



Sycamore Education is a secure, online community used by schools around the world. A connection to the internet is all that is required to access school news, event calendar, and more. After receiving your Family School ID, Username, and Password you can begin accessing your student's information. To login, simply go to www.sycamoreschool.com, click on login, and enter your account information. **Our school ID is 3869.**

Access Sycamore on Mobile Devices

Sycamore's new Web App at sycamore.school is a Progressive Web App (PWA) that replaces the traditional mobile app. PWAs are more efficient, using less storage and memory while being easily accessible whenever needed. For an even better experience, Sycamore recommends switching to the new Web Application. The Web App provides the same features as the mobile app, along with new features, all in a more efficient and user-friendly interface.

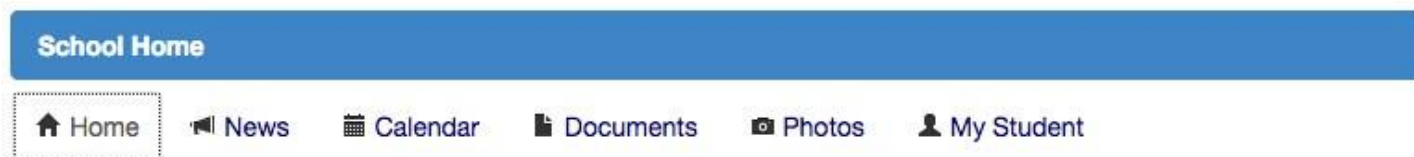
To access the Web App:

- On Android: Open Chrome and go to sycamore.school. Tap the triple dots icon and select "Add to Home Screen."
- On iOS/Apple: Open Safari and go to sycamore.school. Tap the share icon and select "Add to Home Screen."

Enjoy the enhanced convenience and updated interface of the Web App!

What Can I Find in Sycamore?

Family Information, Student Information, Attendance, Grades (Gr. 3-8), K-4 Parent/Teacher Conference Sign-Up, Cafeteria Account Information, Lunch Menu, School News & School Calendar



Home - Shows Headline News/Links and Upcoming Events at StMCS

News - Announcements and/or Links from StMCS

Calendar - StMCS School Calendar of Events

Documents - StMCS is not using this feature at this time.

Photos - Pictures Uploaded by StMCS of School Events

My Student - Click on the student name to view classes and school work information. Click on the first name to view personal information, grades (Gr. 3-8), class schedules, and attendance information.

Directions for Accessing Report Cards:

Hover over the student's picture.

Click “Documents” under student picture (NOT “Documents” on the tab in the middle of the screen)

A new window will open & you will see a hyperlink for previous report cards. Click on the hyperlink to view OR print report card.

Left Side Toolbar



Front Desk

Family Directory - StMCS family contact information, *if family chooses to share it*
Employee Directory - List of StMCS faculty and email addresses

Info Center

Cafeteria - Lunch menu

System Help

Online manual/FAQs - Great resource to help you locate information

My Family

Information - Update family information, choose what information to share in the online family directory (***SELECT UPDATE in upper right corner after making any changes***)

Contacts - Click on your name or your spouse's name to update information. Click the notifications tab within your name to sign up to receive alerts in regards to attendance. Click on "New Contact" in the upper right corner to add additional contacts such as emergency contacts, daycare, and authorized pickup (*be sure to check the "emergency contact" and/or "authorize pickup" boxes for the contact*).

Students - Click on the Hyperlink under code to view general information about your student including grades (Gr. 3-8), schedule, current and missing assignments (Gr. 3-8), and attendance.

Medical - Add any medical information that you would like the school to have (*remember to click UPDATE in the upper right corner*).

Enrollment

Online Portal - Will open a new window to display the Enrollment Road Map. Review and update each item listed under the Enrollment Road Map to complete your "paperwork" for the new school year.

My Accounting

Summary - Click to see your cafeteria (lunch account) balance. The cafeteria alert will be set by the school in regards to when the alert is sent. Households that wish to opt out of receiving the low balance alert, need to let Mrs. Huberty or Mrs. Dembouski know via an email. Online lunch payments may also be made via Sycamore.

My Organizer

Password - Change your Sycamore password