

Epiphany Catholic Community Frosty Fest Rules
Saturday, December 7, 2024 from 9:00am until 3:00pm

There will be no exceptions to these rules - vendors who fail to abide by these rules will be disqualified from all future Frosty Fest Shows.

Returning Vendors - will be guaranteed a spot in the 2024 Frosty Fest for applications made by April 30, 2024. Due to the large number of applicants to this event, booth spaces will be opened to the general public after that date and your placement in the 2024 show cannot be guaranteed. We will do our best to accommodate all vendor special requests.

New Vendors - a limited number of spaces will be available to new vendors. To be accepted as a vendor, you must submit photographs of your work. The Frosty Fest Committee reserves the right to approve and accept new vendors by category and/or quality of merchandise.

- All items MUST BE HANDMADE. No commercial, manufactured, imported or mass-produced items are to be displayed for sale. The committee reserves the right to ask you to remove any items from your booth that do not meet this criterion.
- All vendors must donate a \$25 item from their booth for the Silent Auction.
- After May 1, booths will be available on a first-come, first-serve basis. Final booth assignments will be assigned at the committee's discretion.
- Vendors will be responsible for their booths and displays, which must be placed within the boundaries of the booth, so as not to cause obstruction in the walkways or detract from other areas.
- Someone must be at your booth at all times.
- Limited electrical outlets are available on a first-come, first-serve basis. Cords are to be supplied by the vendor. No electrical cords will be allowed in the walkways.
- Epiphany of the Lord Catholic Community and/or its representatives will not be held responsible for any losses, damages, or injuries during Frosty Fest.
- Texas law requires that all vendors have a tax ID number and vendors are responsible for paying their own taxes.
- **Only one Contact on the agreement-if** the booth is shared, the person who submits the application will be considered the booth holder.

- Vendors are responsible for having their own change.
- Food items to be sold must be pre-approved by the Frosty Fest Committee and special rules may apply. Items sold must meet standards set by the Texas Cottage Food laws.
- All tables are to be covered and merchandise is to be attractively displayed.
- Scents may not be sprayed in the booths.
- Vendor agrees to do nothing that is offensive to the Catholic Church's teachings according to the pastor or the Frosty Fest Committee.
- Selling of tobacco, alcohol, or controlled substances is prohibited.
- No alcohol, vaping/smoking, or controlled substances are allowed.
- Use reasonable efforts to prevent damage to ELCC property including, but not limited to, damage to parking lots, buildings, other structures, grass, trees, flowers, the property of other vendors and third parties on ELCC premises.
- Comply with all fire, health and public safety codes and regulations. Failure to do so shall be grounds for immediate removal of vendor, vendor's property and representatives from ELCC premises.
- Vendor is solely responsible for cash, equipment, inventory, merchandise and equipment breakage by any entity/third party while on ELCC's premises.
- Set up will be from 5:00-8:00pm on Friday, December 1 and 6:30-8:45am Saturday, December 2.
- After unloading the vehicle with merchandise, vendors are to move vehicles away from the building.
- Vendors who have not set up by 8:30am the morning of Frosty Fest will forfeit their right to a booth, at which time the booth will be offered to a vendor on the waiting list. No shows will also forfeit booth priority for the next upcoming show.
- Tear-down will not begin until 3:00pm. Cleanup is to be completed by 4:30pm on Saturday, December 7.

Please note:

Both returning and new vendors will be required to submit photos of their products with their application each year. Applications will not be processed without pictures. All applications will be reviewed. Upon acceptance as a vendor, you will be emailed a link to pay online. Payments are due within 14 days of being accepted to the market. All vendors will be located in the PAC Building and situated in one location.

Event Fees -

Returning Vendors

Large Booth 10'x10' - 100sqft

Great Room/Downstairs (\$80)

Epiphany Room/Upstairs (\$80)

Small Booth (various sizes - approx. 50sqft)

Great Room/Downstairs (\$50)

Epiphany Room/Upstairs (\$50)

New Vendors

Large Booth 10'x10' - 100sqft

Great Room/Downstairs (\$90)

Epiphany Room/Upstairs (\$90)

Small Booth (various sizes - approx. 50sqft)

Great Room/Downstairs (\$50)

Epiphany Room/Upstairs (\$50)

Tables 6ft - (\$10 each)

Electricity - (\$12 each)

All vendors must donate a \$25 item from their booth for the Silent Auction.