

**Saint Gabriel the Archangel Catholic Church
Finance Council Meeting Minutes
January 28, 2026**

In Attendance:	
Father Francisco Quezada	Mr. Mike Herder
Father Christian Vaca (absent)	Mr. Allen Revels (absent)
Mr. Andrew Ziny	Mr. Mark Kasayka
Mr. Gregg Stein, Chairman	Mr. Tim Becker (absent)
Mr. Marty Bunker, Vice Chair	Mr. Mark Wilkinson
Ms. Marilyn Szorc, Secretary	Ms. RJ Alcuran
Ms. Becky Olson (CF&O)	Mr. James Burke
Mr. Rick Tarasiewicz	

- 1) The meeting began at 6:15 pm in the Kateri Room with a prayer.
- 2) The minutes for the last meeting on October 22, 2025 were accepted as submitted.
- 3) There were presentations from two companies on the state of the HVAC systems and a maintenance plan proposal. The Church has 4 RTU's that were installed in 2004, 3 RTU's that were installed in 2012, 6 RTU's that were installed in 2020 plus the school equipment which is 2 years old.
 - a) The first presentation was from Jake and Gina from Haynes Mechanical Technology and Energy Solutions. They believe we have close to \$1M in HVAC assets. The typical life cycle for HVAC is 20 years and we are approaching obsolescence on the oldest equipment. They would like to help us be the best stewards of our money recognizing there will be repair, maintenance and capital replacement expenses. If we have a maintenance agreement, they will map out future replacement costs. They estimate a maintenance agreement would be \$20K-\$30K. They recommend a quarterly schedule and will work with the current person who is doing some minor replacements (eg. filters, belts, etc). They can do 1-3 year contracts and payment can be monthly. They also offer a comprehensive program that includes service calls and addresses replacements of any identified deficiencies. They recommend a comprehensive plan on the older equipment. Currently there are no supply chain issues on small replacements. The larger equipment does have some longer lead times for replacement. Current warranties for RTU's include one year parts and labor. Father asked whether the internal mechanics of new systems are based on computer systems or are still mechanical in nature. They indicated it is still very mechanical. They have been in business for 58 years, are privately owned and don't do any new construction. Their 24/7 emergency service includes a dispatcher and calls are forwarded to the on call

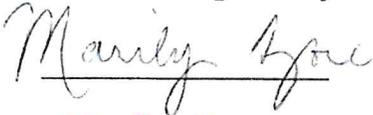
techs. They agreed to provide additional information on the various available options to help in decision making.

- b) The second presentation was from Daniel Wesolowski from Daikin Applied Americas. He originally contacted Andy to talk about a maintenance plan on the school's HVAC system since the warranty was expiring. His company installed that equipment. Andy asked him to look at a maintenance plan for the entire campus. Andy is an OEM supplier for Daikin. Andy did an inventory of our HVAC equipment and proposed working with the existing person (Danny) who is performing maintenance functions as well as providing biannual inspections and additional maintenance in the spring and fall. He would recommend Danny does a visual inspection twice a year so that someone is looking at the units on a quarterly basis. He also recommended Danny do a coil cleaning once a year and they will provide training for this. They will identify any preventative maintenance items and provide a separate quote. His quote for the maintenance agreement was \$19,965. A 24/7 emergency service call goes to either a dispatch person during their work hours or to a call center after hours and then to the technician on call 24/7. Their techs are qualified to work on Carrier equipment as well as Daikin. He indicated they do not markup new or replacement Daikin equipment. There is a control system for the schools' equipment and Daniel will work with Andy to learn about using it. They have the ability to monitor the systems remotely. He is willing to work with us to tailor the contract to meet our needs. He can also get reduced prices on filters and belts and provided a quote to Andy.
- 4) Andy said he talked to both companies about the three units that had immediate needs. Haynes was unwilling to do any work until they had an agreement in place. Daikin came out and addressed the issues in a timely manner.
- 5) Becky reported on the financial results as of December 31, 2025. The cash balance is \$807K and includes a \$150K refund in Colorado Sales Tax for the school construction. Father has worked on cutting parish expenses and the parish income exceeds expenses by \$217K. The school expenses include depreciation of \$411K and expenses exceed income by \$322K. The combined available cash without depreciation is \$471K. There is \$148K for the school building capital drive that is reflected as a restricted fund. Marty motioned to release those funds to the school operating income. Mike seconded the motion. All were in favor. Marty motioned to release restricted funds of \$18K for the rectory capital drive. All were in favor. Father Francisco said he will continue to look for cost reductions in parish expenses.
- 6) Gregg presented a financial recap as of Dec 2025 that looked at major variances against the budget. Offertory income for the parish is 8% higher than the budget.

There is additional income for the ERC credit and donations for the Nave Beautification and the sound system that weren't budgeted. Those donations will be offset by expenses. Parish expenses are 8% lower than the budget. The school income is 10% below budget due to a student population difference. There are currently 247 students. School expenses are 19% above the budget due primarily to the increased depreciation of \$200K over budget. The school is due \$105K from the Daniels fund. We are hoping for 300 students next school year.

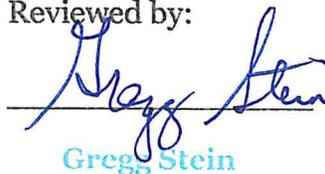
- 7) Andy will ask both HVAC companies for references. Andy will do reference checks and follow up on the recommendations and options from Haynes.
- 8) Gregg reported that there is a meeting on Feb 3 where the Bishop will discuss the new school network. We are looking for information on how the financial framework of the network will impact the parish.
- 9) Gregg asked members to consider Officer roles.
- 10) The next meeting will be Wednesday, April 22, 2026.
- 11) Father Francisco ended the meeting with a prayer.

Minutes Prepared by:



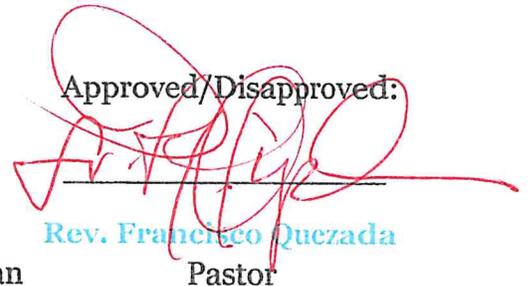
Marilyn Szorc
Finance Council Secretary

Reviewed by:



Gregg Stein
Finance Council Chairman

Approved/Disapproved:



Rev. Francisco Quezada
Pastor

*Additional financial details are available upon request