Pastoral Council Meeting Minutes

January 19, 2021

Present via Zoom:

Fr. Patrick Hipwell, Fr. Nick Hagen, Alison Knapp, Joshua Cunningham, Tom Dvorak, Mike Goodson, Casey Stephens, Missy Cullen, Andrea Chinchilla, Andy Pieper, Jennifer Metz, Nancy Johnson, Jerry Brennan, Dan Flanagan, Kate Wenger, Robert Wollan

Opening Prayer: Discipleship Prayer

Approval of Minutes from November Meeting, Alison

**Updates**:

Pastor Update, Fr. Hipwell

* Pro-life liturgy 1/22 at Cathedral. Kate Fisher from our parish is receiving a top prize.
* Staff has reviewed charters. Patrick Henning and Nancy Shatek-Suek work with the most volunteers. Make sure the charter for each of these committees fits the work. Keep One Nativity at the forefront and make sure the charter is helping the staff person, not creating more work.
* Pastoral Council and Finance Council are primary councils to which the other councils are subordinate
* Staff is having some tech issues which are being ironed out
* Starting interviews for Tim Huberty’s replacement
* Reminder that each charter serves three purposes: communication which allows for transparency, a way to gather interested parishioners, to ease the ministry of the staff
* It was decided that Pastoral Council rather than Parish Council will be used in all future communication

**Progress Report**, Alison

* Tim Huberty’s job opening has been posted to the Archdiocese website
* Continued progress on the HUB
* Continued progress on the charters

Faith Formation and Nativity Staff, Fr. Nick Hagen

* First Reconciliations for second graders and make-up Confirmation recently took place
* On pace with all sacraments
* March for Life
* Adult event for help with thinking of college decision took place
* Mike Goodson provided feedback about his conversation with RCIA candidates led by Katie S.

Liturgy and Music, Jennifer Metz and Missy Cullen

* Feedback regarding Christmas masses was 99% positive. Things went really well, very few no-shows, safe, orderly
* People are complying with mask-wearing

Finance, Jerry Brennan

* 9-10% down in contributions but doing as well as can be expected
* In-person mass is doing very well and this impacts giving
* HUB will help with tracking donations

School Advisory Council (SAC), Kate Wenger

* January 19th was first day back in school – joyful!
* Distance learning from mid-December until Jan 19th went well
* In-person learning moving forward until Easter Break
* Enrollment for next year going really well; HUB helped find families
* Grateful and proud of teachers, staff, students, families

Parishioner Engagement & Communication, Casey Stephens, Andy Pieper

* No update

Pastoral Care, Alison Knapp, Missy Cullen

* Will re-visit charter and update with Nancy Shatek-Suek

Stewardship and Development, Andrea Chinchilla, Andy Pieper,  
Casey Stephens

* Draft of charter on pause; will create a charter based on recommendations from experts involved in HUB development area

Facilities, Tom Dvorak, Mike Goodson

* Gaytee-Palmer is the local stained glass company that is nationally known and recognized
* Someone from Gaytee-Palmer will attend the February Facilities meeting to discuss their proposal
* Lead used on church windows has life expectancy of 90 years
* Cost to repair each window 25-27K; possibly stage repairs over 4-5 years starting on the east side of church; new window life expectancy is 125 years
* 30 years ago additional bracing affected the integrity of the windows
* Prioritizing what needs to be done in all buildings for Steve Boatman
* Kudos to Steve for his approach to his job – we are blessed to have him in this position
* Kudos to Tom for his skill set and what he does for our parish

Ad hoc committee: One Nativity Implementation update, Jerry Brennan

* Gratifying to see the follow through with the One Nativity 35 Report
* Grateful for the work being done: transparency, openness, all coming together

Key Action Items:

Charter update, Nancy Johnson

* Charters will roll-out in stages
* Faith Formation and Facilities are well on their way; next is Music and Liturgy and Pastoral Care. Let Nancy know if there are changes.
* Following that will be Stewardship and Parishioner Engagement

HUB Update, Robert Wollan, Andrea Chinchilla

* We are in “7th inning”
* Recently rolled out new processes for volunteer management and welcoming new members to the community from all the various entry points
* Staff is learning how to effectively use the HUB
* Legal review of policies to take place
* Development team working on how to create engagement
* Next focus is Men’s Club, Nativity County Fair

To Do:

* Update charter for Pastoral Care
* Each committee stay in communication with your staff person and be prepared to report updates at next meeting

Closing Prayer

Next Meeting: February 16, 2021

\*Reminder: future meetings are third Tuesday of each month   
through May

\*\* Shared drive: pastoralcouncilmembers@nativitystpaul.org