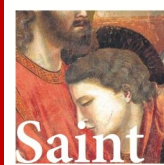


FOR ADDITIONAL
INFORMATION,
PLEASE CONTACT
THE OFFICE AT
843-873-0631 OR
OFFICE@SJBSUMMERVILLE.ORG.



JOHN *the Beloved*

MINISTRY HANDBOOK



PARISH INFORMATION

28 SUMTER AVENUE, SUMMERVILLE, SC 29483

Phone: (843) 873-0631

www.sjbsummerville.org

OFFICE HOURS:

Monday-Thursday
9:30AM – 4:00PM

Friday
9:30AM-1:00PM

PARISH STAFF & MISSION STATEMENT

PARISH STAFF	EXT
Fr. Ray Carlo, Pastor fray@sjbsummerville.org	210
Deacon Jim Walter deaconjim@sjbsummerville.org	210
Deacon Joe Dennis, Pastoral Associate jdennis@charlestandioocese.org	219
Deacon Charles Eick dcn.charles@sjbsummerville.org	210
Deacon Michael Carter michael.carter@charlestandioocese.org	210
Deacon Ron Kolonich deaconron@sjbsummerville.org	210
Deacon Greg Sams, Accountant accounting@sjbsummerville.org	216
Mrs. Lisa O'Rourke, Director of Faith Formation lisa@sjbsummerville.org	220
Ms. Michelle Hollis, Faith Formation Assistant RCIA@sjbsummerville.org	217
Ms. Aubrey Barnaby, Youth Minister youth@sjbsummerville.org	210
Ms. Rhoda Hiott, Parish Secretary rhriott@sjbsummerville.org	210
Mrs. Teddi Hunt, Admin. Assistant thunt@sjbsummerville.org	214
Mr. Rodney Ward, Director of Music music@sjbsummerville.org	210
Mr. Rick Brisson, Facilities Manager rick@sjbsummerville.org	211
Mr. Tom Hollis, Facilities Staff thollis@sjbsummerville.org	223

MISSION STATEMENT

"ROOTED IN THE FULLNESS OF OUR CATHOLIC FAITH,
WE WILL LOVE GOD, SERVE OTHERS, GROW AS DISCIPLES,
AND CREATE SAINTS."

HOSPITALITY / SERVICE

ST. VINCENT DE PAUL SOCIETY – Make home visits to assess and assist families in the Summerville community who are who are having financial difficulty. Meetings are held on the 2nd and 4th Wednesdays at 6:30 pm in the Commons. Contact: Doug Long 240-401-0799 summervillelongs@gmail.com

WOMEN'S CLUB – Hospitality, social and service ministry. Meetings held on the 1st Monday of each month at 7:00 pm from September through June in the Commons. Contact: Gayle Hilzendager 843-509-5924 ghilzendager@aol.com or Joanne Walter 931- 980-4872 jjwalter@sc.rr.com

YOUNG ADULT GROUP - Dedicated to developing the young adult Catholic community. Here you will find friendship, fellowship, and spiritual enrichment as well as a home among your fellow young adult Catholics (YACs). Meetings are held on Wednesday at 7:00 pm in members' homes. Contact: Vincent Belken (843) 906-9879 vbelken@gmail.com

Please join us at our parish
events.

Please read the bulletin for
dates and details.



Rev. 6/23

HOSPITALITY / SERVICE

FOOD PANTRY - Bring non-perishable food to Madden Hall. Contact: office@sjbsummerville.org

GREEN THUMB – Coordinate with the facilities manager to help take care of the church grounds. Contact: Diane Sloane (203) 273-4516 diane.m.sloane@gmail.com

GRIEF SUPPORT - Meets in the Commons to give support to one another. Next session will be advertised in the bulletin. Contact: Paul Brustowicz 843-832-1318 paul.brustowicz@sc.rr.com

KAIROS – Christian faith-based ministry that addresses spiritual needs of incarcerated persons. Contact Jim List 843-367-7412 jim.list@edwardjones.com

KNIGHTS OF COLUMBUS – Men's social, service and fraternal organization dedicated to service projects in the parish and community. Open to Catholic men who are 18 years old or older. Contact: Dennis Wells bigd2u2.0@gmail.com

LINENS – Wash and iron altar linens. Teams rotate. Contact: Nancy Kennedy (703) 725-0028 nkennedy2@verizon.net

MENTOR COUPLE– Catholic married couples that have been married five years or longer, living the Sacrament of Matrimony. Will mentor engaged couples in their preparation for the Sacrament. Meet about five times with the couple in your home for 1.5~2 hours per session. Contact: Deacon Jim Walter 931-472-9903 deaconjim@sjbsummerville.org

OFFICE VOLUNTEERS – Assists with bulk mailings and other administrative duties. Contact Rhoda Hiott 843-873-0631 ext 210 rhiott@sjbsummerville.org

SENIOR LUNCH - Monthly luncheon. Advance signups in the church commons. Individuals welcome to help with decorations and clean-up. Contact: Contact Sue Tileston (843) 412-0118 nanasue0825@yahoo.com

A LETTER FROM FATHER RAY CARLO...



Dear Friends in Christ,

In the name of the wonderful parishioners of Saint John the Beloved Parish, I welcome you to our parish family! I hope you experience a warm, genuine welcome to the SJB family. We have many organizations and activities that meet throughout the year. They range from educational opportunities to apostolic service to prayer to community building to simply having fun together!

We attempt to live out our Parish Mission Statement, which reads: "Our mission, as rooted in our Baptismal call, is to live and share the message of the Gospel of Jesus Christ in the fullness of our Catholic Church."

To me, St. John the Beloved Parish is a beautiful flower in God's garden that is opening up to glorify the Lord! Please join us and get involved in all the activities we are doing! This is a great way to make new "faith friends" as well as to grow in our connection to Jesus Christ. He is the center of our lives, and the reason for our joy and gladness! So, in the name of our Good Lord we say, "Welcome aboard!!"

In Christ our Lord,

Father Ray Carlo



Deacon Joe Dennis, Fr Ray Carlo (center), Deacon Jim Walter

SACRAMENTAL PREPARATION

BAPTISM

We invite you to have your child baptized at St. John the Beloved. Parents must be registered parishioners. To register for the Baptism class and for more information about scheduling a Baptism please contact the parish office. Contact Teddi Hunt 843-873-0631 ext 214 thunt@sjbsummerville.org

EUCARIST / RECONCILIATION

First Reconciliation / First Eucharist is a two year program. A child must be registered in the parish with his/her family and attend Faith Formation, Catholic School or Homeschooling that includes a Catholic Component. Preparation begins in the Fall each year and lasts till spring of the following year. Contact: Lisa O'Rourke 843-873-0631 ext 220 lisa@sjbsummerville.org

CONFIRMATION

The Sacrament of Confirmation is a two year program that completes the process of Christian initiation. Contact: Lisa O'Rourke 843-873-0631 ext 220 lisa@sjbsummerville.org

MARRIAGE

Engaged couples should contact Deacon Jim Walter to set an appointment to begin the process of preparation at least six months prior to the date of marriage. Contact: Deacon Jim Walter 931-472-9903 deaconjim@sjbsummerville.org

PRAYER

RESPECT LIFE COMMITTEE – Promote the principle of human life through prayer, education and advocacy. Contact: Sharon Starzyk (951) 534-7167 sharonstarzyk53@gmail.com

THERESIANS.– Provide a prayerful environment in which women, are nurtured, affirmed, and challenged to reach their full potential. Meets on the 3rd Monday of the month at 7:00 pm. In member's homes. Contact: Tori Walters 843-832-8121 toriw314@att.net

HOSPITALITY / SERVICE

ABUNDANT LIFE MINISTRY – Provides resources and education to help our parishioners improve their health and wellness so they can have life more abundantly. Beginning in September, meetings are held on the 2nd Thursday at 6:30 pm in the Commons. Contact: Emily Fischer-Bunker 843-609-7458 info@journeytowellness.net or Contact: Lynn Conlon conlonLM12@gmail.com

ALTAR GUILD – Help clean the church pews, pictures, brass and areas that require cleaning. Meets in the church commons on Wednesdays at 10:00 am. Contact: office@sjbsummerville.org

BEREAVEMENT HOSPITALITY – Provides funeral meals for the bereaved after the funeral Mass and calls members on the prayer tree to pray from the deceased. Teams rotate. To join ministry contact: office@sjbsummerville.org

***BFC COLLECTION COUNTERS** – Assist in counting and reporting weekly collections. Teams rotate. Meet on Tuesday at 9:00 am in the office. Contact: Deacon Greg Sams 843-873-0631 accounting@sjbsummerville.org

EVENTS TEAM – Plan and organize events that benefit the parish. Volunteers are needed for planning, decorating, and preparing meals. Contact: Judith McCarty 410-279-5780 jmccarty@interoptek.com

***BFC FINANCE COUNCIL** – Meet quarterly to assist the pastor in setting the parish budget, establishing goals for growth, and providing financial accountability. Members are appointed by the pastor and finance experience is required. Contact: office@sjbsummerville.org

PRAYER

CENTERING PRAYER – Read scripture, meditate, pray and contemplate. Lectio Divina. Meet the first Saturday of the month from 10:00 am to noon in the Commons and an annual retreat. Contact: Ken Martinelli 843-826-4165 kenmartinelli@att.net

CHRIST RENEWS HIS PARISH (CRHP) - A Spiritual Renewal Weekend designed to help individuals grown in their personal relationship with Jesus Christ and to bring members of a parish together in Christ. Contact: Sue Tileston 843-412-0118 nanasue0825@yahoo.com

CURSILLO/ULTREYA - Not necessary to have attended a Cursillo weekend retreat. Sharing of life experiences based on prayer, study and action to keep the flame alive after the Cursillo retreat. Meets the 4th Tuesday of the month at 7:00 pm at St. Philip Benizi in Moncks Corner. Contact: Paula Belken 843-834-2566 pbelken@sc.rr.com

DIVINE MERCY CHAPLET AND ROSARY - Prayed after daily Mass Monday through Wednesday

ECUMENISM – Gather at Christian churches in the Summerville Community in January to celebrate Christian Unity Week. The week will be advertised in the bulletin. Contact: office@sjbsummerville.org

EUCCHARISTIC ADORATION - Every Thursday and Friday after 9:00 am Mass. Thursday until 10:30 am and Friday until 12:00 noon. Contact: Nancy Kennedy 703-725-0028 nkennedy2@verizon.net

MEN'S FELLOWSHIP –Meets weekly for an hour on Tuesdays at 7:00pm. Our guided but free flowing conversations cover contemporary themes in our faith lives and how we can turn that faith into action to become the men we were created to be! Contact: Brian Riggle brianriggle714@gmail.com

MEN'S PRAYER GROUP – Gather for prayer and fellowship with men in the parish. Meets Wednesday at 7:00 am in the Commons. Contact: Darrell Guidry 843-991-2826 guidry870@bellsouth.net

***SBF MINISTRY OF CARE** – Home Ministry - Bring the Eucharist to parishioners who are homebound or in nursing homes.

***SBF MINISTRY OF CARE** – Hospital Ministry - Bring the Eucharist to parishioners in Trident Hospital or Summerville Medical Center on Sunday. Teams rotate.

Contact: Deacon Charles Eick 843-873-0631

Dcn.charles@sjbsummerville.org

LITURGICAL MINISTRY

ALTAR SERVERS Contact: John Myers 843-297-9782

myersjd60@gmail.com

***SBF ALTAR SERVERS** – Adult - Assist the priest during Mass. Prepare for liturgy and help clear the altar after Mass. Training is required.

ALTAR SERVERS – Children - Assist the priest during Mass. Prepare for liturgy and help clear the altar after Mass. Training is required.

CHOIR - Contact: Rodney Ward 843-873-0631

music@sjbsummerville.org

ADULT CHOIR – Sing at 9:30 Mass, Holy Day liturgies and on special occasions.

CANTOR MINISTRY - Lead singing during Mass.

CONTEMPORARY ENSEMBLE – Instrumentalists and Vocalists of all ages.

HANDBELL CHOIR - Play at Mass.

RESURRECTION CHOIR – Sing at funeral liturgies. Practice is 30 minutes prior to service.

***SBF EUCHARISTIC MINISTERS** – Assist the priest in distributing the Eucharist at Mass. Assist in setting up before Mass and cleaning up after Mass. Must be a registered parishioner and a confirmed Catholic. Training is required. Contact: Elizabeth Mazell 843-871-9527 elizabethmazell@gmail.com

***SBF GREETERS** – Welcome parishioners and visitors to Mass. Hand out worship aids before Mass and bulletins after Mass. Youth and adult volunteers needed. Contact: Stephanie Fetchen 843-906-5675 sfetchen@kfrservices.com

***F LECTORS** – Proclaim the Word of God in the readings at Mass. Must be a registered parishioner and a confirmed Catholic. Training is required. Contact: Tim Cahill 843-270-9416 lectorssjb@gmail.com

***SBFC USHERS** – Find seats for parishioners and visitors and assist individuals with special seating needs, take up collections and maintain a safe environment. Youth and adult volunteers needed. Contact: Bill Williamson (843) 998-5991 williamsonbill184@gmail.com

FORMATION MINISTRY

ADULT BIBLE STUDY – Study and share gospel and spiritual themes in an interactive group. Meets at 10:00 am or 7:00 pm for one session in the spring and one session in the fall. Next session will be advertised in the bulletin.

Contact: Lisa O'Rourke 843-873-0631 ext 220

lisa@sjbsummerville.org

FAITH FORMATION Contact: Lisa O'Rourke 843-873-0631 ext 220

lisa@sjbsummerville.org

ADULT FAITH FORMATION – Opportunities to learn about the Catholic faith for adults. Next session will be advertised in the bulletin.

***SBF CHILDREN'S FAITH FORMATION** – Instruction in the Catholic faith for children. Classes are on Tuesdays and Sundays. Catechists and Co-Catechist volunteers needed.

***SBF EARLY CHILDHOOD FAITH FORMATION** – Instruction for 1 - 5 year olds during the Sunday 9:30 am and 11:30 am Masses. Teen and adult volunteer leaders needed.

***SBF CHILDREN'S LITURGY OF THE WORD** – Instruction for K - 2nd Grade during the Sunday 9:30 and 11:30 am Masses. Teen and adult volunteer leaders needed.

***SBF HIGH SCHOOL AND MIDDLE SCHOOL FAITH FORMATION** – Comprehensive program of faith formation and parish youth ministry for middle and high school teens. Topics include, the Creed, the Sacraments, Scripture, Catholic morality, Faith in action, and much more. Adult volunteers are welcome to assist the parish staff. Meet Sunday. Contact Michelle Hollis youth@sjbsummerville.org

***SBF HIGH SCHOOL AND MIDDLE SCHOOL SERVICE PROJECTS** – Watch the calendar and bulletin for community and parish service opportunities for middle and high school youth. Contact Michelle Hollis youth@sjbsummerville.org

FORMATION MINISTRY

RCIA / *SBF RCIC Contact: Contact Michelle Hollis at 843-873-0631 ext 217 RCIA@sjbsummerville.org

RCIA – RITE OF CHRISTIAN INITIATION FOR ADULTS – A process developed by the Catholic Church for adult prospective converts to Catholicism. Candidates are gradually introduced to aspects of Catholic beliefs and practices.

***SBF RCIC – RITE OF CHRISTIAN INITIATION FOR CHILDREN** – A process developed by the Catholic Church for children prospective converts to Catholicism who are over the age of 7 years. Candidates are gradually introduced to aspects of Catholic beliefs and practices.

***SBF SCOUTING (BSA) AND (CUB)** - Christian based Boy Scouts of America organization/club. Youth scouts and adult volunteers are needed. Contact: Chris Cooper 843-793-8000 pack788cubmaster@gmail.com

***SBF SCOUTING (GIRL)** - Christian based Girl Scouts of America organization/club. Youth scouts and adult volunteers are needed. Contact: Elaine Swain 917-816-6048 ecswain@gmail.com

***SBF VACATION BIBLE SCHOOL** - A week long bible themed summer activity program for children K – 5th grade. Teen and adult volunteer leaders needed. Contact: Jessica Hobbs 502-689-5011 jsize01@yahoo.com

*Ministries with an * asterisk have requirements that must be met prior to serving:*

- *S = Safe Haven Training*
- *B = Background check*
- *F = Forms*
- *C = Credit Check*

Please contact Lisa O'Rourke to complete requirements

Safe Haven Training - Safety training is required for ministries that work with children or at-risk adults.

Contact Lisa O'Rourke 843-873-0631 ext 220

lisa@sjbsummerville.org