Pastoral Council Meeting Minutes

August 19, 2020

Present via Zoom:

Fr. Patrick Hipwell, Fr. Nick Hagen, Katie Schaitberger, Tom Dvorak, Mike Goodson, Casey Stephens, Andy Pieper, Missy Cullen, Andrea Chinchilla, Jennifer Metz, Nancy Johnson, Jerry Brennan, Robert Wollan

Opening Prayer: Fr. Hipwell

Parish Update, Fr. Hipwell

* Response so far to the revamped confession schedule is that it is more convenient
* There is an audit going on, Laura Barr working on it
* Campus usage policy under COVID is on website, goes through end of 2020
* Main priority is to curtail “unrestricted socializing”
* Priority is to keep the school open, as well as Faith Formation activities open; all else on hold
* Indoor can allow 10 people, outdoor less than 25 (these numbers are from the archdiocese)
* We don’t have a variety of places to put people
* In general, has been well received; some may find it strict
* Fr. Hipwell to meet with president of Men’s Club next week
* Fr. Hipwell and Fr. Hagen have also heard from NCCW about this
* There is a cleaning protocol, most of which is being left to the maintenance staff to assure standards are met
* Fr. Hagen shared that he met with Seanne Harris of NCCW; in lieu of fall events not happening they are considering working on parishioner welcome experience; what will this look like? How to reach out? This was also discussed during One Natavity sessions.
* Tim Huberty has been working on survey results of the Disciple Maker Index so the data can be communicated

Buildings and Grounds Update, Tom Dvorak

* Recent noise is due to equipment removing limestone capstones
* Tom will talk to foreman to get a better read on it
* Fr. Hipwell would rather have them proceed than restrict their timing of the removal of capstones
* Mid-September wrap-up of the entire exterior project per the foreman on the project

School Advisory Council (SAC) Update, Kate Wenger

* We are in “go” mode
* School size is down slightly
* Invaluable help from parents preparing the school
* Please pray for all as we start the new school year

County Fair, Casey Stephens, Co-chair

* T-shirts and hats on sale through the website
* There will be a week of activities for the students, as happens for Catholic School Week
* 9/11 Silent Auction goes live, details will be sent in the mail
* Fund-A-Need will be for Scholarhip
* 9/19 Live Auction, all are welcome, there is no charge
* Sunday 11:00am virtual mass, raffle winners announced, special guest, conclusion of the fair

Catholic Formation Committee (CFC) and Parish Staff Update, Katie Schaitberger, Parish Staff Liaison

* Isaac has worked on making the Pastoral Council meeting minutes more visible on the website
* The agenda is also on the website; thought is that this might allow parishioners to submit a proposal, also for transparency
* Joshua and Isaac to discuss whether to keep agenda on there as it appears on website after the meeting has already taken place; also, is there something in the by-laws about posting the agenda?
* Non-school students grades 1-7 to start faith formation late September
* Parents are asking for all options (distance and non-distance)
* In need of two instructors, but four seminarians have committed to help and also may combine two grades together

Data Development and Technology, Andrea Chinchilla, Robert Wollan

* Data verification process is underway, 10,000 data points
* 1st wave: 25 test families
* 2nd wave: 771 school parents
* 3rd wave: parish households (will receive an email and each household will update their own information)
* Question was posed about whether Nativity has a privacy policy
* Robert Wollan: building trust is high on list; will establish a data privacy policy applied to everyone much like a bank would; encrypted data; only using information provided by household
* 10,300 total individuals
	+ 6,000 total households (3,100 are active and 2/3 have email; 1/3 without email will be sent hardcopy request of missing data)
	+ Hoping for 90% completion
	+ Email repsonses due 8/31; paper responses due 9/10
	+ Robert shared a picture of the email being sent
* There will be issues, expect a bumpy road
* School data collection went better than expected
* Data shared only role by role, i.e. person seeing one bit of data cannot see the rest

Pastoral Council Committees (One Nativity Implementation),
Nancy Johnson

* Nancy requested that each committee connect with staff person before next meeting on 9/22
* Rough out a charter by following the handout Joshua sent – need not be elaborate
* We will look to make things uniform, i.e. 3 year terms
* Other things will be unique to each committee
* Hope is that in the future, someone can look at the charter and understand whether they would fit in with its responsibilities
* Hope is to wrap up by October meeting and have charters in place
* Engagement Committee: Andy Pieper is the new lead
* Discussion: do we always want an attorney on the Pastoral Council for legal counsel (similar to how NCF Steering committee has a legal mind on their committee)
* It was decided this is an issue that needs more discussion and include Joshua

Closing Prayer

Next Meeting: September 22, 6:30