

**St. Odilia  
Parish Leadership Council (PLC)  
Meeting Minutes – 9/16/25**

<b>Council: PLC</b>			
<b>Date:</b>	September 16, 2025	<b>Time:</b>	8:00 PM
<b>Chair:</b>	Anne Rodenberg	<b>Location:</b>	St. Monica Room

**Meeting Participants Present**

Beth Aune	Katie Kelly	Fr. James Peterson
Eileen Cardwell	Amy Lamb	Maribel Camacho
Cathy Garvey	John Brossart	Anne Rodenberg
Jeff Gorzek	Brian McCool	Rick Storms
Karen Henningsen	Paul Menge	Kathy Wiggin
John Hunt	Jean Nickman	Amy Etten (Recorder)

<b>Opening Prayer</b>	<b>All</b>
-----------------------	------------

- Prayer to St. Michael
- August 19, 2025 Meeting minutes approved as amended.

<b>Pastor's Report</b>	<b>Fr. Michael Panka</b>
------------------------	--------------------------

- Fr. James could not be present this evening, was called away on an emergency.
- New Parochial Vicar to St. Odilia to assist with Masses, weddings, funerals, presence in the school and faith formation. Fr. Touchard Tignoua Goula, originally from the country of Cameroon, has been a priest for the last ten years in the U.S. Virgin Islands. Lived for two years at the St. Paul Seminary. We are excited to have Fr. Touchard here at St. Odilia.

<b>Administrative Update</b>	<b>Rick S.</b>
------------------------------	----------------

- Fall festival was a success, despite the fact that expenses are up, sponsors were down, and the sailboat for live auction didn't come through. Second year in a row Archbishop Hebda showed up. Great turnout. Still working through all invoices, no final numbers yet.
- Parish has pulled together a security committee of volunteers, interviewing firms to partner with for safety and security. Assessing priorities and cost. For fall festival, hired an off-duty police officer, which was less expensive than a security firm. Looking for more volunteers to be greeters and ushers at Mass.
- Questions asked about the defibrillators, where are they? Discussed locations w/in building.

**Ministry Area Council Updates**

<b>Worship Council</b>	<b>Kathy W.</b>
------------------------	-----------------

- Security – people dedicated to being “eyes” during Mass, scanning church perimeter. Lock doors and monitor cameras during Mass. Seek retired police officers.
- Clarification of Eucharistic minister during Communion – they do not give the sign of the cross, they will say “God Bless You”. Priest is only one to give the sign of the cross.

# St. Odilia Parish Leadership Council (PLC) Meeting Minutes – 9/16/25

- Worship Council is hosting a Rosary in the Prayer Garden Saturday, October 11 at 12:00 noon. Gathering at the statue of Mary. Fr. Michael will lead the Rosary with a member of our Latino Community who lead a decade in Spanish
- November – training for Eucharistic Ministers.

Community Life Council	Karen H.
<ul style="list-style-type: none"><li>• Discussed Trunk or Treat, Sunday October 26, 3:30-4:30 p.m. Will work with K of C for candy drive collection after Mass in the courtyard.</li><li>• Safety discussions around Trunk or Treat. Asking if it would be appropriate to hire a police officer? Suggestion to use endowment funds to pay for a security audit.</li><li>• Advent Service / Birthday Party for Jesus: Friday, December 5, 5:00-7:00 p.m.</li></ul>	

Pastoral Care	Eileen C.
<ul style="list-style-type: none"><li>• Discussed concern about using parishioners as security personnel. Recommendation to seek members of law enforcement. Inquiries about leaders of the archdiocese to address/speak about gun violence.</li><li>• Memory care Mass Thursday, September 18 at 1:30 p.m. Participation continues to grow.</li><li>• St. Odilia Community Garden is winding down for fall. The council has donated 120 lbs of produce to Ralph Reeder Food shelf, St. Therese and the Sharing Market. Will be adding four more garden beds next year.</li><li>• September donation bin collection is to the Women's Life Care Center. Will be sorting and delivering donations on September 29<sup>th</sup>. October donation bins for Appalachia.</li></ul>	

School Advisory council	Katie K.
<ul style="list-style-type: none"><li>• Will be utilizing Marathon and Bloom funds to improve security on school grounds.</li><li>• Increasing staff and volunteers at school Mass, helping to increase the comfort level. Parents can still attend Mass with their children. Students funnel through the courtyard vs the external doors. Parents sign in. Doors locked once parents and students are in church. No longer publicizing dates/times of school Mass. No longer livestreaming school Mass.</li><li>• Discussed coffee and donuts dates.</li><li>• Reviewing the 2026 strategic plan.</li></ul>	

Social Justice Council	Beth A.
<ul style="list-style-type: none"><li>• Exploring the possibility of an LGBTQ ministry (in 11 churches within our archdiocese)</li><li>• Immigration and outreach: applying for Catholic Community Foundation to sponsors an immigration information event coupled with the "Conversations with Friends" ministry.</li><li>• Exploring participation in the archdiocesan "Care for Creation: team to get ideas for implementation at St. Odilia.</li><li>• Ukrainian fundraiser again this year, October 25-26</li></ul>	

Faith Formation	Jeff G.
<ul style="list-style-type: none"><li>• Discussed security ideas: door locking, getting more volunteers, soliciting parents as hall monitors.</li></ul>	

# St. Odilia Parish Leadership Council (PLC) Meeting Minutes – 9/16/25

- Youth Faith Formation numbers: K-8: 111 students, Confirmation 69 students (expect this number to go up by 5-20 in October due to late registrations). All catechist positions filled.
- Adult Faith Formation: activities for young couples, men's and women's nights, Chosen viewing night, book club bible study organized by Lucas Lahlum.
- Continued collection and organization of sacramental teachings, recent focus on Confirmation.
- Looking to branch confirmation group to a youth-group model so that we have a continuation. Trying to establish a connection to high school groups, after 8<sup>th</sup> grade graduation from St. Odilia.
- Assessing St. Odilia's website from outsider point-of-view.

<b>Finance Council</b>	<b>Amy L.</b>
------------------------	---------------

- Reviewed and approved June Financials.
- Discussed potential budget adjustments due to new Parochial Vicar and potential security needs.
- Refinancing of loan approved, will close 9/25/25 @ 5%
- FY26 budget was presented and reviewed by PLC. All members approved FY26 budget.

<b>Stewardship Council</b>	<b>Cathy G.</b>
----------------------------	-----------------

- Discussed details of the upcoming Stewardship campaign in October. Determined and content of mailing. Speakers at Mass the weekend of October 11-12.

<b>Facilities Council</b>	<b>John B.</b>
---------------------------	----------------

- Safety/Security discussions – Parish office not secure. Classroom window issue. Need for improved key accountability. Armed security – look at cost and other considerations.
- Floor refinishing – work had to be redone. Considering using 3M system for future floor coatings.
- Cleaning Services – significant performance issues. Getting quotes from other providers.
- Tree removal – discussed which trees to remove and using wood chips on grounds.

<b>Latino Leadership Council</b>	<b>Maribel</b>
----------------------------------	----------------

- Discussed past events, start of AMSIF (women's group), San Jose (men's group) retreats coming up.
- Fall Festival discussion -- planning to have MAC members more involved in meetings so other Festival leaders get to know them, get them involved. Discussed what went well/areas of improvement.
- Catechisms class – 100 students this year.

**Next PLC Meeting: October 21, 2025**

**Prayer: Cathy Garvey**