

Meeting of Lourdes Academy Board of Trustees
Central Business Office, 250 N. Sawyer St., Oshkosh, WI
December 15, 2021
6:15 pm

Call to Order, Opening Prayer and Pledge:

Gina Hafemeister called the meeting to order at 6:14pm. The meeting opened with prayer followed by the Pledge of Allegiance.

Roll Call: Steve Anderson, Gina Hafemeister, Dcn. Rick Hocking, Eric Koehler, Fr. Tom Long, Bart Putzer, Ben Schneider, Vanessa Wellens

Shawn Klysen arrived at 6:22pm

Excused: Tony Wihlm

Others present include Karen Boehm, John Dinegan, Amy Geffers, Madison Peerenboom, Chad Rath, Lois Reischl, Mackenzie Stelter

Open Forum:

- Dean Gerondale, Director of Finance for Catholic Schools, representing the Diocese of Green Bay, gave accolades to John Dinegan as a strong leader, who has worked through problems and continues to move the system forward in a faith filled environment. Thank you John for your dedication to the one by One campaign and to Lourdes Academy.

Approval of Agenda:

- Steve Anderson motioned to approve the December 15, 2021 agenda. Deacon Rick seconded the motion. The motion carried.

Approval of Minutes:

- Steve Anderson motioned to approve the November 17, 2021 minutes. Ben Schneider seconded the motion. Motion carried.

President's Report:

- A. Discussion of the progress of the construction. The footings are being prepared to be poured.
- B. The Bishop is presiding over mass on Feb. 4th and a blessing of bricks/construction.
- C. Discussion of publishing updates of the construction to students, staff, families and stakeholders.

Reports and Communications:

A. Lourdes Academy Foundation Report

- Nicolet Bank has been selected to hold the loan on the current CBO and parking lot land.
- Efforts are underway to transition all accounts to Nicolet.

B. Student Representative reports –

- Students are exciting for the upcoming New Year and winter break.
- They are all working to keep up with studies.
- Winter sports have begun and going well. Having students at the games has been a lot of fun.
- Switch to the new parking lot was difficult but the students are adjusting.

- a. Concerns that the lot is slippery, especially the ramp/sidewalk area. Extra salt is needed.
- C. Parish Representative Communication
 - Nothing to report
- D. Advancement and Enrollment Report:
 - Updates – Received \$40,000 replace/update the sound system in the Castle.
 - Two grants submitted Zello career planning software and additional walkie talkies needed due to the expansion of the campus.
 - Added prospective students have been added to the report for 2nd semester on the enrollment report.
- E. Curriculum and Instruction Report -
 - Elem report – no questions brought up
 - a. Elem staff is amazing. It's been a rough year so far and the group has come together. Lourdes is so blessed to have them working with our students.
 - MS/HS report – When test scores are accumulated, what is done with this data? Jane Schuller will come down from the diocese to in-service staff, at the request of administration.
 - a. Are new teachers getting in-service with the data?
 - Targeted actions?
 - Benchmarks?
 - b. Is there a way to report Catholic schools in our area and the public schools from our area?
- F. Committee Reports
 - Finance Committee
 - a. Chad updated the Board about the process of moving forward with financing. The appraisal is in progress.
 - b. Fund draws from the Catholic Foundation for the building project have begun.
 - c. The 2022-2023 budgeting process has begun.
 - Looking in to the added costs of maintaining the new building
 - Requests for new positions will be included in the budget
 - Working on staff increases
 - d. Sept enrollment audit was clean and has been submitted to the DPI
 - e. Foundation review has been completed
 - f. Policy 7050 is being reviewed by the Finance Committee
 - Facilities Committee
 - a. How much information do you want on the building project? % schedule complete against plan or budget information
 - Kudos to Shawn and Tony for diving into the cost estimates for the building project
 - Bill Peterson has been working as a construction project manager. Thank you to Bill for his incredible amount of work. He's been staying on top of this. He's been invaluable.
 - b. Karen requested a weekly construction update for marketing and communication to staff, families and parishes.
 - Marketing Committee
 - a. No meeting held

- Advancement Committee
 - a. No meeting held
- Human Resources Committee
 - a. No meeting held

Official Action:

A. No official action

New Business:

A. Nothing brought forward

Old Business:

- A. Policy 7050 – Capital Improvement Commitment
- Being discussed in the Finance Committee meetings
- B. New Board members
- St. Mary – Omro & Winneconne Parish Reps – nothing new to report

Announcements

- The best staff flounders without outstanding leadership. John, Dave and Amy deserve all the praise.

Future Agenda Items

- Curriculum Committee

Adjournment:

A motion was made by Steve Anderson at 6:59pm and seconded by Ben Schenider to adjourn.
Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary