

# St. Odilia

## Parish Leadership Council (PLC)

### Meeting Minutes – 11/18/25

<b>Council: PLC</b>			
<b>Date:</b>	November 18, 2025	<b>Time:</b>	8:00 PM
<b>Chair:</b>	Anne Rodenberg	<b>Location:</b>	St. Monica Room

#### Meeting Participants Present

Beth Aune	John Hunt	Fr. Michael Panka
Eileen Cardwell	Katie Kelly	Anne Rodenberg
Eliezer De Jesus	Amy Lamb	Rick Storms
Cathy Garvey	Greg Laur (for John Brossart)	Fr. Touchard
Jeff Gorzek	Brian McCool	Kathy Wiggin
Karen Henningsen	Jean Nickman	Amy Etten (Recorder)

<b>Opening Prayer</b>	<b>All</b>
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- Prayer led by Karen Henningsen.
- October 21, 2025 Minutes approved.
- John Hunt acting as PLC Chair in Anne Rodenberg's absence.

<b>Administrative Update</b>	<b>Rick S.</b>
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- We will pause the recruiting process for a Parish Administrator until further notice. Rick will delay his retirement for now, date TBD. We have received a positive response for the open position, with approx. 5-10 candidates who may be a good fit. We will inform the candidates that the process is on hold for now, but we don't anticipate this pause to negatively impact their interest.
- The archdiocese will conduct a safety training session. The Department of Homeland Security has specialists dedicated to assessing safety in schools and places of worship. A safety assessment will be carried out.
- May research an AI program that will assist in taking minutes.
- Any updates from the Woodworkers Guild? Meetings with Catholic Mutual have been postponed, and discussions have yet to take place. We need to coordinate with Catholic Mutual to schedule an meeting and explore the possibility of utilizing rented space.

#### Ministry Area Council Updates

<b>Facilities Council</b>	<b>Greg L. for John B.</b>
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- Discussed facility needs. Plan to get professional assessment of HVAC systems, electrical, roof, etc. Many systems are 60+ years old.
- Proposing rekey of entire campus locks for security reasons. Will propose for 2026 Endowment grant.
- School kitchen storage room is a hazard! Need to clean out area, unable to access items because it is so overcrowded.
- Courtyard remodel to hide chair/table storage.

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<b>Community Life Council</b>	<b>Karen H.</b>
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- Trunk or Treat was a success. Over 700 attended, 24 cars, 1 boat, 1 truck. Many thanks to those who contributed money for candy.
- December 6<sup>th</sup> event: *Happy Birthday to Jesus*. Collecting items for a birthday party to donate to VEAP (volunteers enlisted to assist people).
- January 10 event - young adult night (for 21+). Working with Lucas in Faith Formation. Games and dinner.

<b>Pastoral Care</b>	<b>Eileen C.</b>
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- The Sharing Tree will be put up and decorated the weekend after Thanksgiving.
- Monthly donation bin -- Brittany's Place items will be sorted and delivered on December 1. December donations will be for Sp.R.Ed and Sharing & Caring Hands (through Dec 15).
- We had our 2<sup>nd</sup> presentation on Brain Health and Dementia last week; over 30 people attended in person, 40-50 people viewed via live-stream, and over 180 viewed after the event. Next event is January.
- Sarah's Table Senior luncheon Wednesday, 11/19, Memory Care Mass Thursday, 11/20.
- Thanksgiving food boxes assembled and distributed. Included food specific to Latino families.

<b>School Advisory council</b>	<b>Katie K.</b>
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- Preparing for budget requests and projections.
- Sending out Pulse Check Survey on safety.

<b>Social Justice Council 3</b>	<b>Beth A.</b>
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- SJC submitted two grant requests to the Catholic Community Foundation. We received funding for one: \$4,000 for a food program.
- A meeting was held to discuss the food needs of some immigrants and others in our parish. We need to decide the kinds of food items to be gathered and the best method for distributing them. The group will re-convene to plan next steps. This is collaboration involves SJC, Pastoral Care Council, Latino Ministries and parish administration.
- We raised \$2,200 for Operation Neighbor, an organization that provides fire-fighting equipment and medical supplies for Ukraine.
- We're making plans for an "Immigration 101" event at St. Odilia tentatively to be held on a weekend in late January 2026.
- SJC is sponsoring a new Just Faith course, "Faith and Immigration Justice," which will be held weekly at St. Odilia January 8 through February 26, 2026. See the bulletin or the SJC webpage for registration details.
- We have the initial designs for a St. Odilia "Themes of Catholic Social Teaching" bookmark which we hope to have ready for distribution in January 2026.

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<b>Faith Formation</b>	<b>Jeff G.</b>
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- Fundraising for retreats; have goal set by the pastor to raise \$12k to offset costs of Totus Tuus and Youth Ministry retreat.
- Changing Faith Formation meetings to two days per month next year (2026-2027). Goal is to match Fr. James' vision of rigor, relevance and reflection. Working to retain and recruit catechists.
- Subcommittees; 1) Reclaiming Sundays (Archdiocesan goal) and 2) Parents as primary educators; building parent community; equip parents with confidence and resources to teach and model faith to their children.

<b>Finance Council</b>	<b>Amy L.</b>
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- Reviewed and accepted the September Financials.
- Reviewed and continued to update Investment Policy Statements, discussed expectations for long and short-term goals.
- Reviewed results of the Emmaus Partners survey of Finance Councils.

<b>Stewardship Council</b>	<b>Cathy G.</b>
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- We reviewed results of this year's Stewardship drive. Currently 311 commitment cards and over \$500,000 pledged.
- Stewardship group will collaborate with other MAC's that are interested in doing a Lenten program. Will discuss with Faith Formation council.
- Reviewed the annual Advent/Christmas letter before it will be mailed to parishioners.

<b>Worship Council</b>	<b>Kathy W.</b>
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- Kim Albrecht (Worship Director) gave an update on the workshop that was coordinated by the archdiocese: Celebrating Mass.
- Discussion of endowment grant ideas.
- Planning discussion regarding 2026 Lenten season.

<b>Latino Leadership Council</b>	
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Not present.

**December meetings:** Finance council is meeting earlier in the month of December.  
Faith Formation Council is meeting. All other councils are not meeting in December.

Closing prayer by Fr. Touchard