

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes – APPROVED 2/21/23

Council: Parish Leadership Council (PLC)					
Date:	Tuesday, February 21, 2023		Time:	8:00 p.m.	
Chair:	Nancy Diekmann		Location:	Via Zoom	
Meeting Participants:	Present		Present		Present
Kat Coleman	X	John Hunt	X	Ana Pesina	X
Francisco deMeireles	X	Teresa Marchek (recorder)	X	Fr. Erich Rutten	X
Nancy Diekmann	X	Brian McCool	X	Rick Storms	X
Joe Dodge	X	Karime Morales		Kathy Wiggin	X
Troy Gregory	X	Jean Nickman	X	Fr. Brian Zuelke	X
Karen Henningsen	X			Amy Etten (Recorder)	

Opening Prayer – Kathy Wiggin Lenten prayer for spiritual renewal	All
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- Thank you for all who participated in It's a Wonderful Life
- 1/17/23 PLC Minutes approved by PLC

Pastor's Report	Fr. Erich R.
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- Mass time update: goal was to bring back Sunday 6pm Mass – different segment of our community. Surveyed parish and discussed at PLC and parish leadership. In the end, new ministers came forward to support the 6pm service.
 - Excited because it opens the door to other events including youth events
 - Will start 2nd Sunday of Easter
 - No change to the other Mass times for the time being
 - May need to consider in the future, but want to see if we can reenliven Mass attendance and liturgical ministry volunteers rather than consolidate times
- St John's Bible – 7 volume heritage edition gifted to the parish
 - Hope to make it available for community-wide events as well as parish events.
 - 3/6 evening 6:30-8 Tim Ternes, coming from SJU to speak about the bible with parishioners – encourage all to join.
- Archdiocesan synod update – Since the June synod, archbishop published a pastoral letter in November along with plan for year 1.
 - Need to change how we think about “parish”. Not just think about it as coming to receive something but rather to be transformed.
 - Role of small groups important. 2 groups of 12 from St Odilia are joining the implementation effort
 - Fr. Erich asks whole PLC to read the letter and plan.

Administrator's Report	Rick S.
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- Reviewed mid-year revenue and expenses
 - Expenses higher than budget and last year
 - Unexpected facilities expenses, some catch up with school – other ministries largely on budget.
 - Giving is down 2% from last year, 4% from budget
 - Staff been very active coming up with ideas on how to increase revenue/reduce expenses
 - Ask for the PLC to review the ideas and weigh in on ones that we think resonate

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- Administration working with a Catholic Finance Corporation to evaluate options
- Karen asked if councils could give back unspent endowment grants – Rick and Troy confirmed any endowment and funds not spent by June roll back to endowment
- Space needs
 - One additional classroom mandatory, 2 more classrooms desired
 - Catechesis of the good Shepherd
 - Met with 7 vendors and got 2 bids – odd-sized project – too small for many
 - One option would cost \$4100 for drawings, est. cost of \$273K
 - Another option would be to convert the gym stage for \$138K and/or staff lounge \$66k
 - Refit 3510 building and use current Faith Formation/Latino ministry space as classroom. FF/Latino ministry back to 3510 - \$47.5K. Consider the shift as a trial.
 - Decided to move forward with transformation of gym stage (est. \$150K) and updating 3510 and use as trial location for FF/Latino Ministry (\$50K)
 - Funding will come from Bloom (annual school fund raiser) and cash reserves
 - \$100K from Bloom may be conservative compared to past events
 - Run by school parent volunteers
 - Was brought up and approved by finance council, now brought to PLC
 - Asked for verbal approval of the plan
 - Approval given – no objection
- Endowment fund – going to receive \$81K for overall parish \$24K for school (\$7K for Conner Anderson scholarships rest open)
 - Details will be coming out later this week about breakdown to each council
 - Councils can work together for proposals or use it all themselves
 - Work should be done at March meeting for delivery to Rick in early April
 - Councils will need to write up a grant request to be considered at the April meeting
- Community Life Council Update (Nancy Diekmann)
 - Hope was to get an engaged group of people to help plan it to work with Teresa Kruse
 - 4-5 parishioners have indicated interest
 - Need PLC support to get ready for discernment
 - Any other volunteers from Mac meetings
 - Karen brought up that there should be some kind of contact with Men's club, CCW, Knights of Columbus – send reps to the council?
 - They already do things that are community related
 - Kathy asked if there is a general calendar of coming events and list of groups planning activities
 - There isn't today – maybe this is something the group can work on
 - Could the new group manage a community life calendar on the website?
 - Pastoral care council discussed another possible area of support; they've been looking at Every Meal – making meals for weekends for school kids to take home – locally. Would that be a fit for this group?
 - Faith formation council discussed it would be great if we could find 1-2 younger people
 - Rick mentioned that we have school parents but no college students yet
- Parish offices will be closed tomorrow and Thursday. Church will be open. All Ash Wednesday Masses are anticipated to go on as scheduled. If we can't, we'll probably offer ashes this weekend.

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Ministry Area Council Updates

Facilities Council	Joe D.
<ul style="list-style-type: none"> Church HVAC leak in December – almost completely resolved. Finishing up in the Holy Family and Cry room with repairs Spent most of the meeting talking about 3510 building, which was covered by Rick Presentation from Elliott Hanson, eagle scout candidate, proposing building benches between St Therese and school – council gave him approval to continue Roof above parish office is leaking, but believed to be fixed 	
Faith Formation Council	Kat C.
<ul style="list-style-type: none"> Brenda checked in with FF families and there is an interest in Sunday FF and confirmation prep <ul style="list-style-type: none"> Survey back in 2020 where people were more interested in Wed, but may be shifted Will be looking at interest during registration this Fall – but will keep options for Sunday for now. <ul style="list-style-type: none"> Might be nice to tie into 6pm Sunday Mass Considering a one item survey Adult formation, 24 parishioners participating in school of discipleship with others from across the archdiocese Letter for Archbishop Hebda online – may consider an evangelization MAC recommendation in the future Postponing the Reach More program to the summer – if you know anyone interested, let them know/forward names to Gizzy <ul style="list-style-type: none"> Especially if you have someone in their 20s or a college student, would be great to get them involved Fr. Erich has a prayer series coming up in March For young adults 18-35 year olds, Gizzy was talking with staff at St Johns to co-host monthly adoration with confession, rotate in social events between the parishes Youth ministry – Ken Manning is going to step in to help VBS summer camp in July – high schoolers can help out as leaders Considering a Sunday night youth group as well Need to get postings ready for spring job hunters Fr. Brian reported good feedback on recent series – attendance smaller than expected possibly due to change in scheduling due to speaker illness Video is in the works 	
Finance Council	Francisco de.M.
<ul style="list-style-type: none"> Finance Council reviewed and accepted the January financial statements. As of January 31, 2023, our contributions are \$52.8k below budget. At the same time last year, our contributions were \$18k below budget. Parish Staff and the Finance Council are continuing to work cooperatively on ways to increase revenue and decrease expenses. Welcomed 2 new members to the finance council tonight – Amy Lamb, Janet Bowman. 	
Latino Leadership Council	Karime M.
<ul style="list-style-type: none"> No representative tonight 	
Pastoral Care Council	Karen H.
<ul style="list-style-type: none"> Christmas tree gift cards – running out of the gas and target cards in May/June. Planning to create a May basket 	

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project that would have flowers created with the words gas cards/target cards – people could pick them up and return the card.

- Rick asked to double check with Jim Donnelly or Ramona in the Stewardship council to make sure there is nothing else going on for in May that this would run into
- Nancy asked about the green envelope and Karen mentioned we usually use those funds for donations to bigger charities
- Sending out spring cards to parishioners who are over 80 (about 250). Saying hi, asking if they need help. Have had about 50 call backs from individuals who just wanted to talk or needed help
- Upcoming events - Feed my Starving Children, Sarah's table
- Bin for veterans in March, towels for Holy Thursday in April
- Reviewing plans for the Community Garden this year. Discussing what to plan and potential expansion for budgeting purposes.

School Council	Teresa M.
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- The school council did not meet tonight.

Social Justice Council	John H.
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- Discernment process discussed – were there boxes to check in the stewardship cards?
- Racial equity group – starting to come together next month
 - Will be doing some sort of collaboration with Minneapolis Catholic Conference on bills to present to the legislature
- Looking to get involved with Catholic Racial Justice Coalition
- Racial covenant speaker coming 3/23
 - Any concerns with inviting local press, mayors, people from other churches?
 - Rick said no issues – they're citizens and are invited, but have the conversation with them ahead of time to make sure they don't dominate the Q&A, hand out flyers, etc.

Stewardship	Ana P.
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- The Stewardship Council didn't meet tonight.

Worship Council	Kathy W.
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- 6pm Mass, came up with ideas to create joyful environment + events before and after Mass
- Excited for community life group to kick off. They'd still help with the Trunk or Treat but expect the new group to take it over
- Discussed ideas for using the Endowment dollars

Meeting Adjourned: 9:30 p.m.

Next PLC Meeting: March 21, 2023

Prayer: Karen Henningsen