

Meeting of Lourdes Academy Board of Trustees
Central Business Office, 250 N. Sawyer St., Oshkosh, WI
April 16, 2025
6:15pm

Call to Order, Opening Prayer and Pledge:

Peter Derleth called the meeting to order at 6:15pm. The meeting opened with prayer led by Dcn. Rick, followed by the Pledge of Allegiance.

Roll Call: Peter Derleth, Dave Flora, Jennifer Geffers, Dave Hetzel, Dcn. Rick Hocking, Renee Husman, Sharon Keuler, Stephen Klein, Mark, Nielsen, Vanessa Wellens

Excused: Fr. Louis Golamari, Bart Pritzl, Tina Wickham

Others present include: Karen Boehm, John Dinegan, Taylin Mecklenburg, Chad Rath, Lois Reischl

Open Forum:

- Nothing brought forward

Approval of Agenda:

- Mark Nielsen motioned to approve the April 16, 2025 agenda. Dcn. Rick seconded the motion. The motion carried.

Approval of Minutes:

- Mark Nielsen motioned to approve the March 19, 2025 meeting minutes. Dave Hetzel seconded the motion. Motion carried.

President's Report:

- A. The annual Corporate Board of Directors meeting was held last week. The meeting, led by the bishop, summarized activities at the diocesan level along with a report from the superintendent of Catholic school. John updates the Board on activities at Lourdes for the current year. Chad then presented financials for the foundation and the school. In summary, the Diocese is very pleased of where we're at and the direction we're headed.
- B. Peter thanked the Trustees for their participation in the surveys and evaluations. This provided good feedback and a good glimpse of how the Board of Trustees is doing for the self-evaluation presentation to the Corporate Board.

Official Action:

- Mark Nielsen motioned to accept the proposed updated academic calendar, moving the schedule professional development day from January 2, 2026 to August 18, 2025, for all school staff. Jenny Geffers seconded the motion. Motion carried.

Reports and Communications:

- A. Lourdes Academy Foundation Report – no meeting held
- B. Student Representatives Report – Taylin Mecklenburg reported that with Easter coming up, quite a bit is happening with adoration and Stations of the Cross. The Veterans Club members are welcoming home the Honor Flight members tonight at the airport. Ping pong club has been active. Yearbook is finalizing "Senior Superlatives", and International club has met to share cultural celebrations held during spring and Easter. Most seniors are participating in "Senior Splash. Spring sports are in full swing.
- C. Parish Representative Communication
 - a. Dave Flora reported that St. Mary's-Winneconne is still in the process of raising money for the parish center. It's going well.
 - b. MBS Parish is preparing for their booth at the Farmer's Market. St. Jude also has a booth.
 - a. Karen asked what is Stephen Ministry?
 - c. Jenny Geffers reported that Sacred Heart school is coming down brick by brick. Much of the building is being repurposed.
- D. Advancement and Enrollment Report:
 - a. Currently we have 312 school choice applications with one more day until open enrollment closes.
 - b. Karen spoke about the status development budget, included in the meeting materials. And also talked about the handout of development overview. Karen's hope was to explain how advancement is performing to their budget.
 - c. John shared a "Mission Moment" – last Thursday at there was a mix up and mass was started late. While waiting Cameron Crandall, piano accompanist for the mass, started playing hymns and had students sign along to the songs. Great job Cam – engaging the students and preparing them for mass.
- E. Curriculum and Instruction Report –
 - a. No questions on the reports
- F. Committee Reports

- a. Finance Committee
 - a. Dcn Rick reported that the meeting last week was tough with the pace of expenses increasing more than the pace of revenue.
 - b. Chad updated that there are past due pledges from the one by One campaign and we're digging into those.
 - c. UKnighted Campaign
 - The CCS contract is being extended for two additional months. Moving their services to part-time until the end of June.
 - A preliminary campaign budget has been created with an estimated total of \$8.3M. The original campaign goal has been set at \$7.8M. This will have to be revisited by the Board of Trustees when firm numbers are obtained.
 - d. The committee also reviewed the FY25 budget trend. The forecast shows a \$645,000 loss; the majority is health insurance, student withdrawals. Cash flow is different – CCS, capital expenditures and property improvements which will be returned by the UKnighted campaign. (\$536,000)
- b. Facilities Committee
 - a. No questions on the report
- c. Marketing Committee
 - a. No meeting held
- d. Advancement Committee
 - a. No meeting held
- e. Human Resources Committee
 - a. The meeting was postponed to April 24th.
- f. Curriculum Committee
 - a. The next meeting is May 3rd.
 - b. It was suggested to look at math curriculum. Historical ACT numbers are dropping in math, maybe some focus can be on this area.

New Business:

- A. Nothing brought forward

Old Business:

- A. ELC/Athletic Complex Capital Campaign update
 - a. John has been meeting with Rettler and Ganther – there is already a relationship between the two companies. Initial building plans continue to be developed. The project is being presented to the City for the ELC/CBO project.
 - b. Campaign progress update reported. Still in the silent phase; meeting with individuals and corporations.
 - c. Fr. Ben developed the capital campaign prayer. Please find a place in your prayer life to pray with this.

Announcements

- The Board has a card for Amy Geffers – please sign it.

Future Agenda Items

- Facilities Usage fees

The meeting closed with the Glory Be and the UKnighted Campaign prayer.

Adjournment:

A motion was made by Mark Nielsen at 7:31pm and seconded by Dcn. Rick to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary