

Board of Education Meeting Minutes
Tuesday, November 18, 2025
6:30 PM Principal's Office

Objectives: Review Leadership Light, complete the Vision Sprint, and evaluate program needs and priorities.

I. Call to Order - Jeff Thomsen **6:35 PM**

Pastor: Fr. Sean Smith Principal: Mrs. Diane Bradford
Board of Education

President- Jeff Thomsen Vice President- Amanda Ruggles Secretary- Amber Sievers
Board Members: Amanda Ruggles, Shannon Clark, Joe Corpstein, Jim Hatrick

**Attendance Thomsen, Ruggles, Sievers, Clark, Corpstein, Hatrick Terrie Prybil,
Principal Bradford**

II. Prayer- Fr. Sean Smith

Call to order 6:35pm

New Member introduction- Jim Hatrick

Moved to add fund a cause recap in with Harvest Bash Recap

Evaluation in program needs: add heating and cooling discussion and grant items

III. Approve Agenda

Clark moved to approve agenda 2nd by Corpstein All Ayes

IV. Minutes of Previous Meeting October 21, 2025

Joe moved to approve the minutes of previous meeting 2nd by Clark All Ayes

V. Teacher Reports

Mrs. Height & Mrs. Jones talked about seesaw. Seesaw is an online portfolio and classroom management tool where students can complete activities, share their work, and reflect on their learning. Teachers can assign tasks, give feedback, communicate with families, and track progress all in one place. Mrs. Bradford can see every teacher and student, and also get weekly reports.

VI. Financial Reports-

- Inc- Exp by Month
- Inc- Exp Statement
- St. Patrick Accounts

Financials of the school were discussed no issues were found

VII. Reports-

- PATs Report -

Raised \$12,000 at the Harvest Bash

In the past we raised \$40,000

Lot more younger people than we have ever had in the past

Raffle tickets were a success, raised \$1,300

Fund a cause contributions- this year we had smaller causes

- **Buddy Benches raised \$65 out of \$975**
- **Carpeting raised \$520**
- **Digital Sign \$315 out of \$3,500**
- **Curriculum \$80 out of \$5,000**
- **Principal's Report**

Visited local care centers ,kids parading in their halloween costumes, greeting residents, visiting and sharing candy as an extra treat.

Each month the school community will pray a rosary together, let by students. Our October rosary was said for Fr. Sean's mother and our November rosary will be prayed for those who are food insecure on Tuesday, November 25th, following Mass.

Our younger students have begun taking on leadership roles during Mass- reading, serving, singing, and assisting in meaningful ways.

VIII. Committee Reports

- **Strategic Planning- Joe**

Planning meeting on Monday

- **SIAC- Shannon Clark**

Nothing new to report

- **Enrollment, Marketing, and Communications- Amanda Ruggles**

Updated Website

- **Development/ Annual Fund- Jim Hatrick**
- **Technology**
- **School Finance**

Meeting scheduled for Tuesday, December 2nd

IX. Unfinished Business

Fire Alarm Update

X. New Business

- **Leadership Light**
- **Vision sprint- we have a mission but not a vision**
- **Evaluation of program needs**
- **Staffing**
 - **Temporary custodian**
 - **Evening shift**
 - **Not wednesday nights because of Faith Formation**
 - **Maybe hiring a contract service to**

Blessing- Fr. Sean

XII. Adjournment - Jeff Thomsen

Shannon moved 2nd by Joe to adjourn 9:03 PM All Ayes

Next Meeting Tuesday, December 16, 2025 6:30 PM– Church Hall Consolidated Meeting