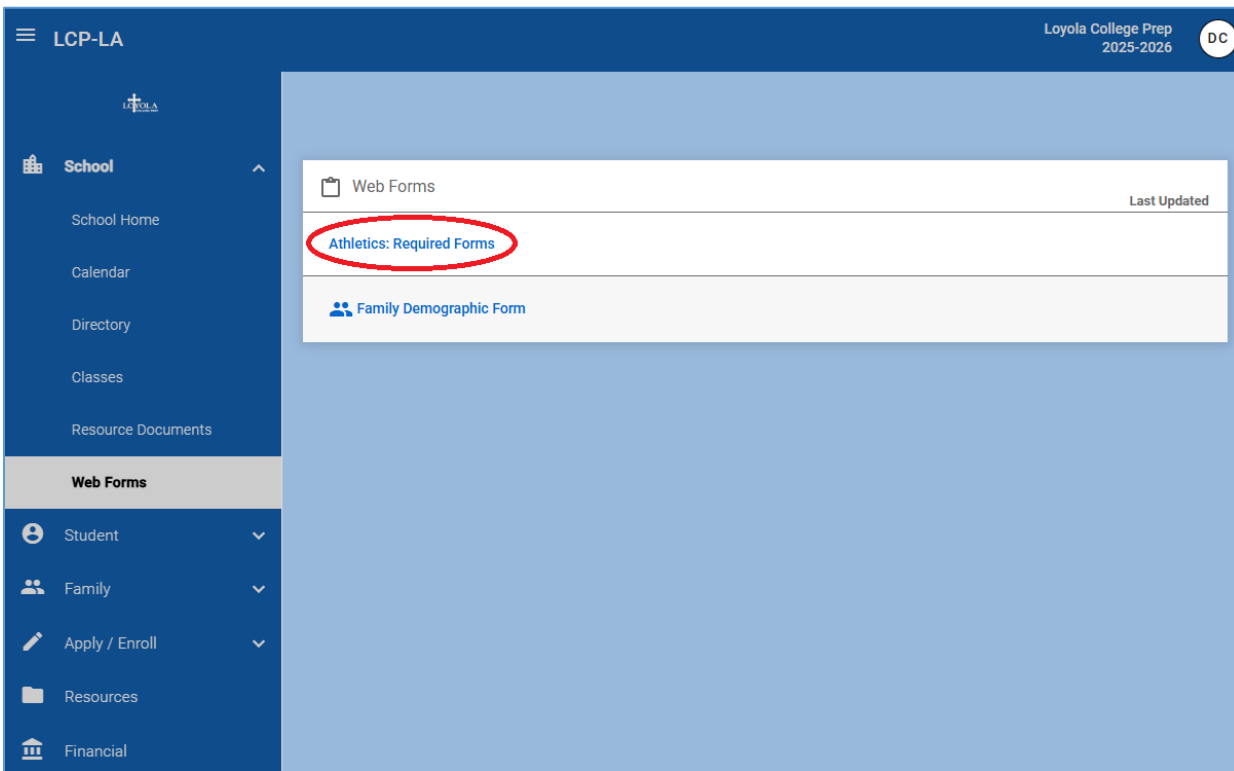
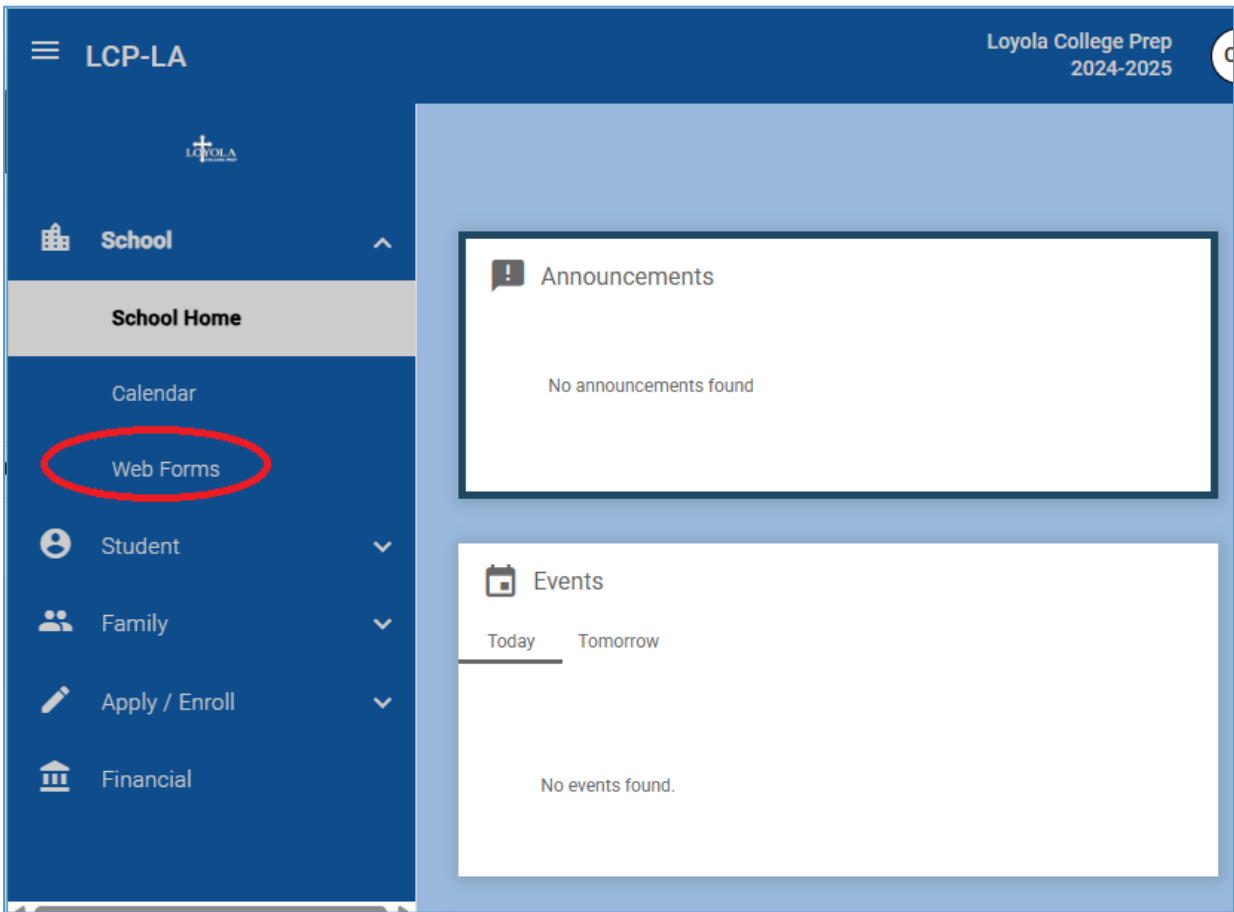


Completing Athletic Forms

Athletic forms for students are completed digitally in the FACTS Family Portal.

To access the forms, log into your Portal at <https://familyportal.renweb.com/>.

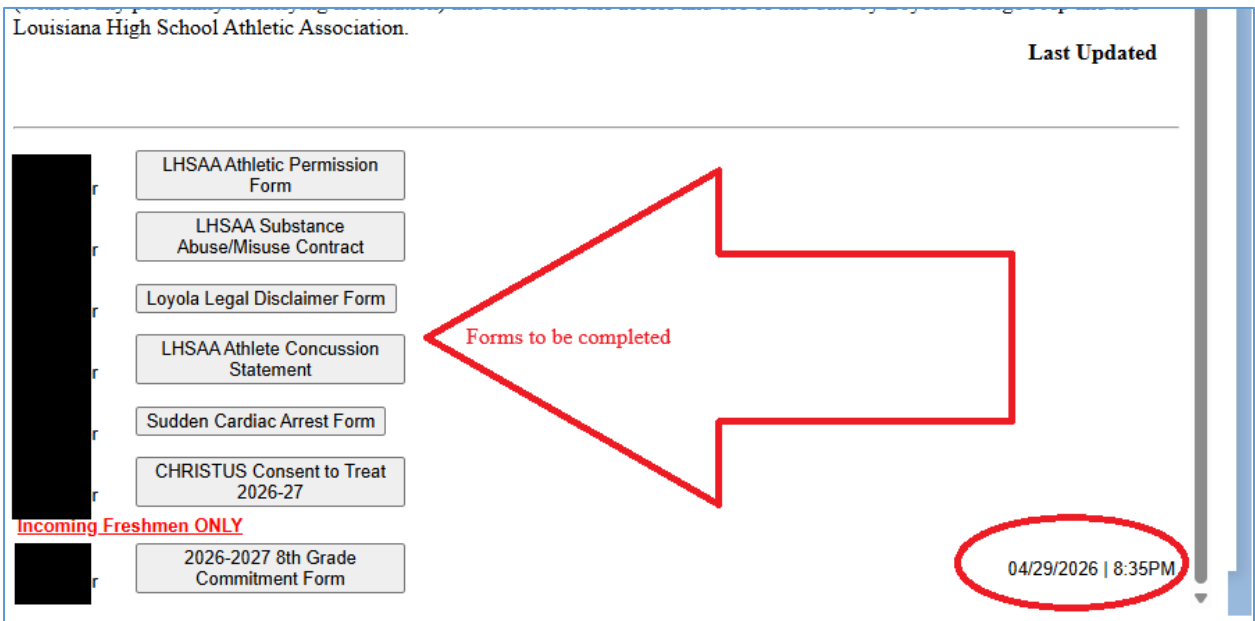
Once logged in, click on Web Forms under the School Heading or look for the Online Filing Cabinet box under the Family heading.



Click on the set of forms you want to complete, either Required Athletic Forms or Athletic PE Travel Liability Release form (only for students who leave the main campus for PE at the Loyola Athletic Complex.)

Click on each button to complete the form. When the form is done, you will see the date and time it was completed on the right side.

IMPORTANT: Please review all the information completely with your student before signing the forms.



DO NOT print the forms to bring to the office. The athletics office will receive an email notification that forms have been completed and we will download and review them and store them digitally.

All forms are good for all four years an athlete competes at Loyola with the exception of the Athletic PE Travel Liability form. It will need to be completed every year your student leaves campus for PE due to changes in travel arrangements from year to year.