

Pastoral Care Council Meeting Minutes

Approved 12/5/23

Meeting Date:	October 17, 2023	Time:	6:40 - 8:00 p.m.
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Meeting Participants:	Present	Meeting Participants:	Present
Dan Hoffman, Chair	X	Judy Barthel	X
Karen Henningson PCC PLC Rep.	X	Kari Cornick	
Deacon Jim Saumweber	X	Susan Lauer	
Beth Berg, Recorder	X	Janet Savoie	X
		Judy Schuelke	X
		Jeanne Stupar	

Agenda Items	Owner
<u>I. Welcome</u> Dan opened the meeting with a prayer.	<i>Dan</i>
<u>II. Approval of September Minutes</u> Judy B. moved to approve, Jan seconded	<i>All</i>
<u>III. PLC Update (from Sept. meeting)</u> <u>Pastor's Report</u> <ul style="list-style-type: none"> Fr. James and Fr. John appreciate the feedback they are receiving from parishioners on ideas. The plan is to not make any major changes within the first year. Implementation of any proposed changes will be gradual. <u>Administrator's Report</u> <ul style="list-style-type: none"> Faith Formation has hired Isabel Sutter as the Director of Discipleship and Formation. There are two open positions – Adult Faith Formation Coordinator and Administrative Assistant. Fall Festival was successful with revenue of over \$100K. 2023 was Jerry Ruhland's last year organizing the live action. This is a good opportunity to review how the Fall Festival will look going forward. Decommissioning of the Courtyard Library is complete. No decision has been made on what this newly acquired area will be used for. The City of Shoreview is looking at the Cottage Place Cul-de-sac for improvements which might include a walking path, etc. This area is adjacent to St. Therese and the 3510 Building. <u>Worship Council</u> <ul style="list-style-type: none"> Preparing training for all Mass ministers and servers. 	<i>Karen</i>

Faith Formation Council

- Quiet bags will be ready this weekend.

Facilities Council

- Discussed budget and updates on projects: Courtyard library, rectory water heater, new cameras and doors.
- Planning for window and garage door replacement at St. Therese.

Stewardship

- Reviewed and finalized brochure content for this year's Stewardship campaign beginning in October.

Social Justice

- Racial Equity Ministry (REM) event with Professor James Steward "Understanding our Neighbors, Understanding Ourselves: a constructive conversation about race and racism." Shoreview Community Center, Thursday, October 26 6-7:30 pm
- Fellowship brunch with St. Peter Claver and the Social Justice Council on October 22 after the 11:00 am mass. Will be held in the cafeteria.

Community Life Council

- Trunk or Treat, Friday October 27. Knights of Columbus will help collect candy in the courtyard. Looking for someone to DJ during Trunk or Treat.
- Turkey bingo with the Men's Club November 17.

Latino Leadership Council

- Planned a going away mass for Deacon Ramon on September 24.

School

- Enrollment staying the same K-8 grade 593 budgeted 591. School fully staffed for teachers.
- Received positive feedback from parents and students on new rooms.

For complete information, see the meeting minutes of the PLC September 19, 2023 Council Meeting

<p><u>IV. Deacon Jim Update</u></p> <ul style="list-style-type: none"> ● Memory Care Mass <ul style="list-style-type: none"> ○ November 9 - Fr. Skrypek and Fr. John will concelebrate. ○ Books about dementia/caregiving that were formerly in the Parish Library may have been sold at the Fall Festival Book Nook. Deacon Jim has a request in the bulletin for parishioners to donate any books they no longer need. Future location of these books to be determined. ● Sarah's Table <ul style="list-style-type: none"> ○ Attendees at October 11 lunch - about 90 ○ Upcoming dates - Nov. 8 and Dec. 13 ○ Nov. lunch - School children will present program using St. John's Bible ● Communion Services <ul style="list-style-type: none"> ○ Currently serving 10 senior facilities ○ Need 4-5 more lay ministers ○ Deacon Jim training 2 new ministers ● Food Shelf <ul style="list-style-type: none"> ○ Now have 2 regular drivers and 2 back up for Monday morning deliveries to the food shelves. ● Sharing Tree <ul style="list-style-type: none"> ○ Nov. 21 - Dallas & Linda Schute and Frank & May Ann Petron will set up the tree. ○ Karen will sort through ornaments made by school children. ● Thanksgiving Boxes <ul style="list-style-type: none"> ○ School students/families assemble 30-35 boxes of nonperishable food. ○ Pastoral Care will provide gift cards to Cub (\$25) for perishables - using either donated cards or cards purchased using Charity Funds. ○ Deacon Jim determines recipients - families in need that he's aware of and/or have helped in the past. ○ Distribution/Pickup: Monday Nov. 20 9:00 a.m. <ul style="list-style-type: none"> ■ Deacon Jim may need assistance - Dan offered to help. ● Dorothy Day Meal Service <ul style="list-style-type: none"> ○ Same group of volunteers has prepared and served the monthly meal for many years but have now decided to not continue. No other leaders or volunteers have stepped forward. ○ St. O. pays for the meal. ○ PCC needs to decide if this is a ministry we want to try to continue. 	<p><i>Deacon Jim</i></p>
<p><u>V. Donation Bins</u></p> <ul style="list-style-type: none"> ● October: Appalachian Project (CCW) ● November: Brittney's Place (young women escaping trafficking) <ul style="list-style-type: none"> ○ Deacon Jim will obtain a list of requests and will check with Marcelle re. delivery ○ Sorting - plan for checking on donations mid and end of month ● December (1- date of party?): SpREd - Collection of gifts for Christmas party <ul style="list-style-type: none"> ○ Deacon Jim to get list of suggestions from Jon Heyer ● Mid-December - January: Birthright Collection <ul style="list-style-type: none"> ○ Replaces former CCW shower but unclear who is responsible. ○ Karen will check with Deb Smith (CCW) and/or Pat Benham (Respect Life committee) for list of needs. 	<p><i>All</i></p>

<u>VI. Community Garden Followup</u> <ul style="list-style-type: none"> • Jeanne will coordinate the final cleanup (store buckets of tools?). • Judy B. will store tomato cages and green market baskets in her garage. • Beth provided summary of donated produce (e.g. 120# to Ralph Reeder FS). Karen will present this information at PLC meeting. 	<i>Beth/Karen (Susan & Jeanne absent)</i>
<u>VII. Ministry Fair Followup</u> <ul style="list-style-type: none"> • List of PCC ministries and booklets were available and distributed. Members reported positive reception and interest. • Thanks to Karen for providing table decor. Thanks to Deacon Jim for providing Prayer Shawls and cards to distribute. • Discussed updates needed on participation form for PCC ministries. 	<i>All</i>
<u>VIII. PCC Goals</u> Discussed Goals for 2023-24 with wording as proposed by Karen and Beth. With minor changes they were approved and Karen will present to PLC. <ol style="list-style-type: none"> 1. Continue to enhance and improve the Community Garden area and production. Increase involvement of parish and community in care and distribution. 2. Continue efforts to minister both to families affected by dementia and to isolated seniors in the parish. 3. Review the needs (volunteers, material, programs) of the ministries under PCC. Increase awareness and document participation and/or volume of services. <p>Beth suggested that in winter/spring 2024, each PCC member take responsibility for 1-2 PCC ministries to investigate needs and services.</p>	<i>All</i>
<u>IX. New Business</u> <ul style="list-style-type: none"> • Coffee and Donuts <ul style="list-style-type: none"> ◦ Deacon Jim will check which weekends are still in need of coverage. • Cards for military members <ul style="list-style-type: none"> ◦ To be completed by School students and Marcelle Tracey (at home project). 	
<u>Next Meeting December 5, 2023 (combined Nov. and Dec. meeting date)</u>	