



308 EAST 22ND AVENUE
GULF SHORES. ALABAMA 36542
251.968.7062
WWW.OLGAL.ORG
PASTOR: DAVID CARUCCI

YOUR WEDDING AT OUR LADY OF THE GULF CATHOLIC CHURCH

Welcome to Our Lady of the Gulf Catholic Church. We are honored that you have chosen our church as the setting for your sacramental marriage in the Catholic Church.

Your initial contact will be the [Parish Office](#) to check dates and times for availability of weddings. After the wedding is booked our staff will be available to facilitate the use of the Church for this momentous occasion in your lives.

Our pastor or another member of our staff will be available by appointment to go over various aspects of your wedding celebration. Your discussions will address marriage preparation, music and musicians, photography, flowers and other Church policies including proper etiquette for the wedding party.

QUICK FACTS ABOUT OUR LADY OF THE GULF

- The Sanctuary has a seating capacity of approximately 500.
- We prefer weddings not be scheduled during the Lenten season. If a Lenten wedding is scheduled the decorations must be very simple. Nothing on the pews and only two modest arrangements by the altar.
- Weddings are typically scheduled on Saturdays at 10:00 a.m., 12:00 noon, 2:00 p.m., 6:30 p.m. or 7:00 p.m. Weddings are not permitted after 7:00 p.m.
- There is currently no bridal dressing room in the church. A sacristy behind the Altar could be used for either the bride or groom to wait before the wedding begins. The Religious Education building or Parish Hall could be used for the purpose of dressing.
- Parking is available in our parking lot. Cars parked in the lots of surrounding businesses are subject to towing.

MUSIC and MUSICIANS

Contact Music Ministry Coordinator, Tom Gardner for questions regarding music. music@olgal.org 251-229-2210

Music is an important and integral part of Catholic worship, and the music at your wedding will remain in your memories of this special day for a lifetime. Careful selection of appropriate music and musicians will help ensure a joyous, spiritual wedding liturgy. Please adhere to the following guidelines when considering music for your wedding celebration, so that this element of the ceremony will be of the highest possible quality.

The pastor will review and approve all music and musicians for the service. Please make an appointment at least **six weeks** prior to the wedding to determine music selections, singers and instrumentalists.

These musicians are currently approved for weddings here at OLG. If you wish for them to provide musical services during your ceremony you should contact them directly to discuss song choices and fees. Musician fees are in addition to the fee paid to the church and are to be paid by the wedding party, directly to the musician. The weekend mass time at which they usually play is indicated in case you'd like to hear them in person before reaching out.

- Joe Palvado (Guitar, Vocals 8:00 a.m.) JosephinBama@gmail.com 251-752-0162
- Rich Hoff (Organist 4:30 pm) richardnhoff@gmail.com 251-597-1878
- Jerry Kokemor (Keyboard, Vocals 10:30 am) jerry@jvk1040.com 251-747-5161
- Jordan and Jessica Steele (Guitar, Vocals 7:00 pm) steelejessicarose@gmail.com 985-438-0319

Musicians will not be allowed to perform at weddings without prior approval from the pastor. This policy ensures that musicians are employed solely to enhance the music at weddings, and that their abilities will be utilized in the most effective way.

If you wish for them to provide musical services during the ceremony this may involve an additional fee. The bride and groom are responsible for paying fees for additional services and musicians.

All music must be in keeping with the sacred liturgical nature of the ceremony. No secular music, such as selections from movies, operas or musicals may be performed. All music will be performed live on instruments appropriate to the liturgy. The music director will provide a list of typical selections.

PHOTOGRAPHS

The Catholic Church considers the church as the House of God and in fact believes that Christ is present in the Holy Eucharist reserved in the Tabernacle. Because of this belief the Archdiocese of Mobile has deemed it necessary to formulate the following policy regarding posed pictures:

It is permitted for guests/photographers to take pictures during the ceremony if it does not interrupt the sacred character of the wedding.

No posed pictures are permitted before or after the wedding. However, it is not inappropriate for the wedding party to pause immediately before leaving the sanctuary for a picture, provided this is done reverently.

The group picture should in no way delay the recession of the bride and groom from the church.

Posed pictures be taken in and around the grounds of the Church. If your photographer is not familiar with the Church they are encouraged to attend the rehearsal.

FLOWERS AND DECORATIONS

When a florist is selected, the following regulations are to be made known to them.

Flowers, ferns and live potted trees can be used to adorn the sanctuary. However, these are to be removed shortly after the end of the wedding. Bouquets of cut flowers should be left to decorate the altar for Sunday Masses. The altar itself, is not to be decorated.

Flower petals or flowers are not to be strewn by flower girls.

No tape is to be used by florists on the end of the pews or on the floor.

Florists are to remove all of their equipment (including candelabra, stands, urns, etc.) immediately after the wedding, especially on Saturday afternoons and evenings so that the church can be readied for Sunday Mass.

If the florist supplies candles, a protective floor covering must be provided beneath them so that dripping wax does not mar the sanctuary floor.

Rice, birdseed, flower petals or any other items of congratulatory celebration are not permitted to be thrown on the church premises or grounds.

REHEARSAL

It is a long-standing Catholic tradition at the church remains respectfully quiet at all times. We request that you and all members of your wedding party observe this reverence during and after the rehearsal and before, during and after the wedding ceremony.

Bridal consultants/wedding planners are for the bride's use outside of the church. During the rehearsal and wedding ceremony it is the officiating priest or deacon or the staff wedding facilitator who will direct the ceremony.

All wedding rehearsals are to be scheduled on the evening preceding the wedding. The time of rehearsals is to be coordinated with the wedding facilitator, the musician, and the priest or deacon celebrant. Your rehearsal time will be scheduled either at 5 or 6 p.m. and is limited to one hour.

All members of the wedding party, including parents, grandparents, ushers, bridesmaids, etc., should be present at the rehearsal. You may also wish to invite your photographer if they are not familiar with the interior of the church or the photography policies.

Please advise members of the wedding party that at both the rehearsal and day of wedding there should be no gum chewing, no inappropriate attire (shorts, tee shirts, etc) and all cell phones must be disengaged.

Please stress promptness to participants in your wedding, both for the rehearsal and the day of the wedding.

DEPOSITS AND FEES

The fee for a wedding at Our Lady of the Gulf is \$2500. A deposit of \$500.00 is required when the wedding contract is submitted to secure the reserved wedding date. The balance of the fee is due and payable no later than 30 days prior to the wedding date.

All weddings must be booked at least six months prior to the wedding date.

Your wedding date will be tentatively placed on the church calendar when you request the date, however the date will only be finalized when the deposit is received. It is required that the deposit be received no later than 14 days from the date of this contract.

The deposit will be considered a partial payment for the total fees paid.

If the wedding plans are changed and a cancellation occurs, please notify the church office as soon as possible so this date may be made available for other couples.

PARISH HALL FEES

Rent: \$1000 (Non-Parishioner)

\$300 (**Active** Parishioner)

Archdiocesan Insurance: \$100

Cleaning Fee: \$150

Additional Charges: TBA

Wedding Information

BRIDE: Name: _____

Address: _____

City, zip code: _____

Telephone + area code: _____

Bride's Parish: _____

Parent's Name: _____

Address: _____

City, zip code: _____

GROOM: Name: _____

Address: _____

City, zip code: _____

Telephone + area code: _____

Groom's Parish: _____

Parent's Name: _____

Address: _____

City, zip code: _____

Wedding Information

Please fill in the information listed below. Please print in ink or type your responses to the requested information.

WEDDING:

Date of wedding: _____ Mass: Yes _____ No _____

Time of wedding: _____

REHEARSAL:

Date of rehearsal: _____

Time of rehearsal: _____

OFFICIATING PRIEST OR DEACON:

Name of Officiant: _____

Parish Name and Address : _____

Telephone + area code: _____

Mass Yes _____ No _____

BEST MAN: _____

MAID/MATRON of HONOR: _____

Bride's Maids: Yes (How many? _____) No

Groom's Men: Yes (How many? _____) No

Flower Girls: Yes (How many?) No

Ring Bearer: Yes _____ No _____

Wedding Information

SERVICE VENDORS

FLORIST: _____

Address: _____

City + zip code: _____

Telephone + area code: _____

PHOTOGRAPHER: _____

Address: _____

City + zip code: _____

Telephone + area code: _____

VIDEOGRAPHER: _____

Address: _____

City + zip code: _____

Telephone + area code: _____

Nota Bene: If there is more than one wedding on the date that you have selected would you consider sharing the expense of flower's with the other bride?

Yes _____ No _____

If yes, may your name and telephone number be given to the other wedding party?

Yes _____ No _____

Wedding Agreement

Date: _____

On the above date this wedding agreement is being entered into between Our Lady of the Gulf Catholic Church and the bride and groom listed below.

Our Lady of the Gulf Catholic Church will be the site of the sacramental marriage ceremony of this bride and groom at the following date and time:

Date: _____

Time: _____.

A wedding rehearsal of **one hour** will be held on:

Date: _____

Time: _____.

A deposit of \$500 is due when this agreement is submitted to secure this reservation.

The remaining balance is due thirty (30) days prior to the ceremony _____.

By affixing their initials below, the bride and groom confirm that they have read and understand the wedding policies of the Our Lady of the Gulf Catholic Church and that they and all members of their wedding party including florists and photographers will abide by these policies.

_____ If a priest from an outside parish is to perform the ceremony, I will call and obtain the proper delegation and forward that to my pastor and then provide this to the Our Lady of the Gulf at least 2 weeks prior to the Wedding.

_____ I have read the Music and Musicians policies of the Our Lady of the Gulf Catholic and will meet with the Our Lady of the Gulf Music Director about 6 weeks prior to my wedding date.

_____ I have read the Photography policies of the Archdiocese of Mobile as they pertain to the Our Lady of the Gulf and will provide notice of these policies to my wedding photographer.

_____ I have read the policies on Flowers and Decorations in the Our Lady of the Gulf and will provide notice of these policies to my florist and decorators.

_____ I have read the policies and information concerning my Wedding Rehearsal at the Our Lady of the Gulf and will provide notice of these policies to my wedding party, taking special note of the restrictions against gum chewing, smoking and intoxication.

For Our Lady of the Gulf Catholic Church

By: _____

Its Duly Authorized Agent

Bride: _____

Groom: _____

Printed Name: _____

Printed Name: _____

**Our Lady of the Gulf Catholic Church
308 East 22nd Avenue
Gulf Shores, AL 36542
251-968-7062**

TO ALL ORDAINED

If you will be witnessing a marriage at Our Lady of the Gulf Catholic Church please use the following forms in requesting Marriage Delegation and in sending notification to the Bride and Groom's Church of Baptism or Profession of Faith. Please place a copy of the notification in the Marriage File. Please make copies of the originals and keep for future use.

The request for delegation must be submitted at least two weeks prior to the Marriage Ceremony taking place. This will enable us to have enough time to have the delegation approved and sent back to you for placement in the Marriage File.

**Our Lady of the Gulf Catholic Church
308 East 22nd Avenue
Gulf Shores, AL 36542
251-968-7062**

REQUEST FOR MARRIAGE DELEGATION

I, the undersigned, request delegation to witness at the Our Lady of the Gulf Catholic the marriage between:

_____ of _____ Parish and _____ of

_____ Parish Date of Rehearsal: _____ Time: _____

Date of Marriage: _____ Time: _____

Marriage: () Catholic () Non-Catholic Banns:

When to be published _____

Where to be published _____

IT IS UNDERSTOOD THAT I ASSUME FULL RESPONSIBILITY: for giving the required pre-nuptial instructions and obtaining the following documents and sending them to the OLG office at least one week (must be observed) prior to the date of the marriage.

- 1) Pre-Nuptial investigation form.
- 2) Recent (within six months) original copy of the Catholic Party's baptismal certificate.
- 3) Confirmation certificate of Catholic Party/parties.
- 4) Letter of Freedom to Marry from parents or guardians of the non-Catholic party, in the case of a mixed marriage.
- 5) Dispensation - if necessary - with stub filled out, signed, and returned to the Chancery office after the wedding.
- 6) Sign marriage license and return to Probate Court.
- 7) Notification of marriage to church of baptism of Catholic Parties.

PHOTO POLICY

It is understood that the archdiocesan policy regarding wedding photographs will be observed.

- 1) **NO POSED PICTURES ARE TO BE TAKEN IN THE CHURCH BEFORE OR AFTER THE CEREMONY.**
- 2) Pictures may be taken DURING the ceremony in a discreet manner that does not clash with the sacred character of the occasion. No photographer is allowed in the sanctuary.
- 3) Photos may be taken outside of the church.

MUSIC POLICY

The music for weddings at Our Lady of the Gulf is the direct responsibility of the Director of Music. Please direct ALL INQUIRIES REGARDING MUSIC TO THE MUSIC DIRECTOR'S OFFICE.

Date: _____

Signature: _____

Date Granted: _____

Signature: _____

NOTIFICATION TO CHURCH OF BAPTISM / PROFESSION OF FAITH

BRIDE

Date: _____

In accord with the requirements of Canon Law (c.112 - 1), I am sending you the information listed below, for entry in you Register.

Name: _____

Baptized in Church of: _____

Church Address: _____

City: _____ **State:** _____ **Zip Code:** _____

On (Date): _____

ENTERED INTO MARRIAGE WITH

Name: _____

At the Church of: **Our Lady of the Gulf Catholic Church**

Address: **308 East 22nd Avenue**

City: **Gulf Shores** **State:** **AL** **Zip Code:** **36542**

Date of Marriage: _____

Priest Witness: _____

Please print name: _____

(Please return this stub to Our Lady of the Gulf Catholic Church, 308 East 22nd Avenue, Gulf Shores, AL 36542).

I have received your notice and have entered in the Baptismal Register of the Church the Marriage of:

_____ to _____

at _____ Church, in _____

by _____
(Please print name and title)

Church: _____

Address: _____

NOTIFICATION TO CHURCH OF BAPTISM/PROFESSION OF FAITH

GROOM

Date: _____

In accord with the requirements of Canon Law (c.112 - 1), I am sending you the information listed below, for entry in you Register.

Name: _____

Baptized in Church of: _____

Church Address: _____

City: _____ **State:** _____ **Zip Code:** _____

On (Date): _____

ENTERED INTO MARRIAGE WITH

Name: _____

At the Church of: **Our Lady of the Gulf Catholic Church**

Address: **308 East 22nd Avenue**

City: **Gulf Shores** **State:** **AL 36542**

Date of Marriage: _____

Priest Witness: _____

Please print name: _____

(Please return this stub to Our Lady of the Gulf Catholic Church, 308 East 22nd Avenue. Gulf Shores, AL 36542).

I have received your notice and have entered in the Baptismal Register of the Church the Marriage of:

_____ to _____

at _____ Church, in _____

by _____

(Please print name and title)

Church: _____

Address: _____