

**St. Odilia
Parish Leadership Council (PLC)
Meeting Minutes – 10/21/25**

Council: PLC			
Date:	October 21, 2025	Time:	8:00 PM
Chair:	Anne Rodenberg	Location:	St. Monica Room

Meeting Participants Present

Beth Aune	Jeff Gorzek	Fr. Michael Panka
John Brossart	Karen Henningsen	Fr. James Peterson
Eileen Cardwell	John Hunt	Anne Rodenberg
Maribel Camacho	Brian McCool	Rick Storms
Nancy Diekmann (for Amy L.)	Jean Nickman	Amy Etten (Recorder)
Cathy Garvey		

Opening Prayer	All
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- Prayer given by Cathy Garvey.
- September 16, 2025 Meeting minutes approved as amended.
- Welcome to Fr. Touchard; Parish Leadership Council members introduced themselves to Fr. Touchard.

Pastor's Report	Fr. Michael Panka
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- Grateful to have Fr Touchard joining us here at St. Odilia.
- Working toward implementation of the plans for Capital Campaign, will give an update next month.

Administrative Update	Rick S.
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- We have begun the recruiting process for the parish administrator position. Hiring committee will be a mix of trustee members and staff including Jeanne Nickman, Sandy Kane and other lay people. Will be posting the position and reviewing resumes as they come in.
- Fall Festival wrap-up: \$117K. Very successful community building event.
- Safety: Rick and Mike will be attending a seminar on school/parish safety, vendors present, looking at different security companies to outsource, different technology options, etc. Question about the urgency: we would like to keep the momentum going. Security is important, particularly with the school.
- Gift acceptance policy: finance council will be reviewing.
- Woodworker's Guild: growing and in need of additional space. Looking at renting space. Asking if PLC will approve. Discussion about insurance, liability. (handouts) Will revisit. General support. Will need more research and discussion.

Ministry Area Council Updates

Facilities Council	John B.
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- Replacement of flooring of the lower level in the rectory. Resilient tiles donated.

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- Contracts for cleaning services - received 3 bids. Snow plowing, accepted bid from “Bob”.
- Storage sheds behind St. Therese and the rectory. Cleaned and repaired.
- Planning items – Floor drain needs replacement, boilers (from 1960’s), walk-in cooler (original), Courtyard (updates needed including painting and storage improvements).

Community Life Council	Karen H.
<ul style="list-style-type: none">• Trunk or Treat Sunday October 26, 3:30-4:30 pm in conjunction with the Knights of Columbus. Security handled by Ramsey County Deputy bringing a Ramsey County boat• Happy Birthday Jesus: collecting items that would be used for a birthday party. Bags will be given to an organization called VEAP (Supporting community through food)• Saturday, January 10, 6:00-9:00 pm, working with Lucas Lahlum in Faith Formation for a Young Adult night (adults 21+). Discussing a trivia night.• Pizza with a priest, Saturday, January 31 after 5:00 p.m. Mass	
Pastoral Care	Eileen C.
<ul style="list-style-type: none">• Brain Health and Dementia – first session was on October 8. Excellent content and delivery.• Food boxes for Thanksgiving in cooperation with our school. This year we will be putting together some boxes with specialized food for Latino families.• Partnering opportunity with Lumen Cristie in St. Paul on mental health services.• We are in great need of donations for the Appalachia Christmas Mission. Either designated items or contributions can be brought to the parish office by Nov. 7.	
School Advisory council	John H.
<ul style="list-style-type: none">• School report given by John Hunt for Katie Kelly• Discussed enrollment for upcoming school year.• Safety and security are top priorities for school parents.• MAP testing – 80-90th percentile	
Social Justice Council	Beth A.
<ul style="list-style-type: none">• Looking into the possibility of creating an “All Are Welcome” ministry to support LGBTQ community.• Fundraiser for Ukraine after all masses this weekend. Donations encouraged to refurbish firetrucks and purchase wound care tourniquets.• Waiting to hear if we got our grant funds requested for immigration-related activities.• Working with Pastoral Care to have a food donation program to serve Latino and Anglo communities.• Saturday, November 1, speaker on IVF sponsored by the Respect Life Committee.	
Faith Formation	Jeff G.
<ul style="list-style-type: none">• Confirmation curriculum includes marriage, developing personal prayer life with Jesus.• Adult Advent Day of Reflection – December 13, 2-5:00 pm in the Courtyard.	

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- Develop sub committees: 1) reclaiming Sundays 2) parents as primary educators/building a parent community.
- Continued website analysis and development - topics from various point of view from baptism to marriage.

Finance Council	Nancy D. for Amy L.
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- Allodium Investments Advisors gave annual recap = investment growth is on track.
- Financials for July and August have been reviewed and accepted by the Finance council.

Stewardship Council	Cathy G.
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- The 2025 Stewardship mailing had issues with printing. This delayed the mailing by a week and also included mistakes on the commitment cards. The phone number and email addresses on the commitment cards are incorrect in a large portion of the cards. There will be bulletin announcements and E-news content about these mistakes.
- Stewardship is interested in supporting a Lenten Mission or prayer service if there is one planned by the parish or another MAC. If nothing planned, our Stewardship MAC would consider leading and planning an event.
- We are beginning to research and discuss the possibility of a new data system for donor management.

Worship Council	Emailed by Kim A.
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- Rosary in the Prayer Garden on October 11, was a great success! Approx. 80 people. We would like to continue this every year. Next year adding a song in Spanish.
- We are coming up with a working list of ideas, each month, for our Endowment Fund Grant request for 2026-27.
- Discussion and recommendations for Worship related items:
 - Suggestion to ask Fr. Touchard to write up a brief bio for the enews and/or messenger
 - A parishioner has offered to make kneeling pads for the Altar Servers. We said yes and that the servers could choose to use them or not.
 - Phil suggested we have a more formal program for the servers and he offered to help with this. It would be nice to have one of the priests helping. Kim will talk with them.
 - Saturday, Nov 15 - the archdiocese is offering a workshop for all Liturgical Ministers called Ars Celebrandi. Kim will invite all of our Liturgical Ministers to the workshop

Latino Leadership Council	Maribel C.
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- Restructuring our MAC, will invite leadership from different ministries to be part of the MAC. Will choose president, vice president, secretary from current members. Will need new PLC representative. Thinking about a few youth candidates.

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- Ministry Fair – this Sunday during adult catechism. Hoping for a good turnout, since it's early in the catechism year.
- Men's retreat October 30 through November 2nd. 26 signed up.
- Brainstormed who/which groups will be in charge of future events. Rosaries and festival of Our Lady of Guadalupe, Posadas (Christmas Inns)

Next PLC Meeting: November 18, 2026 – John Hunt will lead meeting

Prayer: Karen Henningsen