

St. Odilia

Parish Leadership Council (PLC)

Meeting Minutes 9/19/23

Council: Parish Leadership Council (PLC)					
Date:	Tuesday, September 19, 2023		Time:	8:00 p.m.	
Chair:	Troy Gregory		Location:	St. Monica Room	
Meeting Participants:	Present		Present		Present
Beth Aune	X	Karen Henningsen	X	Fr. James Peterson	X
Janet Bohman	X	John Hunt	X	Anne Rodenberg	X
Kat Coleman	X	Kelly Johnson	X	Fr. John Rumpza	X
Maribel Camacho		Brian McCool	X	Rick Storms	X
Joe Dodge	X	Jean Nickman	X	Annetta Sutton	X
Troy Gregory	X	Ana Pesina	X	Kathy Wiggin	X
				Amy Etten (Recorder)	X

Opening Prayer	All
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- Reviewed and approved minutes as amended from August 22, 2023.
- Time management comments – MACs will continue to use the blue sheets to record key topics from meeting. Quick report of key items from PLC rep to share with leadership council.
- Current meeting minutes will be sent out to PLC members. Minor revisions can be sent to Amy for updating prior to next meeting.

Pastor's Report	Fr. James P.
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- Fr. James & Fr. John appreciate the feedback they are receiving from parishioners on ideas regarding liturgical practices, structural changes, questions regarding the candle procession with the Eucharist, involvement with our Latino community along with other ideas. The plan is to not make any major change within the first year. Implementation of any proposed change will be gradual.

Administrator's Report	Rick S.
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- Remodeling of the Art and STEM classrooms is complete.
- Update on staffing within our Faith Formation Dept:
 - Isabel Sutter is now the Director of Discipleship and Formation. This role has been revised; she will not be taking on all areas of Gizzy's previous roles as Director. We are currently interviewing for an Adult Formation Coordinator, who will work directly with Isabel.
 - Kathy Jackson – has resigned as Admn Assistant. Unable to work part-time. We're looking at ways to reengineer the functionality of this position, looking at a way to best fill this role.
 - Currently have two open positions 1) Adult Faith Formation Coordinator and 2) Administrative Assistant. In the process of interviewing.
- Fall Festival was a success. Revenue over \$100K. Waiting for receipts/expenses to come in to get accurate revenue dollars.
 - 2023 will be Jerry Ruhland's last year organizing the live auction. May be a good opportunity to review how the Fall Festival will look going forward. Need for change. Question from PLC – will the Community Life Council get involved with helping to organize the Fall Festival? Community Life Council could partner with other Ministry Area Councils, a collaborative effort among MACs.

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- Suggest that the Community Life Council connect with each of the Festival venue volunteers to request a volunteer position description to get an account of the tasks involved.
- Decommissioning of the Courtyard library is complete. Some books went to the religion teacher, some to Festival Book Nook. No decision has been made on what this newly acquired area will be used for.
- Cottage Place cul-de-sac is being looked at by the city of Shoreview. Area may evolve, looking to add walking path and other improvements. Will keep school/parish informed with updates

Ministry Area Council Updates

Worship Council	Kathy W.
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- Participating in the Ministry Fair Oct 14 and assisting with Trunk or Treat Oct 27.
- Preparing training for all Mass ministers and servers.
- Discussion around St. John's Bible, how to use at entrance of Mass, ambo, on slides, and engage the community with discussion around the illustrations during Donut Sunday in the Courtyard.
- Currently working on goals for the upcoming year.

Faith Formation Council	Kat C.
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- Quiet bags will be ready this weekend.
- Faith Formation has enough catechists but can always use more (subs, reducing class size). Will promote the need for more catechists at Ministry Fair.
- Plans for Ministry Fair: promoting faith formation events and engaging kids with a fun activity and candy.
- Working on goals for the year.

Finance Council	Janet B.
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- Allodium Investment Review – want to adopt Fiduciary Best Practices for our parish. Discussed investment policies, gave a recap of how we are doing FY23.
- Finance Council Investment Committee will review bucket allocation for cash, short term/long term investments to see if still appropriate.
- Reviewed and accepted July and August financials.

Pastoral Care Council	Karen H.
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- Memory Care Masses scheduled for October 5 and November 9. These special Masses will be offered every other month beginning 2024.
- Sarah's Table starts Wednesday, October 11. Meal price has gone up to \$12 (from \$11 last year).
- Monthly bin collection for October: Appalachia Christmas Mission (donation list on website). November: Brittany's Place, supporting women involved in human trafficking.
- Will support the ministry fair with a table.

Facilities Council	Joe D.
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- Discussed budget and updates on projects: Courtyard library, rectory water heater, new cameras and doors.
- Planning for window and garage door replacement at St. Therese
- Toured the new classroom space. Looking for a workable solution for the heat in art room. Elevator will be added next year (back-ordered)

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Stewardship	Ana P.
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- Reviewed and finalized brochure content for this year's Stewardship campaign beginning in October.
- Discussed and developed plan for the lay speakers Stewardship weekend in October.
- Planned Ministry Fair – will finalize once other MAC's provide information regarding participation Oct 14/15.

Social Justice Council	Beth A.
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- Racial Equity Ministry (REM) event with Prof. James Stewart "*Understanding Our Neighbors, Understanding Ourselves: a Constructive Conversation about Race and Racism*". Shoreview Community Center, Thursday, October 26, 6-7:30 pm.
- Working on developing the College Scholarship initiative.
- Fellowship brunch with St. Peter Claver and the Social Justice Council on October 22 after the 11:00am Mass. Will be held in the Cafeteria.
- REM Book Study, first meeting Sept. 25, 7:00-9:00pm. Book to be discussed "The Warmth of Suns".

Community Life Council	John H.
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- Encouraging MACs to sign up and be part of the Ministry Fair, discussed options for an easy way to sign up. Will there be a conflict after the 6pm Mass?
- Trunk or Treat, Friday, October 27. Knights of Columbus will help collect candy in the Courtyard. Easier online registration. Looking for someone to DJ during Trunk or Treat. Contact Theresa Kruse with suggestions.
- Turkey Bingo with the Men's Club, November 17. Other events throughout the year.
- Looking for ways to facilitate participation in youth ministry. Will collaborate with Faith Formation.

Latino Leadership Council	Annie M.
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- Planning a going away for Deacon Ramon after the 1pm Mass Sunday, September 24.

School	Kelly J.
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- Enrollment stayed the same. K-8 grade: 593, budgeted for 591. Lost one student to private charter busing issues.
- Strategic plan overview: marketing and enrollment plan on docket for 2023. Accelerated Social and Emotional learning curriculum. Moved up Differentiated instruction to start in 2023.
- School is fully staffed for teachers. Final middle school placement (long-term solution for this year) Katie Haas.
- Received positive feedback from parents and students on new rooms.

Next PLC Meeting: October 17, 2023

Prayer (October): Kat Coleman

Prayer (November): Ana Pesina