

PROCEDURES FOR ESTABLISHING

ASSOCIATION OF CATHOLIC MENTAL HEALTH MINISTRY CHAPTERS (2022)

A chapter must have a chairperson and a minimum of two other members, who are active members of the CMHM as defined by the Charter.

The chapter supports ministry teams within the geographic area such as a state, province, or territory. The purpose of a Chapter of the CMHM is to provide unity, training, resources, and communication to CMHM members and to encourage and support the development of Local Parish-Based Mental Health Ministry Teams. The Chapter can be formed by members who participate in Local Mental Health Ministry Teams located within a geographic state, province, or territory and/or by ACMHM members who participate in other mental health ministries focused on serving people living with a mental illness and their caregivers, such Catholic Social Services or a Mental Health Commission.

To establish a chapter the founding chairperson shall send an email to the President of the CHMH Organizational Board of Directors with the following information:

- 1. The founding chairperson and other members of the chapter and a minimum of two other members, who are active members of the CMHM as defined by the Charter.
- 2. A list of the Ministry Team(s) that make up the Chapter.
- 3. If there is a Diocesan Office that organizes the mental health ministry describe the office and its functions.
- 4. Provide any other information on the current mental health ministry activities within the chapter territory.

The Organizational Board of Directors will review the information and either approve the establishment of a chapter or identify what additional information is needed to form a chapter.

To continue as a Chapter in good standing an annual report shall be emailed to the President of the CHMH Organizational Board of Directors describing the Chapter's annual meeting and any other activities of note that the Chapter has undertaken.

For more information on Chapters see section 5 of the CMHM Charter.