

Board of Education Meeting Minutes
Tuesday, September 16, 2025
6:30 PM Principle Office

Objectives: Review the Archdiocesan Policy 7000 Series, conduct inservice training on board purpose and expectations, and assign necessary board roles for the upcoming year.

I. Call to Order - Jeff Thomsen **6:30 PM**

Pastor: Fr. Sean Smith Principal: Mrs. Diane Bradford
Board of Education

President- Jeff Thomsen Vice President- Amanda Ruggles Secretary- Amber Sievers
Board Members: Amanda Ruggles, Shannon Clark, Joe Corpstein

**Attendance Thomsen, Ruggles, Sievers, Clark, Corpstein, Terrie Prybil,
Principal Bradford**

II. Prayer- Fr. Sean Smith

Call to order 6:30pm

III. Approve Agenda

Corpstein moved to approve agenda 2nd by Sievers All Ayes

IV. Minutes of Previous Meeting June 24, 2025

Sievers moved to approve the minutes of previous meeting 2nd by Joe All Ayes

VI. Financial Reports-

- Inc- Exp by Month
- Inc- Exp Statement
- St. Patrick Accounts

Working on end of year reports, due to archdiocese changes in budget codes

Adding new codes for in parish/out of parish tuition

Breaking down salary differently

VII. Reports-

- PATs Report -

Pumpkinfest 10/4

Parade participation (Mr. Stivers leading student songs)

Trunk or Treat 10/26- Winner gets something towards Harvest Bash

Harvest Bash- New Gala event is Saturday November 1st

Class room projects and school people for a day

Focus on sponsorships

Buy now options (teacher, music, PE, recess)

- Principal's Report

Prayer buddy - made crosses that will go up in the lunch room, sitting with each other at Mass

Two volunteers coming in working with the kids - Flash cards and prayers

- Academic Report

84% of our students reached proficiency on their FAST reading assessments

Early-reading K-1 is up from 71% in the spring to 78% this fall

2-6th a-reading jumped from 62% to 87%

A-math climbed from 56% to a strong 70%

Every kid will get intervention

Long range academics goals

Area of need 59% of students are proficient in fluency of reading

Tier one instruction- classroom teachers will be implementing partner reading in any classroom below 70% proficiency

Win time- any student below proficiency will receive fluency support during WIN time. 4 days a week after lunch.

- Operation Vitality

78 of students right now

VIII. Committee Reports

- SIAC- Shannon Clark
- Enrollment, Marketing, and Communications- Amanda Ruggles

Had meeting last week, putting together strategy of who and when were going to reach out the up enrollment, making sure we have a good marking plan for retention. Having contacts in place in document to be able to hand off in the future.

- Annual Fund

Nothing

- Financial

Most STO/ESA are in

Tighter budget this year with the Gala being moved

- Technology

IBOS on Macbooks and I pads. Flagging when words are being used that shouldn't be.

Good firewall, cloudbase solution so no matter where they are it is always active

- Planning

Emergency plan is still waiting on call back from law enforcement

IV. New Business

- **Board Inservice- Amy Conlin, The leadership light**
- **Board Composition (current) members**
 - **Purpose of school board**
 - Planning
 - Policy
 - Finances
 - Selection of an administrator
 - Development, Public Relations, Marketing
 - Evaluation of program needs
 - **Role of a board member**
 - Meeting 3rd Tuesday of the Month
 - Key items
- **A: Planning**
 - **Strategic planning - Jeff**

- **School Finance- Joe**
- **Development/Annual Fund-**
- **Policy/Procedures-**
 - **Review 700 Series**
 - **Facebook Policy to be rewritten**

Moved by Joe 2nd by Shannon All Ayes motion carried

XII. Adjournment - Jeff Thomsen

Shannon moved to adjourn 8:00 PM All Ayes

Next Meeting Tuesday, October 21, 2025 6:30 PM– Parish Hall- Consolidated Meeting