

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes – Approved 10/18/22

Council: Parish Leadership Council (PLC)					
Date:	Tuesday, October 18, 2022		Time:	8:00 p.m.	
Chair:	Nancy Diekmann		Location:	St. Monica Room	
Meeting Participants:	Present		Present		Present
Kat Coleman	X	John Hunt	X	Ana Pesina	X
Francisco deMeireles	X	Teresa Marchek		Fr. Erich Rutten	X
Nancy Diekmann	X	Brian McCool		Rick Storms	X
Joe Dodge	X	Karime Morales		Kathy Wiggin	
Troy Gregory		Jean Nickman	X	Fr. Brian Zuelke	
Karen Henningsen	X	Jose Parra		Amy Etten (Recorder)	X

Council photos in the Courtyard 630-8:00 p.m.

- May need to reschedule photos in November for Finance, Worship, and Faith Formation Councils due to missing MAC members.

Opening Prayer – Nancy Diekmann	All
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- Reviewed minutes from September 20, 2022 meeting – approved as amended.
- Follow up on discussion from Pastoral Care Council regarding sponsorship for Sarah's Table – decision was made to not solicit a sponsor and to maintain costs within the parish. Other ideas to help subsidize costs to vendor: offer a letter from St. Odilia to Little Venetian indicating cost/expense to support a tax write off. Another option is to review/modify menu items.

Pastor's Report	Fr. Erich R.
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- Fr. Erich thanked PLC members for their work and participation over the several months with facilitator June Klaphake on the Mission and visioning process.
- Central mission given to us by Jesus himself: "Go and make disciples." Our own Archdiocesan mission statement expresses this same idea: "Make Jesus Known and Loved". To take on this mission helps align us with our Archdiocese and the universal Church. St Odilia Vision: "The Church on fire with the Holy Spirit and a world transformed in Jesus Christ." This is why we exist. This is what we are here to create.
- This should be a living document that we can revisit from time to time.
- Discussion with PLC on where we need to communicate/place the mission and vision.

Administrator's Report	Rick S.
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- Campus Space – Will be meeting with contractors to discuss options on how best to utilize/repurpose the 3510 Vivian building.
- Building Security – Facilities manager, Mark Kolasa, attended a meeting on church safety & security. Progress is being made. New Courtyard security system is in place. Virtus training through the Archdiocese for staff and volunteers. Planning to do more consulting on the school and parish side.

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- Financial Review YTD – reviewing budget prior to end-of-year, plate giving is off by about 20%. Contributing factors include a month that has 5 Sundays vs 4. Christmas is on a Sunday this year.
- Current healthy reserve balance, however we need to be prudent on how we use the reserve. School, preschool, faith formation programming are all going well. We approved a budget deficit. We are intentionally investing in areas where we want to see growth.
- Parishioner Engagement Coordinator position – hired Theresa Kruse (part time). Will focus on ways to enhance the Sunday experience, reinvigorate our parishioner engagement.

Come Back to Mass Event / Campaign	Amy E. / All
<ul style="list-style-type: none"> • Several discussions about a “come back to Mass” event in November, or during Advent. Discussed creative ways to reach parishioners and the wider community via mailing, social media, newspapers, dropping off mailers in large complexes. Discussed idea of an on-going campaign around “Home for the Holidays”. • Needs to be properly planned and executed. We want to have a good presence when families are here at Mass. Cross-effort with parish and school. Invite families to Mass during Catholic Schools week, celebration of 60 years of the school, other events that will bring families together. Greeters at Mass. We need to do an evangelization effort. Go to where the people are, outreach. • Opportunity to re-launch the Parish App. Another avenue for reaching our parishioners. • Amy will provide a recommendation for PLC next month, including a timeline, action plan for a “come back to Mass” campaign. 	

Ministry Area Council Updates

Facilities Council	Joe D.
<ul style="list-style-type: none"> • Looking at optimizing space usage including 3510 Vivian building to accommodate future growth. • New security system on the Courtyard doors entering the school. • Reducing cost with janitorial supplies (switching supplier) and camera/door vendors. 	
Faith Formation Council	Kat C.
<ul style="list-style-type: none"> • Reach More small group program formation is 1/3 complete. 8 participants. Great feedback! Will do another cohort in Spring. • Working on extra support for catechists. Maybe a prep hour/tip sharing session. Also need to define the role. • Looking for ways to support families in Family Faith program. Working on information, communication, and expectations. • Upcoming council meetings: will explore pre-K Sunday School programming and two-and-under childcare during Mass. • Social Justice MAC offering speakers for family faith night, will follow up with Georgia Mundis. 	
Finance Council	Francisco de.M.
<ul style="list-style-type: none"> • Finance Council reviewed and accepted the September financial statements. • As of September 30, 2022, our contributions are \$109k below budget. This a concern because we had planned a deficit budget to increasing funding of needed programs. • The Investment Policy Statement (IPS) for St. Odilia Long Term Reserve funds was revised in order to make it consistent Short Term IPS. 	

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- Historical Record of Investment Policy Decisions was added to document changes to the IPS which governs the relationship between St. Odilia and the Investment Advisor.
- The Finance Council approved changes and the revised documents are ready for review and approval by Fr. Rutten.
- The Finance Council finalized goals for FY23.

Hispanic Leadership Circle	
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- No HLC Rep present at meeting.

Pastoral Care Council	Karen H.
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- Sarah's Table served 80 seniors in October. Upcoming dates are November 16 and December 14. To keep the cost of the meal reasonable to participants, any potential subsidy will be in our 2023/24 budget.
- Feed My Starving Children (FMSC) was attended by 22 St. Odilia Volunteers. Upcoming events are November 2 and December 6.
- Dementia Friendly parish - the next Mass for those affected by Memory Loss and their Care Givers is November 17 at 1:30. Father Skrypec will perform the service. This Mass is open to all parishes. A reception will be held after Mass for discussion and information.
- Donation Bin collection - a specially constructed wooden bin will be placed in the south entry for convenience and additional collection. October collections are for Appalachia and Women's Life Care Center. A three-week November collection will be for Brittney's House. November and December collections are for Sharing & Caring Hands and Sp.R.Ed teen gifts. Birthright (CCW) will have a special baby collection in January.
- The first year of the community garden was successful in providing vegetables for the community. Next year's garden goals will be expanded to provide student education and further parishioners' participation.

School Council	
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- No School Rep present at meeting (MEA week).

Social Justice Council	John H.
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- Racial Equity Ministry – kick off in September. Great support from Fr. Erich.
- Several sub-groups have started meeting with focus on 1) Education 2) Collaboration 3) Direct Participation 4) Advocacy.
- Several opportunities for connections with St. Peter Claver church are happening, including cross-attendance of parish events.

Stewardship	Ana P.
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- Annual Stewardship packet is ready to be mailed. Kick-off weekend Oct 29/30. Lay witness testimony by Jim Allen, celebrating a Spirit of Belonging, November 5/6, including Ministry Fair after all Masses. November 12/13 Commitment and Blessing weekend.
- Stewardship Council will have representation of their MAC on Nov 5/6 with goal of parishioner involvement and gaining interest in the New Welcome Committee.
- Continuing to discuss New Parishioner Engagement and re-engagement of existing parishioners.
- Asking for volunteers to serve coffee and donuts the weekend of Nov 5/6.

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Worship Council	
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We were a small but mighty group, only 3 of us. Our PLC rep was not feeling well and could not stay for the meeting.

Notes from our council meeting:

- Discussed final plans for Trunk or Treat.
- Continue to work on details for forming a Worship Space Environment Committee: recruit in November and December for a first meeting in January.
- Continue to discuss the Sunday Experience: would like to get newly confirmed involved; 6PM Mass – when/if to start; Mass Count numbers have been fairly flat and are not near the numbers we had before COVID.
- Planned for Ministry Fair Weekend.

Meeting Adjourned: 9:30 p.m.

Next PLC Meeting: November 15, 2022

Prayer: Ana Pesina