

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes 12/5/23

Council: Parish Leadership Council (PLC)					
Date:	Tuesday, December 5, 2023		Time:	8:00 p.m.	
Chair:	Troy Gregory		Location:	St. Monica Room	
Meeting Participants:	Present		Present		Present
Beth Aune		John Hunt	X	Fr. John Rumpza	X
Janet Bohman	X	Kelly Johnson	X	Rick Storms	X
Kat Coleman	X	Brian McCool		Annetta Sutton	X
Maribel Camacho		Jean Nickman	X	Kathy Wiggin	
Joe Dodge	X	Ana Pesina	X		
Troy Gregory	X	Fr. James Peterson	X		
Karen Henningsen	X	Anne Rodenberg	X	Amy Etten (Recorder)	X

Opening Prayer	All
-----------------------	------------

- Prayer shared by Ana Pesina.

Prayer Garden Update and Expansion	Lynne S.
---	-----------------

- History and background information on the St. Odilia Prayer Garden presented by Lynne Shriver-Sheedy.
- In 2007, a committee formed to discuss plans for the 2.5 acres of land. Spent 2007-2008 discerning what we wanted to do with the three buildings and the land.
- November 2, 2014 – first columbarium (St. Francis) opened with 120 niches. Within a few months, all niches sold. 2015, second columbarium (St. Clare) opened with 160 niches. 2019, third columbarium (St. Monica) opened.
- There are 307 earth burial spaces in the Prayer Garden. To date, 66 earth burial spots have been sold. 241 earth spaces available.
- In 2023: 23 niches have been sold. (\$60,700) and 3 earth burial spaces have been sold (\$9,000). Total revenue for 2023: \$69,700.
- 348 niches have been sold out of 440 niches (80% sold). 92 niches available in St. Monica which represents a potential revenue source of \$230,600 when all are sold.
- 20% of every sale is designated to the Perpetual Care Fund. \$14K will need to be transferred to Perpetual Care Fund in early 2024 for sales made in 2023.
- Prayer Garden Expenses: we currently have several volunteers that care for the garden. Very little overhead. \$14,400/annually is given back to the parish for the use of staff personnel. New software (CIMS) has been purchased. Software maintenance fee (\$1000) and burial search fee (\$500)
- Perpetual Care Fund balance approx. \$230,000 (interest has always been rolled back into the fund).
- Proposing the purchase of a new columbarium:
 - People who are interested in a columbarium generally have more than one option.
 - Costs have increased in the past year. The columbarium we want to buy is 10% more than it was last year. Will be 10% more next year.
- The chosen site is the SW side of the Prayer Garden, near the pond. Enough space to put up 3 or 4 more Columbaria. Expected project cost: approx. \$130K project. St. Odilia is the only prayer garden in Shoreview.

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes 12/5/23

- Input from Parish Leadership Council – all members are in favor of moving forward with the purchase of an additional columbarium for the Prayer Garden.

Review of October 17, 2023	All
-----------------------------------	------------

- Meeting minutes approved.

Pastor's Report	Fr. James P.
------------------------	---------------------

- Synod small group – 7-week formational series has ended. Synod Evangelization Team went through a practicum to form small groups during Lent. Met with Lucas Lahlum, Coordinator of Adult Discipleship and Formation, to discuss specific topics.
- Planning a Parish Mission this Lent with Fr. Mike Van Sloan, an ordained priest with the Crosiers. He is currently the Director of Clergy Personnel at the Archdiocese, an instructor at the St. Paul Seminary, and a regular columnist for *The Catholic Spirit*. Details on the Parish Mission TBD.

Administrator's Report	Rick S.
-------------------------------	----------------

- Review of AUP (*Agreed Upon Procedures*) completed. Gail Foote and Kathy Omann did a lot of work. Reviewed Sunday giving procedures.
- New Employment laws in Minnesota "MN Safe and Sick Law". New requirement to give part-time employees sick time. Need to estimate the cost-reasonable formula to calculate.
- The Archdiocese is considering a diocese-wide campaign. In the study stages, fact-finding stages. TBD.

Tuition for next academic year	Janet B.
---------------------------------------	-----------------

- Recommending a tuition increase in 2024-2025. Finance Council has been involved in the decision making process. Did an analysis of student numbers, reviewing those receiving student aid, etc. Enrollment is strong.
- Teachers and staff will receive an increase in salary.
- Contribution from parish \$110K compared to a budgeted deficit of \$107K last year.

Ministry Area Council Updates

Stewardship	Ana P.
--------------------	---------------

- Jean Nickman and Rick Storms attended the Stewardship Council meeting as a resource to discuss the stewardship pledges and financial giving related to school families. 229 school families have not registered (with the parish) out of the total 429 school families. 200 are registered parishioners. 75 families give financially to the parish.
- Reviewed our 2024 goals. Will refine at January MAC meeting.

Faith Formation Council	Kat C.
--------------------------------	---------------

- First Reconciliation Retreat – Jan 6, 9am – 2pm. Need more adult volunteers for classroom activities (games, crafts, videos etc). Parents can volunteer with their confirmation candidate for service hours.
- New description for the role of catechists to be put on the website.
- Resource guide continuing to be developed. Will need to meet with website coordinator to discuss.
- Faith Formation MAC to give list of substitutes to Ricky.

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes 12/5/23

Finance Council	Janet B.
------------------------	-----------------

- Discussed school tuition for 2024-2025.
- Reviewed October financials. Some concern about YTD October contributions. \$12K below budget. Investment market showing some signs of decline, but we are not seeing this as a trend for our investment strategy.
- Review of AUP in mid-November went well.
- Investment Committee Reallocation Presentation – will ask to see it and report in January 2024.
- Tuition discussion with Sandy Kane, enrollment for 24-25 is strong. Discussed increase proposal.
- Strong teacher retention, continue with standards for class size and student enrollment.
- Finance Council approved a tuition increase for 2024-2025.

Pastoral Care Council	Karen H.
------------------------------	-----------------

- Giving Tree set-up in the Courtyard. \$15k in cards collected last year. Ornaments made by the school students.
- 40 Thanksgiving boxes were given out this November. Joint venture with the school.
- Monthly bin collection: Birthright through January. February – collecting for veterans. March – towels for Holy Thursday.
- Cards to parishioners over 80 years, will be sent at Eastertime. Reaching out to elderly parishioners.
- Considering expanding Sharing & Caring Hands to monthly (currently 4 times per year).
- Expanding number of lay ministers delivering Communion to senior living facilities (now serving 10 facilities).

Facilities Council	Joe D.
---------------------------	---------------

- Discussed current projects and new, upcoming projects.
- 9-square game was installed, leak in A-wing repaired. Fan in boiler room disintegrated, receiving part soon, may be installed over Christmas break.

Worship	
----------------	--

- Worship Council did not meet tonight.

Social Justice Council	Annetta S.
-------------------------------	-------------------

- Successful council event at Shoreview Community Center sponsored by the Social Justice Council/Racial Equity Committee with Professor Steward presenting “Understanding Our Neighbor and Ourselves, a conversation on Race”, with a plan to present more widely.
- Discussed goals, identifying a staff liaison and focusing on three strategic objectives: Education, Community and Equity Opportunities which will include environmental, racial, criminal justice, and dignity of the human person.
- Collaborating with other councils.

Community Life Council	John H.
-------------------------------	----------------

- Successful “Birthday Party for Jesus” event. 17 families attended. Good turnout. A lot of activity in the Courtyard.
- Discussing next event - Next event in planning phase: Potluck with the Priests.
- CLC would like to have a few minutes with each MAC in Jan/Feb to discuss collaboration.

Latino Leadership Council	
----------------------------------	--

- Latino Leadership Council did not meet tonight.

School	Kelly J.
---------------	-----------------

- Parent education session last Tuesday, from Elizabeth Carter, raising adolescents. Aiming for 2 events per year to

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes 12/5/23

engage school parents.

- Memorial fund has been established for Adeline Schmidt. Support for her family has been remarkable. Students made purple hearts to hang in windows in her honor. Community prayer vigil at St. Odilia December 3.
- SAC Goals:
 - Build a better partnership between school and parish. Discussing another service project during Catholic Schools week.
 - Building opportunities for students to participate in Sunday Masses. Looking for ways to engage 6-8 grade students in Sunday Mass. More discussion to follow.
 - Policy review and update. Uniform policy is a hot topic. To be reviewed after the first of the year.

Next PLC Meeting: January 16, 2024
Prayer: Annetta Sutton