

**All Saints and Holy Trinity**  
**Parish/Finance Council and Total Board of Education Meeting**

*March 20, 2025 | 6:00pm | All Saints Parish Hall*

**Attendance:** Jeff V, Colleen S, Carl N, Alex S, Jessica P, Suzanne Z, Mary Valenta, Michele K

**Opening Prayer** – Jessica led us in prayer.

**Open Forum-** Betty Duckert came to discuss a few items.

Cemetery: Betty Duckert let us know Christina Bienapfl will take over as treasurer for the cemetery.

A CD worth \$33,000 is coming due on March 22, 2025 for the perpetual care of the cemetery. It was decided to take \$10,000 of it and put it into the St. Francis Care Investment Fund. Alex will send out an email to have it approved due to several committee members being absent. There are 2 more CD's coming due in the next several months that we will need to decide what to do with. Rate is 4.14 at bank right now. We had previously invested \$20,000 with the St. Francis Care Investment Fund. With the markets down, it is now \$19,712.46.

Betty also requested the use of the gym during the Denmark Rummage Sales in May for the Denmark Community Closet. The Denmark Community Closet is overflowing with items. Because of it being a nonprofit, she would like the rental fee waived. It was agreed to let Community Closet use the gym and waive the rental fee. She also, would like concessions done. This could possibly be done by the Youth Ministry, and they would get the profits. This will be looked into and discussed further.

**Review and approve minutes of the January 16<sup>th</sup> meeting**

Jan. 16 and Feb. 20– approved by Carl and second by Suzanne

**Total Board of Education** – no report

**Finance Report**

Financial summary – see attached.

Sacrificial giving and offertory are down.

Cash flow is very tight. Alex is going to need to start drawing on the line of credit from Bank One. Alex will send out an email for approval for line of credit when it is time to draw on the line of credit.

Two larger deposits are coming, Father Dionne Fund and School Choice money. Also, money will be coming from Bingo.

Draft budget for July 2025- June 2026 – see attached.

## **Maintenance Report**

Upcoming projects:

- The elevator equipment room roof is leaking. Security Luebke Roofing gave quote \$6,772.55 to replace it.

- The outside lights, security lights need maintenance. Van Oss Electric came to look at it. \$1,500 to replace 5 fixtures with LEDs and rewire 1 fixture to become LED.

- The Rectory roof over the porch is on the schedule to be fixed by Blindauer for \$7,160. \$2,000 has been collected so far towards this cost.

- The Parish office furnace and A/C need to be replaced. Maribel Heating and Plumbing gave quote \$16,979. Two more quotes are coming in.

The One by One account and restricted maintenance account will be used to pay for these upcoming projects listed above.

Dishwasher – The trays that go in the dishwasher are disintegrating. The cost to replace trays is high. Discussion was to get a new industrial dishwasher. Alex will look into this. CEW and Knights of Columbus might be possible ways to fund this.

Groundskeeper - Alex had an interview with a possible candidate. He needs to discuss this with Father before offering the job.

Housekeeper volunteer – No one has volunteered for this position. Might have to look in to paying someone. Alex will get more details on what needs to be done for this position. Father would be good with someone once/month.

**Holy Trinity update** - Thursday night masses have started again.

## **Faith Formation, Youth Ministry, & Pastoral Support**

Faith Formation

RE going well. Getting ready for sacraments.

Behaviors in a few classes have been an issue. Phone call are being made to families about behaviors.

Hoping to retain new teachers from this year to next year.

Jessica is working on getting families to go to Karen Peterson first and then her.

Karen is doing well getting to know families and organizing materials.

#### Youth ministry

Jessica and Deb are working together. Overflowing with kids to go to Louisiana. Looking for chaperones for Louisiana.

The local youth ministry trip doesn't have many kids signed up. They are working on recruiting more kids.

Steubenville is set.

Jessica talked to father about 2<sup>nd</sup> collection for Youth Ministry. She has 3 brat fries set and is reaching out to possible cash donors.

The adult group on Tuesdays is doing well. Started with 5-6 people and now there are 8-10. They are reading 33 days to Eucharistic Glory.

#### Pastoral Support

Jessica is helping Father with 3 Door Pilgrimage. The route needs to be mapped out and a date set. Maybe midfall.

Father wants the Bishop to come and say mass at All Saints. Jessica is working on setting this up.

Jessica is looking into a parish mission for Advent. We will need speakers, food, and dates set.

**Father Xavier's report** – no report

**Old business** - none

**New business** – none

**Executive Session** – 7:15 p.m. moved to executive session. 8:18 p.m. ended executive session.

Adjourned.

Next Parish Council Meeting is April 24 at 6:00 p.m.

Closing prayer led by Jeff.

## Financial Summary for February 28, 2025

### One by One Campaign

Total cash in account:

- All Saints: \$13,274.88
- I believe we have a little over \$38,000 remaining to be donated for our portion. It's good to keep this in mind as we look toward future projects.

### Bishop's Appeal

- Goal: \$27,684
- Raised: \$16,060 – 58%

### Catholic Foundation Fund balances as of February 28, 2025

1. Father Dionne Endowment Fund: \$758,792.38

<u>Sacrificial Giving Comparison</u>				
Month	2023-2024	2024-2025		Budget
July	\$18,181.83	\$16,410.00	-9.75%	\$17,083.33
August	\$15,410.83	\$13,586.00	-11.84%	\$17,083.33
September	\$11,240.83	\$13,321.00	18.51%	\$17,083.33
October	\$15,995.83	\$13,059.00	-18.36%	\$17,083.33
November	\$15,275.83	\$15,139.00	-0.90%	\$17,083.33
December	\$18,013.83	\$20,058.00	11.35%	\$17,083.33
January	\$16,279.83	\$11,599.00	-28.75%	\$17,083.33
February	\$13,906.83	\$11,938.00	-14.16%	\$17,083.33
	<b>\$124,305.64</b>	<b>\$115,110.00</b>	<b>-7.40%</b>	<b>\$136,666.64</b>

<u>Offertory Comparison</u>				
Month	2023-2024	2024-2025		Budget
July	\$2,488.93	\$1,836.12	-26.23%	\$1,583.33
August	\$2,211.42	\$2,314.49	4.66%	\$1,583.33
September	\$2,114.97	\$2,167.46	2.48%	\$1,583.33
October	\$2,825.97	\$2,121.86	-24.92%	\$1,583.33
November	\$2,678.72	\$2,590.48	-3.29%	\$1,583.33
December	\$3,469.88	\$3,815.53	9.96%	\$1,583.33
January	\$2,681.67	\$2,600.18	-3.04%	\$1,583.33
February	\$3,099.28	\$1,322.90	-57.32%	\$1,583.33
	<b>\$21,570.84</b>	<b>\$18,769.02</b>	<b>-12.99%</b>	<b>\$18,999.96</b>

*\*2023-2024 are revised in this report to include Holy Trinity's 2023-2024 Sacrificial Giving and Offertory spread out evenly over the year*

Cash flow is getting very tight. We have the line of credit at Bank First, and I am looking for approval to draw on it. I am hopeful that we won't use a significant portion of the line of credit this year. We have at least two large deposits that will be made late in the fiscal year, our final school choice payment and our Father Dionne Endowment annual distribution. These two payments together should total around or more than \$62,000. Unfortunately, I need to maintain cash flow until we receive those, and the line of credit will help with that. I will also be requesting more money from Bingo.

As a note, February and/or March have tended to be slower months with Sacrificial Giving.

### Upcoming Maintenance Projects

- Elevator equipment room roof – Security Luebke Roofing - \$6,772.55 (Security Luebke did the roofing work on the rest of this portion of the building, and I am satisfied with the work they have completed for us so far. This roof section was not part of previous work and is over 20 years old.)
- Outside lights – Van Oss Electric - \$1,500.00 to replace 5 fixtures with LEDs and rewire 1 fixture become LED, versus \$750 to replace 4 lamps, replace one fixture with LED, and rewire one fixture to become LED
- Rectory Roof – Blindauer - \$7,160.00
- Parish Office Furnace & A/C – Maribel H&P - \$16,979.00 (Note: I am working on obtaining additional quotes for this project)

We have received \$2,000 for the rectory roof project, which leaves a balance of \$5,160. My suggestion is to withdraw \$13,000 from our One by One account which we will use to mostly pay for the rest of the rectory roof, replacing our outside lights, and the elevator equipment room projects. We would use money currently in our restricted maintenance account to pay for the parish office furnace and a/c project.

<b>ALL SAINTS CONGREGATION</b>					
<b>2025-2026 Draft Budget</b>					
<b>July 2025 - June 2026</b>					
	<b>1 Pastoral Life</b>	<b>2 School</b>	<b>3 Faith Formation</b>	<b>4 Rectory</b>	<b>TOTAL</b>
Revenue					
Holy Trinity Support & Offertory	0.00				0.00
402.101 Parish Support	180,000.00				180,000.00
402.102 Offertory_Loose Collection	30,000.00				30,000.00
405.101 Mass Stipends	3,500.00				3,500.00
406.102 Stole Fees	1,000.00				1,000.00
410 Educational Assessments					0.00
410.2 Linked Parish Subsidy		9,268.00		2,516.08	11,784.08
Total 410 Educational Assessments	\$ 0.00	\$ 9,268.00			9,268.00
411 Tuition		52,110.00	11,000.00		63,110.00
411.203 Tuition Assistance		8,400.00			8,400.00
411.210 Catholic Foundation (Fr. Dionne/Parish Fund)		29,942.97	7,485.74		37,428.71
411.4 Material & Registration Fees					0.00
Total 411 Tuition	\$ 0.00	\$ 90,452.97	\$ 18,485.74		108,938.71
411.205 School Choice Revenue		117,725.50			117,725.50
411.211 Lil Saints Tuition		55,800.00			55,800.00
416.200 Hot Lunch Program Revenues		3,500.00			3,500.00
420.601 Cemetery Burial Space					0.00
432 Fund Raising Revenues	115,000.00	19,000.00			134,000.00
451 Restricted Contribution Revenue					0.00
451.104 Maintenance Fund Income	15,000.00				15,000.00
Votive Lights	2,500.00				
Total 451 Restricted Contribution Revenue	\$ 17,500.00	\$ 0.00			17,500.00
-452 Lumen Christi Income		850.00	1,750.00		2,600.00
Unrestricted Donations	11,000.00	12,000.00			23,000.00
Uncategorized Revenue					0.00
Total Revenue	\$ 358,000.00	\$ 308,596.47	\$ 20,235.74	\$ 2,516.08	689,348.29
Gross Profit	\$ 358,000.00	\$ 308,596.47	\$ 20,235.74	\$ 2,516.08	689,348.29
Expenditures					0.00
433 Fund Raising Expenses					0.00
433.9 All Saints Annual Picnic	9,300.00				9,300.00
Total 433 Fund Raising Expenses	\$ 9,300.00	\$ 5,500.00			14,800.00
516.201 Hot Lunch Program Expenses		3,000.00			3,000.00
541.101 Program Expenses					
Baptism Expenses	300.00				
Care Ministry	500.00				
Living Faith Booklets	50.00				
Grief Support	245.00				
Helping Hands	500.00				
Young Adult Events			750.00		

Total Program Expenses	1,595.00		750.00		
611 Comp. of Clergy & Religious					0.00
Total 611 Comp. of Clergy & Religious	\$ 44,325.80	\$ 0.00			44,325.80
612 Salaries & Wages-Lay Employees					0.00
Total 612 Salaries & Wages-Lay Employees	\$ 108,470.88	\$ 289,757.44	\$ 34,682.42		432,910.74
613 FICA Tax	10,897.87	22,166.44	2,064.64		35,128.96
616 Medical & Dental Insurance	36,436.73	26,448.10	24,330.05		87,214.88
619 Retirement Contributions	10,753.89	16,233.14	2,080.95		29,067.98
619.1 Leo Benevolent	4,000.00				4,000.00
Total 619 Retirement Contributions	\$ 14,753.89	\$ 16,233.14	\$ 2,080.95		33,067.98
630 Staff Development	735.00	1,200.00	300.00		2,235.00
635.101 Mileage Reimbursement		150.00			150.00
638 Recruitment, Recog. & Entertain		500.00	1,700.00		2,200.00
640 Other Personnel Expenses					0.00
640.1 Virtus/Background checks		150.00	100.00		250.00
Total 640 Other Personnel Expenses	\$ 0.00	\$ 150.00	\$ 100.00		250.00
705 Insurance	6,773.76	9,313.92	846.72		16,934.40
715 School Choice & Auditing fees	2,280.00	15,380.00			17,660.00
730 Advertising & Promotion		500.00			500.00
740.101 Liturgical Supplies	8,000.00				8,000.00
750 Instructional Mat. & Supplies		9,000.00	1,500.00		10,500.00
750.13 First Communion			500.00		500.00
750.14 Confirmation			600.00		600.00
750.15 First Reconciliation			150.00		150.00
Total 750 Instructional Mat. & Supplies	\$ 0.00	\$ 9,000.00	\$ 2,750.00		11,750.00
755 Library Books & Supplies		450.00			450.00
770.601 Contracted Grave Openings					0.00
775 Other Purchases	360.00	100.00			460.00
805 Utilities					0.00
Gas	4,500.00	5,500.00	1,100.00	1,450.00	12,550.00
Electric	4,000.00	5,100.00	1,000.00	1,700.00	11,800.00
Water	300.00	4,600.00	900.00	1,700.00	7,500.00
Total 805 Utilities	8,800.00	15,200.00	3,000.00	4,850.00	31,850.00
810 Housekeep & Janitor Supp & Serv	3,000.00	12,000.00			15,000.00
815 Building & Ground Maintainance	12,000.00	6,000.00	100.00	300.00	18,400.00
820 Ground Equip Repairs & Maintain	500.00	1,000.00		400.00	1,900.00
855 Stationary & Office Supplies	1,600.00	1,000.00	400.00		3,000.00
860 Postage	800.00	200.00	50.00		1,050.00
865 Telephone and Communications	3,400.00	3,400.00	285.00		7,085.00
870 Printing	2,000.00	400.00			2,400.00
875 Equipment Rental & Maintain					0.00
875.01 Copier Maintenance	1,900.00	3,800.00	700.00		6,400.00
875.02 Website Expenses	300.00	300.00			600.00
Total 875 Equipment Rental & Maintain	\$ 2,200.00	\$ 4,100.00	\$ 700.00		7,000.00
880.101 Membership Dues & Subscriptions_Parish General	300.00	800.00	100.00		1,200.00
880.102 Compass Subscriptions	0.00				0.00

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