

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes – Approved 9/20/22

Council: Parish Leadership Council (PLC)					
Date:	Tuesday, September 20, 2022		Time:	8:00 p.m.	
Chair:	Nancy Diekmann		Location:	St. Monica Room	
Meeting Participants:	Present		Present		Present
Kat Coleman	X	John Hunt	X	Anne Rodenberg (guest from Pastoral Care)	X
Francisco deMeireles	X	Teresa Marchek	X	Fr. Erich Rutten	X
Nancy Diekmann	X	Brian McCool	X	Rick Storms	X
Joe Dodge	X	Karime Morales	X	Kathy Wiggin	
Greg Gerlach	X	Jean Nickman	X	Fr. Brian Zuelke	X
Troy Gregory	X	Jose Parra			
Karen Henningsen	X	Ana Pesina	X	Amy Etten (Recorder)	X

Opening Prayer – Karen Henningsen	All
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- Introductions of PLC members and guests, Anne Rodenberg, Pastoral Care Council and Brian McCool, School Advisory Council and new Trustee (replacing Greg Gerlach)
- Anne Rodenberg – discussion on Sarah's Table/Pastoral Care Council
 - Sarah's Table senior luncheon will be starting again in October. At a cost of \$11/meal to the seniors, an additional \$3,500 is absorbed by the caterer (Little Venetian). The Pastoral Care Council is pursuing sponsorships to pick up the additional cost. In exchange for sponsorship, we could promote the sponsors on website, in St. Odilia communications.
 - Discussion with PLC on options for sponsorships. Are there any restrictions to offering a sponsorship?
 - Suggestion was made to ask in-house (CCW, Knights, etc.). Can the parish pick up the additional \$3,500 rather than asking local businesses?
- Reviewed minutes from August 22 meeting – approved as amended

Pastor's Report	Fr. Erich R.
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Reviewing the latest revision of St. Odilia proposed Vision – September 2022

- Clarified some language from initial draft. Goal is to ask if this represents our parish, is this who we are? How does this influence our Ministry Area Councils?
- Question from PLC – how do some of the Racial Justice Ministries fit into this?
The proposed vision is meant to be a guide. Community and Faith building events would support social justice programs.
- Consensus received from PLC on the proposed vision for St. Odilia as a guide and source of direction for our parish.

Administrator's Report	Rick S.
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Fall Festival Success

- Thank you to all who helped with the Fall Festival. Attendance was strong. Preliminary numbers show we may be in excess of \$75,000. Expenses and revenue from silent auction are still coming in.

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Weekend Safety

- If you recommend anyone who may be interested in joining this committee, contact Rick or Mark.
- Space across our campus continues to be at a premium. Industrial engineers needed to look at space and offer better ways of utilizing the space. Solid plans by November for planning. Contact Rick Storms.
- Salary review for school staff positions - will review input from Archdiocese and salary comparison with other high schools. Needs to be done soon to incorporate into budget planning in January. Tuition letters go out in January.

Mass Attendance

- 40-60% of where we were pre-Covid on Sunday attendance. Discussion on how we can encourage people to come back and be part of the Sunday experience. What are some things that we can do to reach out & encourage people to come back?
- School is discussing how we build community and encourage families to get involved in the parish.
- Approx. 150-300 watch online. Suggestions discussed how to get parishioners back to Mass.
 - Have the priest speak directly to those online, giving them a verbal invitation to come back to Mass, be a part of the community.
 - Mailing an invitation to all parishioners to return to Mass. Post card (5x7 size) colorful, welcome back to St. Odilia. Discussed language to include. Eucharist is not complete without all present. Host a "Welcome back Sunday" on November 20, the Feast of Christ the King, the week before Thanksgiving. Hospitality in the Courtyard. Coffee and donuts. St. Odilia school students could serve in the Mass, as lectors, participate in some way. MACs will need to be involved. Add to your October agenda.
 - Some events are starting to pick up. Word for Children is starting again. Donuts after Mass.
- Enhance the "Sunday Experience" by welcoming our parishioners; adding images to the screen when announcements are begin made, having staff present/open parish office on Sunday.

Ministry Area Council Updates

School Council	Teresa M.
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| <ul style="list-style-type: none">• Enrollment has been holding fairly steady. Staff hiring is going well. New Admin Asst accepted today.• Moving to a sub-committee structure. Identifying needs that align with strategic plan 1) DEI 2) Parish and Community connectivity (finance, policy, enrollment). Will finalize list next meeting. SAC members would be on these sub-committees, in addition to other school parents, invite participation. | |
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Social Justice Council	John H.
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| <ul style="list-style-type: none">• Kicking off Sister Parish Committee, plan to gather names of those who are interested, open this up parish-wide and create a steering committee. Gain consensus on next steps. Many discussions with St. Peter Claver.• Consensus from PLC – to make a call for names for this committee. Need structure and expectations so people know what they're signing up for when asked to join this committee.• Racial Equity Ministry. Core team kicking off Thursday, September 22, those who attended previous meetings, continuation of Just Faith programs. Plan to expand parish-wide soon after.• Respect Life Sunday October 2. Presentation on October 4. MN Ethical healthcare publication in bulletin. | |
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Facilities	Joe D.
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| <ul style="list-style-type: none">• Approved the new donation box location (south church entrance).• Goals will be submitted to PLC.• Pond fountain in Prayer Garden has been shut down due to low water level. Will be winterized and reopened in spring.• Courtyard doors have been secured with Endowment funding, will be locked during non-school events.• Parish office carpet will be completed by MEA. | |
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Finance Council	Francisco de.M.
<ul style="list-style-type: none"> Finance Council reviewed and accepted July and August financial statements. As of August 31, 2022, our contributions are \$57.5k below budget. This a concern because we planned increased spending which resulted in a deficit budget. The Investment Policy Statement (IPS) for St. Odilia Short/Intermediate Term Reserve funds was revised and updated to include recommendations from Fr. Rutten. The new language adds clarity of relationships and reflects more closely the Archdiocesan policies. The IPS becomes official when signed by Fr. Rutten and allows the Investment Advisor to make investments as agreed to in the IPS. 	
Pastoral Care	Karen H.
<ul style="list-style-type: none"> Finalize goals for Pastoral Care Council. Community Garden was very successful. Giving extra vegetables to Ralph Reeder, Listening House, St. Therese. Next year will focus on the educational aspect of the community garden with school students. More signage so people know what is growing. Planning a November event (Mass/social) administering to those with dementia and their caregivers. Will publicize our various ministry committees within the Pastoral Care Council to new parishioners. Collection bins: will continue collecting baby items in October in support of Respect Life month. Also collecting for Appalachia Christmas Mission (gifts for infants through elderly). December collection: Sharing & Caring Hands Sarah's Table event, Wednesday, October 19. 	
Faith Formation	Kat C.
<ul style="list-style-type: none"> Faith Formation – staffing complete. Alexander Hall hired as new Admin Asst. Reach More training is starting soon. Helping people to discern their mission discipleship. Archdiocesan Discipleship Formation day last Saturday was a great success, positive experience for catechists. Working on expectations for parents and students. Reading a chapter from Divine Renovation – sacraments and opportunity for parish building. 	
Worship Council	Fr. Erich R.
<ul style="list-style-type: none"> Trunk or Treat Friday, October 28. Knights of Columbus will be collecting candy in the Courtyard October 9 & 16. Sound system in parish – AV expert scheduled to come Wednesday, September 21 to adjust the sound. Discussion continues on whether or not to offer 6pm Mass on Sunday evenings. Suggestion from PLC members: bilingual 6pm Mass on Sunday. 	
Stewardship	Ana P.
<ul style="list-style-type: none"> Reviewed Stewardship goals. Planning for annual Stewardship Campaign, beginning October 30 with a message from Fr. Erich and covenant cards, followed by Ministry fair after all the Masses the following weekend, November 6. End on November 13 with the blessing of the cards. <ul style="list-style-type: none"> Looking for all councils to participate in Ministry Fair, sharing their ministry in the Courtyard. Enhance new parishioner involvement, track & follow up with new families, encourage engagement. Build new parishioner welcome committee 	

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HLC	Karime M.
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- Faith Formation - 160 children registered for catechesis, 80 for First Communion, 70 for Confirmation. Parents will be in the gym, students in the classrooms.
- New hires for Latino ministry – Administrative Assistant and Elementary Coordinator.
- Vision for our Latino Council – more bilingual Masses.
- Our Lady of Guadalupe celebration, December 11. Discussing plan to sell food after the 11am Mass and 1pm Mass.
- Novena – open houses, start Friday, December 2, leading up to Our Lady of Guadalupe celebration.

Meeting Adjourned: 9:40 p.m.

Next PLC Meeting: October 18, 2022

Prayer: Troy Gregory