

# St. Odilia

## Parish Leadership Council (PLC)

### Meeting Minutes – Approved 7/19/22

Council: Parish Leadership Council (PLC)					
<b>Date:</b>	Tuesday, July 19, 2022		<b>Time:</b>	8:00 p.m.	
<b>Chair:</b>	Nancy Diekmann		<b>Location:</b>	St. Monica Room	
<b>Meeting Participants:</b>	Present		Present		Present
Francisco deMeireles	X	John Hunt	X	Fr. Erich Rutten	X
Nancy Diekmann	X	Teresa Marchek	X	Rick Storms	X
Joe Dodge	X	Karime Morales		Kathy Wiggin	X
Greg Gerlach	X	Jean Nickman	X	Fr. Brian Zuelke	
Troy Gregory	X	Jose Parra			
Karen Henningsen	X	Ana Pesina		Amy Etten (Recorder)	X

<b>Opening Prayer</b>	<b>All</b>
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<b>Reviewed minutes from March and May, 2022 meetings – approved as amended</b>	<b>All</b>
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<b>Pastor's Report</b>	<b>Fr. Erich R.</b>
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- New Principal, Sandy Kane, started July 6, 2022. Sandy has had the opportunity to meet many school families through the Wednesday evening food trucks.
- Ashley Perron-Knutson – hired as new Director of the St. Odilia Preschool and Knight Watch School Age Care. While she is out on maternity leave, Janelle Fackler will be helping in her absence. Ashley has been working with Kay Hannon for many years.
- Various grade level positions for teachers have been hired.
- Kelli Schmitz has been hired as the Interim Assistant Principal to work with Sandy Kane. Plan is to communicate to school families by the end of week. Kelli will have the opportunity to apply for the position when it is posted as a full-time position at a later date.
- Fr. Brian Zuelke – will be involved with our Faith Formation team. Fr. Brian is not bilingual, therefore will not be involved in our Latino ministry.
- Cristian Reyes has been asked to serve as the Director of Latino ministry. Deacon Ramon will be helping with sacramental preparation, baptisms, weddings, etc. to support Cristian. Sandy Cortez will also remain as an essential member of the team.
- Possible hire in our Faith formation Latino Ministry - Coordinator of Youth and Young Adult Ministries.
- Also looking at hiring a part-time Parishioner Engagement Coordinator, will be working with Stewardship, development (Ramona Michaels) and communications. Focused on welcoming new members to the parish. Enhancing the Sunday experience for our parishioners. Opportunities for involvement, hospitality and community building.
- Will be looking for a social media/graphic design/video graphics person, replacing Kelli Schmitz.

<b>Update on our Parish Visioning Process</b>	<b>Fr. Erich R.</b>
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- Met back in February. Since then we've met with June Kluphake on several occasions. Worked to narrow down our priorities and identify challenges.
- Reviewed handout – St. Odilia Proposed Vision July 2022, a current summary of all our efforts. Lists key initiatives that flow from our mission "Go and make disciples", taken from the MAC and PLC process with facilitator June. Also from conversations here at St. Odilia as part of the Archdiocesan Synod process, and

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from the Eucharistic Revival Initiative that the United States Bishops are asking of all our parishes.

- Key Initiatives:
  - Expand the Scope and Increase the Quality of our weekly “Sunday Experience”
  - Encourage Liturgical Renewal and Eucharist Revival
  - Build a Culture of Intentional and Missionary discipleship
  - Strengthen and call for stewardship and mission based advancement
  - Renew focus on mission-based excellence in our school
- These priorities will help us be clear about the direction of our parish as well as help us make HR and budgeting choices.
- We are asking our Ministry Area Councils to study this vision carefully and to discuss:
  1. Does this vision match our hopes for Saint Odilia?
  2. Does the mission statement of our own MAC match this vision?
  3. Based on this vision, what should our priorities be for the activities of our own MAC? What should our goals be this year and into the future?
- For August PLC meeting – provide some feedback from your MAC about this. We will follow up with an email to each council.

Administrator’s Report	Rick S.
<ul style="list-style-type: none"><li>• New carpet for the parish office. Beginning the process of a moving equipment. New carpet will be replaced the week of August 15. Also looking at new (used) furniture.</li><li>• New national suicide prevention number (988), therefore we need to use the full 10-digit phone number when making calls.</li><li>• Councils will be working on their 3-4 goals as they reflect on the mission and vision. Once complete, send to Amy Etten to post on the website, along with Council minutes.</li></ul>	

MAC Updates	
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School Council, Stewardship and HLC did not ~~meet~~ [DN1].

Facilities	Joe D.
<ul style="list-style-type: none"><li>• Carpet by parish entryway will be finished when the parish office is done in mid-August.</li><li>• Gym floor is done. Painting in progress. Pond fountain is clogged (due to low water level)</li><li>• Plan to install a camera in the Courtyard. Paid by the Endowment Fund grant.</li><li>• Question from PLC Rep – do we have a security check in place? Answer from PLC: we will be securing the courtyard doors to the school. Currently we have a sophisticated security system. We have a good process in place, regular lock-down drills. We have 30+ cameras around the building.</li></ul>	

Worship Council	Kathy W.
<ul style="list-style-type: none"><li>• Kathy Wiggin is the new PLC Rep.</li><li>• Projectionist was moved to the booth.</li><li>• Seeking ways to make the Worship Council more diverse, representative from the Latino community.</li><li>• Will be doing Trunk or Treat this year. No food truck present, 1 hour is not worth their time.</li><li>• Worship Wisdom facts, why we do what we do. Slides prior to Mass. Facts that tie into our gospel reading.</li><li>• Idea from PLC member – welcoming new parishioners at the beginning of Mass.</li></ul>	

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<b>Pastoral Care</b>	<b>Karen H.</b>
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- Community garden is constructed. Planting vegetables and flowers. Produce is coming up early. May give early produce to St. Therese and/or Ralph Reeder Food Shelf.
- Aug 21 and Sept 18 – sharing garden after 1pm Mass.
- Sharing and Caring Hands – Judy Schuelke will organize a group that will continue to volunteer on the 5th Wednesday of the month.
- Sarah's Table will start again in October.
- Feed My Starving Children – could use people for August 3 and September 27 events. Organized by Michael Bronk.
- Dementia Friendly Mass – rethinking ways to support our older parishioners with dementia and their care givers.
- Community outreach with monthly donation bins. July/Aug collection for school supplies for 3 different Drexel Mission schools. Another set of bins will be located at other church entrance.
- Fall Festival basket – looking at what they can contribute.
- Trying to get more involved with the youth. Deacon Jim will be working with Marta to discuss a Confirmation service program with the seniors at St. Therese.

<b>Finance Council</b>	<b>Francisco d.M.</b>
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- As of May 31, 2022, contributions are \$70.7k better than budget.
- Finance Council was unable to review June financials because of the added complexity of June financial statements. June is the year end of FY22.
- The Investment Policy Statement (IPS) for St. Odilia Long Term Reserves was signed by Fr. Rutten in June 2022.
- The approved IPS allows the Investment Advisor to make investments as agreed to in the allocation plan of the IPS.
- The Finance Council will now begin working on best placement of short term and intermediate term funds.
- The Finance Council reviewed FY23 budget which was approved on June 28, 2022.
- The FY23 will result in a negative balance of \$203,239. St. Odilia is committed to building the capacity of Faith Formation. The Finance Council agreed to fund the deficit position.

<b>Social Justice Council</b>	<b>John H.</b>
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- Racial Equity Ministry – steering committee currently planning what is next, developing a Mission. Activities discussed include continuing Just Faith Program, more group discussions.
- Goals: Focus on the themes from Catholic Social Justice – solidarity, care for God's creation.
- Vision statement: to align with the PLC vision, mission. Some activities will ideally work or coordinate across multiple Ministry Area Councils.
- St Peter Claver partnership. Ongoing discussion for sharing gifts from each parish. Ideas include cultural events, community gardens, school supply drive. Planning trip to racial justice museum in Montgomery, AL in spring 2023.

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To Dos from Councils:

- Review roster – by August MAC meeting. Updates to Amy E.
- Festival basket by August 29 (bring to parish office)
- Review vision –will be sent out via email, discuss in August

Meeting Adjourned: 9:30 p.m.

Next PLC Meeting: August 16, 2022

Prayer: Teresa [Marcheck][DN2][AE3]