

**Saint Gabriel the Archangel Catholic Church**  
**Finance Council Meeting Minutes**  
**April 26, 2023 at The Rectory**

<b>In Attendance:</b>	Mr. Greg Maney
Father Kirk Slattery	Mr. Rick Tarasiewicz
Mr. Marc Lanning, Business Manager	Mr. Mike Wiles (absent)
Mr. Gregg Stein, Chairman	Mr. Scott Schneider
Mr. Marty Bunker, Vice Chair	Ms. Michele Roberts (absent)
Ms. Marilyn Szorc, Secretary	

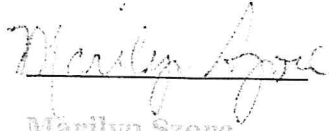
- 1) The meeting began at 6:00pm with a prayer.
- 2) The status of the major projects were reviewed
  - a) Marc reported the Capital Campaign is moving along and pledges are coming in. The campaign launch for the major gift donors of the parish will be held on April 27 and the campaign video will be previewed. The campaign will primarily be for the school building but funds are designated to the Annunciation Statue and the Rectory. All campaign donations and expenses will be funneled through the school account with transfers being made to the Church Account for the Statue and Rectory. Donors can choose to designate their gifts.
  - b) The statue is expected to be completed by September. We are selling 3 sizes of the mockettes - \$3k, \$6k, and \$9k and will sell these on demand. Purchasers of the mockettes will be able to deduct 50% of the purchase price as a donation and will receive a space(s) on the pedestal depending on the purchase price. The monies for the sale of the mockettes will not be part of the capital campaign and will go into the statue fund. There are 30 spaces per side and 8 sides on the pedestal for inscriptions which will be engraved in the stone. Gregg noted that \$41k is already designated to the statue.
  - c) The Rectory is projected to be done in September or October and the current rectory will go on the market in July which is considered prime time and is expected to receive multiple offers. We don't know what the final number is on the building cost but \$200K of the capital campaign is designated to cover the difference between sales price and building costs.
  - d) The foundation for the school building is completed but we are in a 2 week holding period for permits. Completion date is June, 2024 with classes starting in the building in August, 2024.
- 3) School enrollment for the 2023-24 school year is going very well. 140 students have completed or started the enrollment process. If we get to full capacity of 170 students and achieve an average tuition rate of \$6,000 we will collect over \$1,000,000 in tuition and are projected to at least break even.
- 4) Gregg prepared some notes to the Financial Statements and highlighted the major movements year to date (since 6/30/22) on the Balance Sheet.
  - a) Cash was down \$35k with the Parish being down \$165k and the school being up \$130k. Cash is being impacted by lower Briarfest receipts. The school tuition receivable balance will be collected

by the end of the school year. The Receivable – City of Colorado Springs balance change reflects releases from bonds from the city. Investment Income also had positive movement.

- b) Gregg noted that the treatment of Construction in Process balance change is a result of a transfer from the diocese. Cash balances are not affected by this transfer.
  - c) Deferred and Unearned revenue for the school represents the tuition which will be earned in the last 2 months of the school year.
  - d) The changes in long term notes of \$195k represents payments against the principle which come from our offertory collections.
- 5) Gregg also looked at the variances against budget on the Statement of Activities for the Parish only, the school only, and consolidated as of 3/31/23.
- a) The parish income is \$7k ahead of the budget. Expenses are \$86K lower than budget.
  - b) The school actual income needs to exclude the \$10M treatment of the transfer from the diocese for the gift as noted above.
  - c) The school is showing an unfavorable variance against budget on tuition income of \$276K due to lower enrollment than planned. The lower enrollment is also reflected in a favorable variance on expenses. The net gain for the school is \$30K unfavorable excluding the transfer for the \$10M gift.
  - d) The consolidated statement shows a favorable variance of \$63k on net gain.
- 6) Marty motioned that we review all the designated and restricted fund balances at a future meeting. Rick seconded the motion. All were in favor.
- 7) Rick asked whether we will look at a long range forecast (5-10 years out) when we go thru the annual budget process. Gregg thought this exercise would be especially beneficial in looking at long term debt management. He noted that we would need to make some demographic assumptions and can run “what if” analysis on various assumptions.
- 8) Father noted that once the school is built we will have space to offer day care. That is expected to generate \$100k for the parish. In addition they are currently preparing to market Annunciation Hall as a venue and will hire a coordinator for the events and have developed a pricing structure for specific services.
- 9) Money received from the last building campaign is being deposited into the building fund.
- 10) The next meeting will be held on May 31, 2023. We will discuss the budget at that meeting. It was noted that the diocese is no longer requiring the budget to be submitted by May 31.

11) The meeting concluded at approximately 7:30 pm with a prayer.

Minutes Prepared by:



Marilyn Szore  
Finance Council Secretary

Reviewed by:



Gregg Stein  
Finance Council Chairman

Approved/Disapproved:



Rev. Kirk J. Satterly  
Pastor