St. Elizabeth Ann Seton Catholic School
School Board Meeting Minutes
May 18, 2022
Compiled by Susan Westrick

1) Call To Order
   A. Opening Prayer – Father Terry

2) Roll Call of Members Present: Steve, Jessica, Jamie, Susan, Lois, Chris S, Chris K, Father Terry

3) Review/Approval of Minutes of Last Meeting: Father Terry, Chris K

4) Officer Reports
   A. Principal- Miss Widner
      1. NJHS Cancer Walk - $3300 raised for St. Jude
      2. ILEARN for grades 3-8 has finished up this week and we are beginning to look through the results, sharing them with the teachers. We are finishing up our Spring NWEA assessments and will have those results next week. Those results will come home in the student's final report card. These will be available at a weekend mass for pickup (June 11 & 12). The remainder will be mailed.
      3. Catholic Identity
         a. May Crowning last week with the entire school. The 2nd and 8th graders were the court. Class pictures were taken, and copies will be given to parents.
         b. We also had a Living Rosary sponsored by Student Council.
         c. This Friday, May 20 - 4th grade presents their Treasure Boxes (10 Commandments)
      4. We finished up the C3 presentations and the students did an awesome job. We have a few students who would like to redo their presentations again.
      5. Activities happening in May:
         a. May 23- Summer Reading Program from the Library for K-3
         b. May 23- Kindy 500- fun activities for our 3 Kindergarten classes
         c. May 24- Rosary Rally at 1:15 on the football field (if rains, in the gym)
         d. May 24- 8th grade Awards at 6:30 pm in the church
         e. May 25- 8th grade Graduation at 8:15 Mass (Grades 5-8 attends the Mass in the church and K-4 may watch the Mass livestream)
         f. May 25-Pioneer Day for 4th grade; Reunification Drill at 1PM
         g. May 26- Field Day for grades K-7 and Chalk Walk for K-7
         h. May 27- Mass for K-7 8:15 (Awards for Saint Elizabeth, San Damiano, and others) after awards, student council will deliver their speeches for prospective new members
         i. May 27- last day of school- Kona Ice for everyone at 1:30
         j. June 11- Report Cards will be available after Mass on June 11-12
         k. August 1- Verification Day
         l. August 10- first day of school
      6. Enrollment update: preschool is bit low (68), K-8 is higher than in the past (492)
      7. EANS update – gathering ideas for how to use our funds:
         a. software requests from teachers

b. Wit & Wisdom materials
C. Additional laptops
c. Half-moon dry erase tables for small group learning
d. For Mrs. Jump – improving the ventilation system for the science room (air purifier) – the requirement from the state is that nothing can be permanently affixed anywhere, so this needs to be moveable.

B. Assistant Principal- Mrs. Schuhler
    1. Bible delivery this week – thank you HASA!
    2. Finishing up work on the front playground
    3. Will be changing entire K-8 start time to 7:45 for 2022-2023 school year
    4. Steve asked about new eLearning requirements. The state is allowing 3 scheduled eLearning days per school year. We have adjusted the calendar accordingly.

C. Pastor- Fr. Terry Coonan
    1. Participating in the 8th grade field trip, cancer walk, field day

D. President- Jessica Breckler

5) Committee Reports
    A. Finance- Susan Westrick
        1. 2022-2023 school budget will be reviewed with Parish Finance council on May 25. Will report back to the group following this meeting.
    B. Policy- Patrick Burton
        1. Not present
    C. Strategic Plan- Steve Doepker and Patrick Burton
        1. School Counselors and Spanish have sent their updates to the plan. Lois will add and share new document for review/approval.
        2. School website: Can this be updated? Discussed if the goal of the website is to be a Marketing tool vs. Informational tool for families. We will be transitioning the website to being managed by eCatholic, which should help bring clarity and needed updates, including new photography.
    D. Principal Evaluation- Chris King
        1. No update
    E. Marketing/Development-Jessica Breckler
        1. Courtney Freiburger will be creating mockups of the ornaments for review.
6) Old/Unfinished Business
    A. Jamie asked if we can have board meetings in person next year. Many are in agreement.
    B. Jamie asked about the progress made in reviewing how board members are elected/selected going forward. Patrick and Father Terry have not yet connected. We will review over email or meet in person once time allows.

7) New Business
    A. Dress Codes

1. Skirts vs. Jumpers discussion. The pleated skirts are often more than 3” above the back of the knee. This is becoming a repeat issue among middle school. As we teach modesty in our school, the length of the skirt is important. Father Terry mentioned that at St. Joe HS they use a skort style. Most agree that the clear communication and strict enforcement of our uniform policy is key and will be the best solution to stop students from shortening their skirts on purpose. The pleated skirts are being phased out by a new, longer style.
2. Jessica, Lois, Chris S will put together new verbiage for the board to vote on.

B. Classification
1. With new tuition policy, there is no longer an active parishioner/non-active parishioner rate. There are currently 4 classifications for how school enrollment wait lists are handled.
2. The question for Father Terry is – are we doing away with the envelope requirement for active parishioners to receive parish sponsorship? Answer: yes.
3. Additional question: How do we determine that parishioners are active? Good faith, attends mass on Saturday/Sunday as well as holy days of obligation, fulfills time and talent commitments – this is as written currently.
4. Voting on Classification A & B: Removing the statement about the minimum envelope requirement. All vote yes.

8) Closing Prayer – Father Terry