

Attendance: Martha Dorff; Tom Donnelly, Tom Herzog, Karissa Dunn, Fr. Jan Schmidt, Fr. Jeff Stevens, Margie Matthews, Joe Gubasta, Ginny Gubasta, David Fiel, Marian McSwigan, Bill Mountel, Anthony Cirillo

Visiting observer: Sister Mary Ann (Corryville Catholic)

Opening Prayer: Prayer to the Holy Spirit

Reports and Announcements

- **Catholic Bearcat Report**
 - Successful end to school year and Triduum Celebration
 - Currently focusing on forming a Young Adult group. Good turnout for Kickoff event. Includes permanent residents, graduates, and students remaining for the summer
 - Assisted in hosting the 2nd Discipleship night at Annunciation. Next event will be at Holy Name, Friday May 16 6:30pm
 - Looking forward to possibly adding an additional missionary to the FOCUS staff (maybe a woman)
 - Hosting some summer events for students who are still here
 - Noted that adoration is still taking place during the summer, 7-9 Wednesday evenings
 - Question raised regarding servers. Without students there are very few servers.

- **Facilities report: None at this time**
- **Financial Report**
 - Tom Herzog passed out reports of Financial Position and Statement of Activities for each Church
 - Annunciation has approximately \$300,000 cash in the bank. Fr. Jan urged Tom to purchase some green certificates with the cash. Sunday collection is slightly up. There have been expenses for boiler, roof and doors. Loss has been less than budgeted.
 - Repair/replacement of Annunciation A/C is dependent upon parishioner donation per Fr. David. A comment was made that there was an offer to contribute but the offer was turned down. Council agreed this should be investigated.
 - Tom is looking for lower utility rates based on available suppliers.
 - Holy Name has approximately \$28,000 cash in the bank. Roof repairs not included in this amount. Repairs are expected to cost approximately \$12,000. Expenses have been close to income.
 - SMSG has approximately \$745,000 cash on hand. Catholic Bearcat is included in SMSG financial report. Although there has been some roof leakage that has been inspected, it does not appear to be a great concern. There are no drastic expenses expected at this time.
 - A question was raised regarding “the wall near the organ” at SMSG. They are aware of the damage but it is not being addressed at this time.
 - May research waxing the floor at SMSG. Fr. Jan suggested an alternative coating that has been used at the cathedral. Tom may look into this.

- **Pursuing a path of partnership with Romero as discussed at our January 8th meeting.**
 - Martha spoke with Emily Gilbride, Executive Director of Romero Academy Network for Seton Education Partners, to determine steps that need to take place in order for Romero to expand their lease on the Annunciation property which would include the church and the rectory in addition to the Klug Center. Emily mentioned three steps that must take place.
 1. Meeting with Archbishop Casey to request his approval. The meeting would include Emily and Fr. Tim and anyone else they feel should attend.
 2. Conduct a facilities study to review what the lease could include and the cost for using and maintaining the facilities. Tom Herzog would be included in this investigation.
 3. Meet with the Romero Board of Directors to request permission to pursue the lease.
 - Fr. Jan indicated that the Archdiocese would work with Romero and Uptown to craft the agreement/lease. It would likely be an addendum to the lease that already exists.
 - Emily mentioned that they are requesting that a priest be made available for a weekly Mass for the students.
 - A question was raised regarding the grounds. Would that also be included in the lease? This should be specified.
 - A question was raised as to whether Annunciation Church would continue to have a Sunday Mass. Fr. Jan indicated that would be up to Fr. Tim.
 - A question was also raised regarding parishioner use of the facilities. Would parishioners be permitted to use the buildings? At this time the answer to that question is “yes.” Would priests still be living in the rectory? Both of these items should be addressed in the agreement.

New Business

- **2337 Vine Street Property**
 - SMSG owns a 2 ½ story rental at this address. It was built in 1890 and has Market Total Value of \$110,000 (per Hamilton County Auditor). Sister Mary Ann is currently living at that location. She and her superiors have been notified that SMSG wishes to sell the property. She will relocate. The Archdiocesan Property Management Office will recommend a sale price. Tom Donnelly made a motion to approve the sale, Marth seconded. Council approved the sale with one member abstaining.
- **Welcome for Fr. Tim Fahey**
 - Fr. Tim will officially become Pastor of Uptown Catholic as of Tuesday, July 1st. On that day there will be an installation Mass at 6:30pm at SMSG followed by a reception. Margie has offered to gather a group to host the reception. It is recommended that Council members should attend the installation and reception.
 - Fr. Jan recommended that we organize groups to host house parties to welcome and get to know Fr. Tim. Martha has agreed to organize the house parties.
 - Note that students in general will not be here so the welcome will primarily be attended by resident parishioners.

Follow Up Items and Ongoing Matters

- **Early thought about a new name**
 - Various ideas were discussed by the council as to names and procedures for naming the family of parishes. No conclusion at this time.
 - Fr. Jan noted that the name of the church cannot be changed (ex, St. Monica will always be St. Monica) but the name of the parish/family of parishes can change.
 - Bill Mountel offered to get a list of all existing parish names in order to avoid duplicating a name.
- **Pastoral Council Structure moving forward**
 - Martha provided a potential draft of a Constitution for the Pastoral Council of Uptown Catholic. Council members discussed the content. Some suggestions followed.
 - A suggestion was made to avoid reference to “Clifton” since a large part of the parish area does not lie in that neighborhood.
 - A question was raised as to why the secretary position would be non-voting. Possibly for continuity.
 - A questions was raised regarding visiting observers. Council felt it should be open to visitors but if confidential information is being discussed, Council should hold a closed “executive” meeting.
 - A question was raised as to the posting of “abbreviated” minutes. In essence, confidential information should not be posted. Minutes would undergo a review process.
 - A question was raised regarding “appointments” to the board. Suggestion was made to use a discernment process instead of appointment, possibly followed by election.
 - A question was raised as to the role of students/young adults on the Council. Since they make up the majority of community, how can they be represented?
 - A suggestion was made that perhaps we should use a Fiscal year instead of a calendar year for terms.
 - A suggestion was made to appoint/discern/elect a Vice President who will serve for a year and then assume the role of President.
 - A question was raised regarding the statement that the President “...may not be in any paid position in the parish or archdiocese.” A suggestion was made to change that to “any executive paid position.”

Closing Prayer: Fr. Jan