

Volunteer signups are listed on our website at <https://stmccatholicschool.org/volunteer-calendar>.

There is a calendar at the top and drop-down lists by type of event at the bottom. Both contain the same tasks. The calendar is helpful if you prefer to look for openings on a day you're available and the dropdowns are easier if you prefer to see openings by event.

To Sign up for a task:

Step 1:

***Calendar view:** Click on the name of the job. The job will open. Shifts that are completely full will have (full) listed after the job name.

Or

***List view:** Choose a dropdown menu. Scroll through the list to a job you like. Anything that has "sign up" in blue before the date and time still has openings.

VOLUNTEER CALENDAR

Sun	Mon	Tue	Wed	Thu	Fri
25 7a Breakfast Cafeteria Volunteer (full) 8a Dress Code Exchange 9:30a Volunteer in 2B (full) 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer (full) 12p Workroom Volunteers	26 7a Breakfast Cafeteria Volunteer (full) 7:30a Laminating - Volunteer 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	27 7a Breakfast Cafeteria Volunteer (full) 7:30a Laminating - Volunteer 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	28 8:45a Volunteer in 2B (full) 9a Volunteer in 2B 9:30a Volunteer in KS (full) 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full) 12p Volunteer in 3S (full)	29 7a Breakfast Cafeteria Volunteer (full) 8:30a Volunteer in 2B 9:30a Volunteer in KS 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	1 8:30a Volunteer in 2B 9:30a Volunteer in KS 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)
3 8:45a Hospitality Sunday Volunteer	4 7a Breakfast Cafeteria Volunteer (full) 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	5 7a Breakfast Cafeteria Volunteer (full) 7:30a Laminating - Volunteer 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	6 7a School Mass Parking Lot Attendants - Volunteer (full) 8:45a Volunteer in 2B 9a Workroom Volunteers (full) 9a Volunteer in 2B 9:30a Volunteer in KS (full) 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	7 7a Breakfast Cafeteria Volunteer (full) 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)	8 7a Breakfast Cafeteria Volunteer (full) 8:30a Volunteer in 2B 9:30a Volunteer in KS 10:30a Recess Help - Volunteer 11a Kitchen Cafeteria - Volunteer 12p Workroom Volunteers (full)
10	11	12	13	14	15

School Mass Parking Lot Attendants

Special Events - Parade, Fair Hair, Grandparents Day, Catholic Schools Raffle

Step 2:

Click the blue "sign up" next to the shift you'd like.

Catholic Schools Raffle Ticket Sales Volunteers

[sign up](#) Monday 7/22/2024 12:00 PM - 1:00 PM Test job for display purposes

Step 3:

Fill in the Volunteer Sign Up pop-up box and click "Sign Up" at the bottom.

PLEASE sign up each person individually using their first & last name and the email address at which they currently receive school communications. *The system matches sign ups to your account using that information.* Please do not sign up combinations of names (ie listing first name as "Joseph or Mary") on one sign up or use your email address when signing up a spouse as it will create a new user and you will not receive confirmation emails. Sign ups are only for adults or high school age or older students, please do not sign up Middle Level students for these shifts. Thank you.

Volunteer Sign Up

First Name*

Last Name*

Email*

Volunteer Notes

Catholic Schools Raffle Ticket Sales Volunteers
Monday 7/22/2024 12:00 PM - 1:00 PM

A **thank you** message will pop up and you will receive an automated email confirming your signup. However, your signup is not complete until school staff verifies that you are in compliance with the Archdiocesan mandated volunteer requirements (Virtus). You must have a current Background Check, Online Training and a signed Code of Conduct. Please check your status at virtusonline.org. If you don't have a Virtus account, you can find instructions for setup on our website at <https://stmccatholicschool.org/volunteer-virtus-e3>.

Questions?

Volunteer sign ups: Contact Danise Dembouski, ddembouski@stmccatholicschool.org, 763-497-3887 x406

Virtus: Contact Keri Schoen, kschoen@stmccatholicschool.org, 763-497-3887