

St Luke PPC Meeting

1 February 2023 / 7:00pm

Attendees

Father Aldrin Tayag, Matt Moore, Heidi Klug, Tim Frebis, David Burt, Mary Roseman, Pete Sutherland, Rebecca Johns, Rex Webb, Deacon Gary Rudemiller

Agenda

1. Opening Prayer

Meeting was called to order at 7:00pm and Matt led attendees in opening prayer.

2. January Meeting Minutes

Meeting minutes from the January 11, 2022 meeting were reviewed and approved. David motioned. Heidi seconded the motion. All approved.

3. Responsibilities for Member of the PPC

The Roles and Responsibilities of the Members of the Parish Pastoral Council (PPC) was passed out to each member. The following roles have been assigned based on information given to Matt Moore and Father Aldrin.

President- Matt Moore

Vice President (combined with Time and Talent Coordinator)- David Burt

Secretary- needs to be filled

Communication Coordinator- Rebecca Johns

Community Outreach Coordinator- Heidi Klug

Parish Activities Coordinator- needs to be filled

Liturgy Coordinator- Pete Sutherland

Service Coordinator- Tim Frebis

Formation Coordinator- Rex Webb

Church directories were passed out and we discussed options for the open roles. Lauren Wilson and Nancy Wiser were mentioned for secretary. Matt will reach out to them. Lillian Morfaw and Elizabeth Ferrell were mentioned for Parish Activities. Rebecca will reach out to them.

We have not had luck with Hispanic representation on the Council. We discussed having a college age/high school student on the Council, though not in one of the roles. Katherine Padron was mentioned. Matt will reach out to her.

4. Comments on Roles and Responsibilities Document

The document Roles and Responsibilities of the Parish Pastoral Council and Other Church Committees was passed out for review.

- Changes on page 2 were noted in red. All on the Council approved of the changes.
- No other recommendations were noted.

5. Next Steps for a Strategic Plan

Mary Roseman passed out and led us through her presentation “Incorporating Strategic Planning into St Luke’s Parish.” A few items noted from her presentation:

- The Strategic Planning Subcommittee will support the parish by examining current, short, and long term decisions
- They will provide recommendations to the PPC
- This subcommittee will perform strategically, evolving as they go
- Goals for the year are based on St Luke’s pillars outlined in our mission statement. Specifically mentioned was getting demographics for our Parish.
- Most immediate goals are from the small subcommittee, demographics, and a SWOT of the Parish

6. Time and Talent Review

Time and Talent Survey was passed out. Recommendations were noted in red. It was suggested that someone speak at Mass. Also, it was suggested we set up stations in the basement to learn about each. It was noted that we needed to have it in digital form as well as paper.

- Deacon Gary mentioned that most of these jobs were already scheduled through this year. It was decided to plan for getting the new Time and Talent out in August.
- David Burt and Matt Moore will work out the plan.

7. Next steps

- a. What needs to be communicated?
- b. What tasks do we need to have completed by our next PPC meeting?
 - Matt will talk to Katherine about being our high school representative. And also the people mentioned for the secretary role.
 - Rebecca will reach out to Lillian and Elizabeth about the Activities Coordinator role.

Deacon Gary led us in a closing prayer. Meeting adjourned at 8:10pm.

Action Items

1. Reach out to those mentioned to fill our open roles on the Council.

Next Meeting March 1, 2023 7pm in the rectory