

All Saints/Holy Trinity Finance Meeting

January 16, 2025

Attendance: Fr. Xavier, Jeff V, Michelle K, Colleen S, Katie W, Carl N, Alex S, Jessica P (via phone), Mary V, Suzanne Z

Review/Approve meeting minutes of November 21, 2024 meeting:
Approved by Carl Nelson and seconded by Katie Wanek.

Total Board of Education:

See Attachment A for notes provided by Lisa Gruber

Additional items talked about include:

Flooring – Hub Herman’s Flooring for the classrooms

Budget – tuition increase will be put in place for the 2025/2026 school year

Finance Report: See Attachment B for notes provided by Alex Sekora

We need to secure our Annual meeting date and document preparation

Maintenance Report: Rectory Roof – agreement was to proceed with fixing the leak which will eliminate water coming into Fr’s kitchen.

Locking mechanism in tunnel – has not been done as we will explore the option of redoing the locking mechanisms throughout the entire campus (church/school).

Alex will be obtaining requests for proposals on the furnace/air conditioning/duct work repairs needs in the parish office.

A wish list will be created and available to parishioners who wish to make a donation to a specific need of the parish.

Cemetery Report: Paula Gauthier has retired from her position. We thank her and wish her well.

Mary Lax will assume the Sexton position.

Christina Bienepali and Betty Duckett will assume the Treasurer and Secretary positions. Betty will provide training on the Columbarium.

Holy Trinity: An Advisory committee meeting will be held to discuss potential maintenance issues at Holy Trinity Oratory.

Faith Formation: Second grade 1st Reconciliation will be February 19, 2025. 1st Communion will be May 4, 2025.

Sixth grade will have Bible gifting.

Confirmation class held their retreat on January 26, 2025 with Spiritus.

Behavior has become an issue in some of the upper grades that Jessica and Karen have had to address.

Youth Ministry: A potato bake will be held on January 25, 2025. Potatoes being donated by Jim Wavrunek family. Youth ministry families to provide the toppings.

Bowling will be held in February at Willow Creek Lanes.

A Seroogy fundraiser is being planned.

Middle school mission trip will be June 21-24, 2025 in the Denmark and surrounding areas.

High school mission trip will be July 12-20, 2025 to Louisiana. Fr Mark Mleziva and 2 seminarians will be joining the group.

Youth Conference at St Thomas University in St Paul, MN will be held July 25-27, 2025. Denmark and Two Rivers will be attending.

Adult – Bible Study/Prayer Study will be held on Tuesday's @ 6:30pm in the school library.

Father Xavier: Christmas went well – Fr commended on the decorations, cleaning, and choir.

Journey of Hope 2025 – will be at the Cathedral on January 6, 2025.

Worship Committee working on Lent.

Fr will be gone on a trip to . Fr Klingeisen will be covering.

New Business: Church directory – with Harmann Studios in February.

Molly Johnson will be cleaning sand repaints some statues for the parish.

Dan Zellner will address the crypt lock.

Next meeting: February 20, 2025

Attachment A

Notes for parish meeting January 16, 2025

Enrollment begins during Catholic Schools week January 26-Feb 1

Jan 26 Open House for parish-Mass with students/families @ 8:15 then donuts in gym. People are welcome to look around. If there are new families, I will lead a tour and answer questions.

Jan 28 Open House/dinner/Art Show @ 6-7:30. H&S will serve soup. This is geared to current and new families. RSVP required through school office.

Jan 30 KISS-grandparents day beginning with Mass @ 8:00, social and activities in gym with grandparents/special guests. *Cake*

Kids will have dress up days, service projects and field trips.

Working on a book fair

Our Sunday Visitor annual fund has begun. New materials this year. People have already sent in donations. I will speak at Mass about this Jan 26.

Financial Summary for December 31, 2024**One by One Campaign**

Total cash in account:

- All Saints: \$11,280.46

Bishop's Appeal

- Goal: \$27,684

Catholic Foundation Fund balances as of December 31, 2024

1. Father Dionne Endowment Fund: \$743,759.62
2. All Saints Parish Fund: \$47,168.36

Sacrificial Giving Comparison				
Month	2023-2024	2024-2025		Budget
July	\$18,181.83	\$16,410.00	-9.75%	\$17,083.33
August	\$15,410.83	\$13,586.00	-11.84%	\$17,083.33
September	\$11,240.83	\$13,321.00	18.51%	\$17,083.33
October	\$15,995.83	\$13,059.00	-18.36%	\$17,083.33
November	\$15,275.83	\$15,139.00	-0.90%	\$17,083.33
December	\$18,013.83	\$20,058.00	11.35%	\$17,083.33
	\$94,118.98	\$91,573.00	-2.71%	\$102,499.98

Offertory Comparison				
Month	2023-2024	2024-2025		Budget
July	\$2,488.93	\$1,836.12	-26.23%	\$1,583.33
August	\$2,211.42	\$2,314.49	4.66%	\$1,583.33
September	\$2,114.97	\$2,167.46	2.48%	\$1,583.33
October	\$2,825.97	\$2,121.86	-24.92%	\$1,583.33
November	\$2,678.72	\$2,590.48	-3.29%	\$1,583.33
December	\$3,469.88	\$3,815.53	9.96%	\$1,583.33
	\$15,789.89	\$14,845.94	-5.98%	\$9,499.98

**2023-2024 are revised in this report to include Holy Trinity's 2023-2024 Sacrificial Giving and Offertory spread out evenly over the year*

- Not currently utilizing the line of credit.
- Sacrificial Giving & Offertory are down.
 - Cash flow is tight. \$30,000 was transferred from Bingo in December. Fall Festival money has been utilized.
 - My suggestion would be to consider pulling the balance of the All Saints Parish Fund at the Catholic Foundation.

Maintenance Issues

- Rectory roof leak
- Rekeying of doors

Mass Attendance Comparison (July-December average)

Saturdays 2023 – 93.61	Saturdays 2024 – 91.92
Sundays 2023 – 71.91	Sundays 2024 – 77.08
Total 2023 – 165.52	Total 2024 – 169

2025-2026 Initial Draft Budget

- This budget is probably similar to this year's actuals. It factors in things that have changed since the current year budget was finalized.
- Assumptions:
 - 2% raise for staff
 - I consulted with Lisa to determine realistic targets for enrollment, so the proposed tuition increase and potential new students are factored in.
 - Sacrificial Giving and Offertory were reduced to reflect what we are on track to hit this year.
 - Health insurance increase of 10%
- Total budget deficit at this time is -\$133,300.52.
- I did examine the numbers to see if it would be worth it to cut the middle school grades: Total savings would only be approximately \$11,700.
- Another emergency withdrawal from the Father Dionne Endowment Fund is unlikely.