

Meeting of Lourdes Academy Board of Trustees
Central Business Office, 250 N. Sawyer St., Oshkosh, WI
November 16, 2022
6:00pm

Call to Order, Opening Prayer and Pledge:

Gina Hafemeister called the meeting to order at 6:02pm. The meeting opened with prayer by Dcn. Rick Hocking, followed by the Pledge of Allegiance.

Roll Call: Dave Flora, Gina Hafemeister, Dcn. Rick Hocking, Shawn Klysen, Bart Pritzl, Ben Schneider, Vanessa Wellens

Excused: Bart Putzer, Dcn. Paul Vidmar, Tony Wihlm

Others present include Karen Boehm, Mason Carpenter, John Dinegan, Amy Geffers, Chad Rath, Lois Reischl, Mackie Stelter, Reed Tyriver

Open Forum I:

- Nothing brought forward

Open Forum II:

- Nothing brought forward

Approval of Agenda:

- Bart Pritzl motioned to approve the November 16, 2022 amended agenda to allow Reed Tyriver to present when he arrives. Shawn Klysen seconded the motion. The motion carried.

Approval of Minutes:

- Dcn. Rick motioned to approve the October 21, 2022 minutes. Ben Schneider seconded the motion. Motion carried.

President's Report:

- A. No questions on the President's report
- B. A highlight this month was the quarterly system president's meeting with Bishop Ricken. Bishop presented his letter regarding a focus on vocations and the true presence of Jesus in the Eucharist. John will be challenging the faculty and staff about reiterating the real presence and incorporating vocations in all classes; making this regular everyday conversation in our classrooms.

Official Action:

- A. No official action

Reports and Communications:

- A. Lourdes Academy Foundation Report
 - John reported the Foundation meeting had a relatively light agenda; continued ongoing budget discussion and the current budget season.
 - Potential candidates are needed as Foundation members
 - Next meeting is the first week of December
- B. Student Representative Report
 - The year is flying by, extracurricular clubs have been really active; Chem club had a presentation earlier in the month, the Veterans Club hosted a Veteran's mass which was well attended and Rotary Club is hosting a clothes drive.
 - Grades 9-11 participated in PreACT testing earlier today.

- The off campus mass was really good for All Saints Day at St Jude, Sacred Heart site.
 - Winter athletics have started. School spirit was really strong at the Girls Basketball game.
 - Communication from Mr. Mikesell is really strong and appreciated by the student body
 - Individual accomplishments were recognized, congratulations to Mackie and the Girls Cross Country team's 2nd place state finish and Mason's placement for his football accomplishments.
 - Thank you, Mackie and Mason, for all you do for the student body by representing them at the Board meeting.
- C. Parish Representative Communication
- No questions on the St. Mary – Winneconne report
 - Nothing else was added from other parish representatives
- D. Advancement and Enrollment Report:
- A sponsorship update was given.
 - Karen Boehm handed out a Marketing and Enrollment update.
- E. Curriculum and Instruction Report -
- Amy Geffers highlighted that the Living Rosary was held with grades 4K through 12 participating together
 - a. A team is working on other events through the liturgical year that can be celebrated as an entire campus.
 - Compliments from Fr. Zach to the Lourdes 8th grade students and their participation for vocations day
 - Discussion of traffic flow after another close call. It has been suggested to parents to park at the CBO and walk to school rather than crossing Sawyer St.
- F. Committee Reports
- Finance Committee
 - a. No questions were brought up regarding the committee report that was presented.
 - b. Chad updated the board that an analysis is being done for daycare/pre-school program.
 - Facilities Committee
 - a. Shawn Klysen highlighted a few items on the committee report:
 - Fine tuning the key access to the school building which is going much better
 - Triumph Electric has been working on the marquee to retrofit it to light up with LED lighting.
 - The air handler above the Fortress has seized, cost to repair is \$10,000. There are six air handlers over that expansion area. Bill Peterson is gathering quotes for upgrading all the units.
 - Snow removal and resource planning for winter weather is being worked out
 - Additional facility committee team members are needed
 - Marketing Committee
 - a. No meeting held
 - Advancement Committee
 - a. No meeting held
 - Human Resources Committee
 - a. Update given on the meeting held last week.
 - Updates regarding staffing and salaries from the past quarter were shared with the committee
 - The progress of performance management was also given to the committee members
 - b. The committee will meet quarterly

New Business:

- A. Daycare/Preschool Plan – direction of where we'd like to go with the daycare/preschool was discussed. A decision needs to be no later than the beginning of January of the direction of this area.
- B. Enrollment/Capacity and Marketing Plan – work is being done with this but nothing is ready to be presented

Old Business:

- A. *Profile of a Lourdes Graduate* update
 - Reed Tyriver presented the work of the Faculty/Staff committee on the Lourdes Graduate project.
 - Great job to the committee.
 - The presentation slide deck will be sent out to Board members
 - A suggestion was to also have input from students, especially the juniors and seniors.

Announcements

- Nothing brought forward

Future Agenda Items

- Nothing brought forward

Adjournment:

A motion was made by Bart Pritzl at 6:58pm and seconded by Shawn Klysen to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary