



DIOCESE OF SYRACUSE

CANONICAL PROCESS: CHURCH ALIENATION

Parish Name

Location

☐ **Diocesan Officials Assisted**

- direction on realtor / civil attorney provided by CFO
- financial considerations provided by CFO
- property considerations provided by facilities manager

☐ **Decree of Modification Issued and Enacted**

☐ **Decree of Relegation Issued and Enacted**

☐ **Permission for Alienation Requested from the Bishop by the Pastor**
(*Appendix C*)

☐ **Trustee Resolution Submitted for the Proposed Alienation**
(*Appendix D*)

☐ **Permission of Diocesan Finance Council and College of Consultors
Received at Respective Meetings by the Bishop**

☐ **Decision Made:** _____

☐ **Decree of Permission for Alienation Issued** (*Sample G*)

☐ **The Following Have Been Removed:**

- sacred objects
- relics
- sacred furnishings
- stained-glass windows
- bells
- confessionals
- altars
- etc.
- altars that cannot be removed are to be destroyed

☐ **Restrictions Placed in Contract of Purchase to Ensure the Edifice is Not Alienated for Use Inconsistent with its Inherent Dignity as a Former Church**

- church, parish house, place of worship
- abortion clinic, planned parenthood, etc.
- adult uses (bookstore, tattoo parlor, etc.)
- astrology or fortune telling
- euthanasia
- sale /use of illegal drugs
- sale of liquor
- any other use demonstrated and proved to be sordid as defined by the Roman Catholic Church
- option for the lifting of restrictions
- time limit

☐ **Trustee Resolution Submitted for Permission to Accept an Offer**
(*Appendix E*)

☐ **Civil Information / Documents Obtained for Alienation**

- contract to purchase
- original abstract of title for the property
- copy of the deed for the property
- existing survey map of the property
- copy of the certificate of incorporation
- most recent financial statement for the corporation
- broker's price opinion
- any and all resolutions passed in connection with alienation