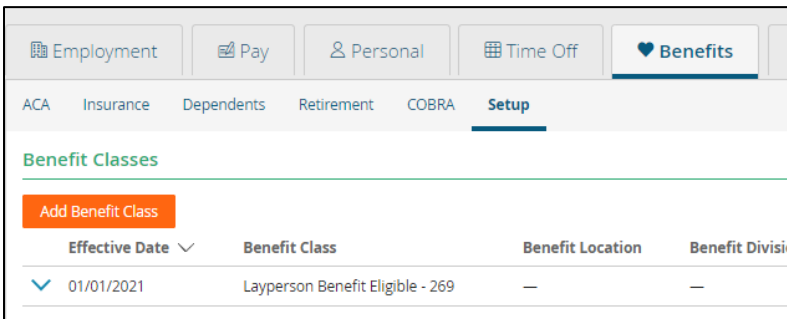



HOW ARE HEALTH AND DENTAL PLAN DEDUCTIONS CALCULATED?

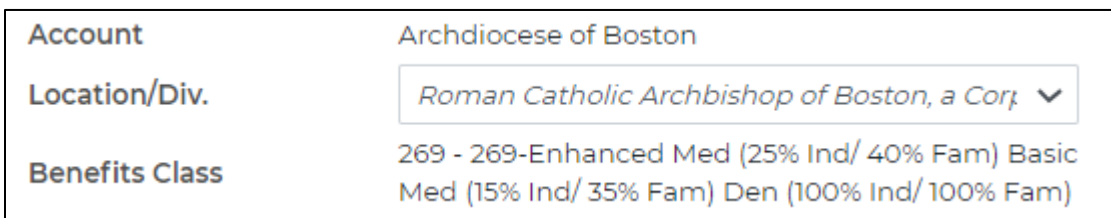

Deductions are calculated by BAS/MyEnroll using three pieces of data:

1. **Full premium** (depends on Plan and tier)
2. **Benefit Class Code** – in Paylocity under Benefits then Setup



Effective Date	Benefit Class	Benefit Location	Benefit Division
01/01/2021	Layperson Benefit Eligible - 269	-	-

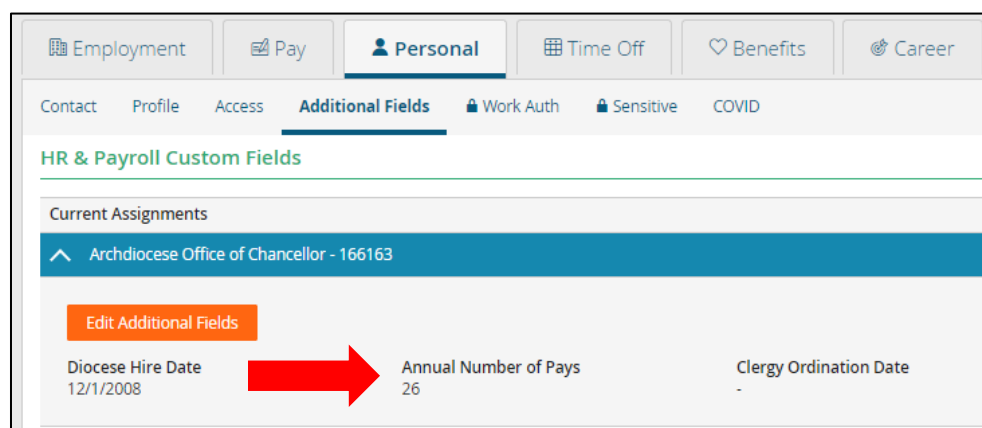

Note, you can view the full class code in BAS/MyEnroll on the employee's homepage.



Account	Archdiocese of Boston
Location/Div.	Roman Catholic Archbishop of Boston, a Corp
Benefits Class	269 - 269-Enhanced Med (25% Ind/ 40% Fam) Basic Med (15% Ind/ 35% Fam) Den (100% Ind/ 100% Fam)

3. **Annual Number of Pays** - in Paylocity this is found under Personal then Additional Fields.

Note, this is 26 for employees paid year-round or typically 21 or 22 for employees paid over 10 months (school year). Include the number of pays based on if the employee worked a full year (do not use the remaining number of pays during a year/school year).



Diocese Hire Date	Annual Number of Pays	Clergy Ordination Date
12/1/2008	26	-

Examples - Both include coverage for 12 months – spread over different # of pays

Parish Example:



School Example:



Reminders:

- Use the All Coverage Report in BAS/MyEnroll to view the enrollment status of your employees for the Health and Dental Plans and cost breakdown.
- Review the Annual Number of Pays field at least annually.
- Health Plan premiums for Medicare Primary Payer Participants enrolled in Medicare Parts A and B will be reduced by 10%.
- If changing the Annual Number of Pays field or if an employee ends coverage before the end of the year, review Health/Dental Plan deductions to determine if adjustment to employee is needed.