if 20 hours of service is not completed.
4. I/We acknowledge and agree to abide by the school's policies as stated in the Parent/Student Handbook.
5. I/We acknowledge the OLPH CAB School Uniform policy and agree that the student(s) must be always in full uniform, unless it is a designated by OLPH CAB, and that all dress and jewelry codes will be followed.
6. Religion is an important part of the school's curriculum. All students, regardless of their religion, faith, or beliefs, are required to participate in prayer, and attend masses set forth by the class and school schedules. Non-Catholic students are expected to behave with respect and decorum during religious events.
7. Students are required to be in school on time. Tardiness will be recorded on the student's permanent record.
8. Students are required to be in school every day. If a student is absent, a written excuse must be sent in on the day the student returns to school.

By signing below, I/We accept this registration agreement with all terms and conditions set forth.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date